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NEW KENT COUNTY BOARD OF SUPERVISORS

Wednesday, April 24, 2013, at 9:00 a.m.

Boardroom, County Admin Bldg

12007 Courthouse Circle, New Kent, VA 23124

ACTION AGENDA

CALL TO ORDER AND ROLL CALL (all present)

- ITEM 1 Joint Work Session with the School Board
- ITEM 2 Fire-Rescue – follow up on staffing and SAFER grant application – *Chief Richard Opett*
- ITEM 3 Consideration of request to enter a contract with BerryDunn for ERP Needs Assessment Services and to appropriate \$22,800 – *County Administrator Rodney Hathaway, Assistant County Administrator Jonathan Stanger and Financial Services Director Mary Altemus*
Action: Mr. Evelyn moved to authorize the County Administrator to enter into a contract with BerryDunn for ERP Needs Assessment Services in the amount of \$71,980 and to appropriate an additional \$22,800 from Fund 7 fund balance. Vote was 4:1 (Ayes: Evelyn, Tiller, Burrell & Davis; Nays: Stiers), motion carried.
- ITEM 4 Rappahannock Community College update – *Dr. Elizabeth Crowther, President*
- ITEM 5 Consideration of request to adopt Revision 2 of Financial Policy Guidelines – *Financial Advisor Ted Cole and Financial Services Director Mary Altemus*
Action: Mr. Evelyn moved to adopt Revision 2 of the New Kent County financial policies with the following changes to the fourth paragraph on page 15 under Self-Imposed Debt Targets: "and reported to the Board of Supervisors and Planning Commission" added to the end of the first sentence; and "by resolution" added to the last sentence. On page 5, No. 8, the General Fund Contingency shall be budgeted at not less than \$300,000. Vote was 5:0, motion carried.

CLOSED SESSION

Action: Mr. Tiller moved to go into Closed Session pursuant to Section 2.2-3711A.7 of the Code of Virginia for consultation with legal counsel pertaining to actual or probable litigation involving a former employee and the Department of Public Utilities, and pursuant to Section 2.2-3711A.29 of the Code of Virginia for discussion of the award of a public contract involving the expenditure of public funds and discussion of the terms or scope of such contract where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board involving the Historic School. Vote was 5:0, motion carried.
Action: Mr. Burrell moved to come out of Closed Session. Vote was 5:0, motion carried.
Action: Mr. Tiller made the Certification of Closed Session. Vote was 5:0, motion carried.

Mr. Burrell departed the meeting at 11:42 a.m.

- ITEM 6 Social Services department update – *Social Services Director Vanesa Livingstone*

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- ITEM 7 Review of CUP application filed by Wilco-Hess for a travel plaza – *Planning Manager Kelli Le Duc and representatives from the applicant and/or its agent*
- ITEM 8 Other business

MEETING SCHEDULE: The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on May 13, 2013, in the Boardroom of the County Admin Building.

ADJOURNMENT

Action: **Mr. Evelyn moved to adjourn the meeting.** Vote was 5:0, motion carried.

Meeting was adjourned at 12:12 p.m.

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