

**BOARD OF SUPERVISORS
COUNTY OF NEW KENT
VIRGINIA**

O-04-11

At the regular meeting of the Board of Supervisors of the County of New Kent in the Boardroom of the Administration Building in New Kent, Virginia, on the 11th day of April, 2011:

Present:	Vote:
Stran L. Trout	Aye
W. R. Davis, Jr.	Aye
David M. Sparks	Aye
James H. Burrell	Aye
Thomas W. Evelyn	Aye

Motion was made by Mr. Davis, which carried 5:0, to adopt the following ordinance:

**AN ORDINANCE AMENDING, RESTATING, AND READOPTING
ORDINANCE 0-24-05; AN ORDINANCE TO REPEAL THE
ESTABLISHMENT OF THE NEW KENT COUNTY
SOCIAL SERVICES BOARD AND TO NAME THE
COUNTY ADMINISTRATOR AS THE LOCAL BOARD
AND TO PROVIDE FOR AN ADVISORY SOCIAL SERVICES BOARD
TO THE NEW KENT COUNTY CODE OF ORDINANCES
CHAPTER 54, ARTICLES I & II.**

WHEREAS, pursuant to the Chapter 3, Article I of title 63.2 of the Code of Virginia, each county and city is required to establish a local social services board; and;

WHEREAS, the New Kent County Board of Supervisors pursuant to O-24-05 created a local social services advisory board; and

WHEREAS, pursuant to the same ordinance, the New Kent County Board of Supervisors designated the Director of the Department of Social Services to act as the local board; and

WHEREAS, the Board of Supervisors now finds that it is appropriate to name the County Administrator to act as the local board;

NOW THEREFORE BE IT ORDAINED that the New Kent County Code be amended, restated, and readopted as set forth below:

ARTICLE I. IN GENERAL.

54.1. Creation of the Local Department of Social Services

There is hereby established a department of social services, which shall consist of the director of social services and such employees as may be provided by law.

54.2 Responsibilities of the Department

The department of social services shall be responsible for exercising the duties imposed upon such departments by the Code of Virginia.

54.3 Director.

(1) The director of social services shall be appointed by the county administrator to be the administrative head of the department of social services.

(2) The director shall be a person trained and experienced in social services administration.

(3) The director shall have general management and control of the department of social services, including the making of rules and regulations, consistent with the ordinances of the county and the Code of Virginia for the conduct of the business of the department.

54.4 County Administrator.

The County Administrator is hereby designated and shall constitute the local board of social services.

54.5-54.30 (Reserved.)

ARTICLE II. BOARD OF SOCIAL SERVICES*

***Cross references:** Boards and commissions, § 2-111 et seq.

~~Sec. 54-31. Continued in existence; powers and duties.~~

~~The county board of social services as constituted on the effective date of the ordinance from which this section is derived shall continue in existence and shall continue to have all powers and perform all duties as provided for it by law, until otherwise provided by resolution of the board of supervisors pursuant to authority contained in Code of Virginia, § 63.1-40.~~

~~(Code 1999, § 2-51)~~

~~Sec. 54-32. Appointment and term of members.~~

~~The board of supervisors shall appoint members of the social services board in June of each year. Members shall serve for a four-year term, and terms are to be staggered so that an equal number of new members are appointed annually. If one member of the board of~~

~~supervisors serves on the board of social services, his term on the board of social services shall coincide with his term of office as supervisor. The board of supervisors shall elect another of its members to fulfill any vacancy occurring due to the supervisor losing his seat on the board of supervisors. Vacancies on the board of social services shall be filled by the board of supervisors for the unexpired term only. No member may serve more than two consecutive terms.~~

~~(Code 1999, § 2-52)~~

54.31. Local Social Services Advisory Board.

1. There is hereby created the New Kent County Social Services Advisory Board (the "board").
2. The board shall consist of five (5) members who must be residents of the county, in addition to a member of the Board of Supervisors who is appointed pursuant to Virginia Code Section 63.2-302. The director of the department of social services shall be an *ex officio* member without any voting privileges.
3. The board members shall be appointed by election districts. Expiration of the initial term for the appointments from election districts 1 and 5 shall be June 30, 2009, election district 4 shall be June 30, 2008, election district 3 shall be June 30, 2007, and election district 2 shall be June 30, 2006. After the initial term of office, all terms shall be four (4) year each, except that appointments to fill vacancies shall be for the unexpired terms. No person shall serve more than two (2) consecutive terms. Notwithstanding, a member shall remain as a member, unless otherwise removed, until a successor is named.
4. The members of the board shall serve without compensation.
5. The board shall elect one of its members as chairman, who shall serve for one year or until re-elected or until his successor is elected.
6. The board shall meet at least bi-monthly. In addition to regularly scheduled meetings, the board may meet at the call of the chairman or on the petition of at least one-half (1/2) of its members. The board shall adopt rules of procedure and bylaws for the transaction of its business.
7. Any member who misses more than three consecutive regularly scheduled meetings without permission of the chair shall forfeit the appointment and a vacancy shall be created.
8. The board shall act in an advisory capacity to the county administrator with respect to the duties and functions imposed upon him by title 63.2 of the Code of Virginia.

9. The powers and duties of the board shall be provided in 63.2-305 of the Code of Virginia and shall include:

a. To interest itself in all matters pertaining to public assistance and social services for the people of the county.

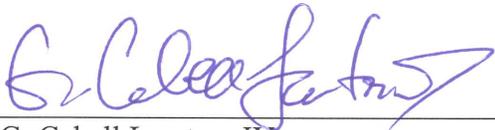
b. To monitor the formulation and implementation of social services programs in the county.

c. To meet with the county administrator at least four (4) times a year for the purpose of making recommendations on policy matters concerning the department.

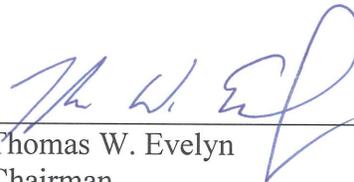
d. To make an annual report to the Board of Supervisors, concurrent with the budget presentation of the department of social services, concerning the administration of the social services programs in the county.

e. To submit to the Board of Supervisors, from time to time, other reports that the board deems appropriate.

This ordinance to be effective upon its adoption.



G. Cabell Lawton, IV
County Administrator



Thomas W. Evelyn
Chairman