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NEW KENT COUNTY BOARD OF SUPERVISORS

March 11, 2013, at 6:00 p.m.

Boardroom, County Administration Building
12007 Courthouse Circle, New Kent, VA 23124

A C T I O N
A G E N D A

CALL TO ORDER (at 6 p.m.)

INVOCATION and PLEDGE OF ALLEGIANCE (led by Mr. Burrell)

CONSENT AGENDA

Action: Mr. Evelyn moved to approve the Consent Agenda, as presented, and that it be made a part of the record. Vote was 5:0, motion carried.

RESIDENCY ADMINISTRATOR'S REPORT - Mike Cade, Residency Administrator,
Va. Dept. of Transportation

CITIZENS' COMMENT PERIOD (3 minutes/person)

PRESENTATIONS:

- GFOA Distinguished Budget Presentation award for FY13 and Certificate of Achievement for Excellence in Financial Reporting for FY11 – *Past GFOA President Clarence C. Daniel, Henrico County Accounting Division Director*
- Highway Safety Awards, Annual Report and introduction of new staff – *the Honorable F. W. Howard, Jr., Sheriff*

ITEM 1 Review of opportunity to refinance Lease Revenue Bonds, Series 2006
– *David Gagliardi, Assistant Vice President, Davenport Public Finance*

Public Hearings to be held at 7:00 p.m. or as soon thereafter as possible. Speakers are limited to three minutes each, should come to the podium and state their name and address

ITEM 2 **PUBLIC HEARING** – consideration of Resolution R-05-13 approving an exchange of land with Southwest Holdings, Inc. and accepting a proffered parcel from New Kent Farms LLC, all to facilitate county-park property development – *County Administrator Rodney A. Hathaway*

Action: Mr. Evelyn moved to adopt Resolution R-05-13 as presented. Vote was 5:0, motion carried.

ITEM 3 **PUBLIC HEARING** – consideration of Ordinance O-01-13 amending Section 98-902 of the New Kent County Code regarding new parking

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areas in Agricultural and Conservation Zoning Classifications - *County Administrator Rodney A. Hathaway*

Action: Mr. Stiers moved to table action on Ordinance O-01-13 to approve a text amendment to Section 98-902 of the County's zoning ordinance, to a date no later than April 8, 2013, to allow a study of how this will affect the County. Vote was 4:1 (Ayes: Burrell, Stiers, Evelyn & Davis; Nays: Tiller), motion carried.

ELECTED OFFICIALS' REPORTS

STAFF REPORTS

APPOINTMENTS

There were none.

MEETING SCHEDULE: The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on April 8, 2013, and the next work session at 9:00 a.m. on March 27, 2013, both in the Boardroom of the County Admin Building.

CLOSED SESSION

Action: Mr. Tiller moved to go into Closed Session pursuant to Section 2.2-3711A.1 of the Code of Virginia for discussion on assignment, appointment, promotion, performance, demotion, salaries, disciplining of specific public officers, appointees or County employees, and pursuant to Section 2.2-3711A.7 of the Code of Virginia for consultation with legal counsel and briefings by staff members pertaining to actual or probable litigation. Vote was 5:0, motion carried.

Action: Mr. Burrell moved to come out of Closed Session. Vote was 5:0, motion carried.

Action: Mr. Tiller made the Certification of Closed Session. Vote was 5:0, motion carried.

ADJOURNMENT

Action: Mr. Tiller moved to adjourn the meeting. Vote was 5:0, motion carried.

Meeting was adjourned at 7:56 p.m.

CONSENT AGENDA

(Matters included hereunder may be the subject of one motion to approve provided no Board member requests an item to be separated.)

1. **Approval of Minutes**
 - a. January 28, 2013 work session
 - b. February 11, 2013 business meeting
 - c. February 19, 2013 special joint meeting

2. **Miscellaneous**
 - a. Consideration of Resolution R-04-13 recognizing April 2013 as National County Government Month
 - b. Acceptance of utility easement in The Oaks, Section 2
 - c. Special Project Service Agreement with Central Virginia Waste Management for solid waste transporting and disposal services

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3. Refunds

- a. \$1,982.35 to James C. Wall III for erroneous assessment
- b. \$2,972.30 to John E. Hallinan for erroneous assessment
- c. \$49.50 to Michael & son Services, Inc. for canceled permit

4. FY13 Supplemental Appropriations

- a. Program income received for FY13 for CDBG Plum Point grant, \$967.36
- b. Funds received from insurance proceeds, \$3,766.94
- c. Miscellaneous recovered costs, \$2,982.77
- d. Donations for the Animal Shelter, \$602.80
- e. Funds received by Extension from outside sources for sponsorship of programs, \$423.00
- f. Funds received from vending machine sales for Employee holiday parties, \$426.98
- g. Honor Guard donations, \$150.00

\$ 9,319.85	Total
\$(9,319.85)	Total In/Out

5. Interdepartmental Budget Transfers

- a. *Circuit Court Clerk*: \$6,197.00 from Permanent Records, Professional Services and Books to Overtime, Copy Expenditures, Postage, and Office Supplies
- b. *General Services*: \$3,500 from Electric Service to Salaries & Wages

6. Treasurer's Report: Cash as of January 2013: \$42,154,745.58

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