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NEW KENT COUNTY BOARD OF SUPERVISORS

February 11, 2013, 6:00 p.m.

Boardroom, County Administration Building
12007 Courthouse Circle, New Kent, VA 23124

ACTION **AGENDA**

CALL TO ORDER (at 6 p.m.)

INVOCATION and PLEDGE OF ALLEGIANCE (led by Mr. Tiller)

CONSENT AGENDA

Action: Mr. Tiller moved to approve the Consent Agenda, as presented, and that it be made a part of the record. Vote was 5:0, motion carried.

CONSIDERATION OF REQUEST from Girl Scout Junior Troop 177 to proclaim April 13, 2013 as "Litter Awareness Day" in New Kent – *Marcia Gardy, Troop Leader*

Action: Mr. Burrell moved to adopt a Proclamation designating April 13, 2013 as Litter Awareness Day in New Kent County and granting Girl Scout Junior Troop 177 permission to conduct litter pickup activities in and around the County complex and schools. Vote was 5:0, motion carried.

RESIDENCY ADMINISTRATOR'S REPORT - *Mike Cade, Residency Administrator, Va. Dept. of Transportation*

CITIZENS' COMMENT PERIOD (3 minutes/person)

INTRODUCTION OF NEW STAFF: *Fire Chief Richard Opett by County Administrator Rodney Hathaway*

ITEM 1 **Arts Alive annual report** – *New Kent Director Betty Wallace & Marketing Chair Tim Dice*

ITEM 2 **Central Virginia Regional Housing Report** - *Kathy Diradour, Political Field Representative, Virginia Association of Realtors*

ITEM 3 **Proposed FY2014 Capital Improvements Plan presentation** – *County Administrator Rodney Hathaway*

ELECTED OFFICIALS' REPORTS

STAFF REPORTS

APPOINTMENTS

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District Appointments

Mr. Tiller moved to appoint Jefferson Ellett as District Two's representative to the Historic Commission to serve a four-year term beginning January 1, 2013 and ending December 31, 2016.

Mr. Tiller moved to appoint Douglas Raynor as District Two's alternate representative to the Historic Commission to serve a four-year term beginning January 1, 2013 and ending December 31, 2016.

Mr. Tiller moved to appoint Joanne Panek as District Two's representative to the Purchase of Development Rights Advisory Committee to serve a three-year term beginning July 1, 2012, and ending June 30, 2015.

Mr. Burrell moved to appoint Vicki Sprigg as District Three's representative to the Clean County Committee to serve a four-year term beginning January 1, 2013 and ending December 31, 2016.

Vote was 5:0, motions carried.

Non-district Appointment

Mr. Davis moved to appoint Stephanie D. Ripchick as an at-large representative to the Historic Commission to complete a term ending December 31, 2014.

Vote was 5:0, motion carried.

Regional Appointment

Mr. Davis moved to appoint Nancy Goodman as New Kent's representative on the Quin Rivers Community Action Board to serve a four-year term beginning January 1, 2013 and ending December 31, 2016.

Vote was 5:0, motion carried.

MEETING SCHEDULE: The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on March 11, 2013, and the next work session at 9:00 a.m. on February 27, 2013, both in the Boardroom of the County Admin. The Chairman also announced a special joint meeting with the Planning Commission at 6:00 p.m. on Tuesday, February 19, 2013, in the Boardroom.

CLOSED SESSION pursuant to Section 2.2-3711A.1 of the Code of Virginia for discussion regarding assignment of specific public officers, appointees, or County employees involving New Kent Fire-Rescue.

There was none

ADJOURNMENT

Action: Mr. Tiller moved to adjourn the meeting. Vote was 5:0, motion carried.

Meeting was adjourned at 7:52 p.m.

CONSENT AGENDA

(Matters included hereunder may be the subject of one motion to approve provided no Board member requests an item to be separated.)

- 1. **Approval of Minutes**
 - a. Business meeting of January 14, 2013
- 2. **Miscellaneous**
 - a. Consideration of Resolution R-03-13 requesting Virginia Department of Transportation to accept streets in Patriots Landing (Parcel E portion and Marketplace Drive) into the State System for maintenance
- 3. **Refunds**
 - a. \$1,957.35 to James Claud Wall III for erroneous assessment

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- b. \$213.50 to Ryan Homes for permit changes

4. FY13 Supplemental Appropriations

- a. Program income received for FY13 from CDBG Plum Point grant participants, \$942.36
- b. Funds received from insurance proceeds, \$1,184.10
- c. Miscellaneous recovered costs, \$3,102.38
- d. Donations for the Animal Shelter, \$591.77
- e. Funds received by Extension from outside sources for sponsorship of programs, \$1,510.00
- f. Funds received for gifts and donations, \$500.00
- g. Funds received for Parks & Recreation, \$600.00
- h. State Fire Program funds, \$44,338.00
- i. Additional FY13 funds needed for Hanover Health District, \$9,650.00
- j. Additional FY13 funds for Social Services (appropriated based on a mid-year review of expenditures and may not be needed or used), \$191,486.00
- k. Banks of America rebate for FY13 – Schools, \$26,144.49

\$ 280,049.10 Total
\$(122,168.72) Total In/Out
\$(157,880.38) From General Fund fund balance

5. Interdepartmental Budget Transfers

- a. *School Board*: \$9,863.09 from Appropriation of funds from prior years to Elementary School Roof
- b. *School Board*: \$2,000 from Matls & Supplies NKHS-Gifted Ed Sec to Matls & Supplies NKHS-Media Services

6. Treasurer's Report: Cash as of December 2012: \$45,830,127.40

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