

UNOFFICIAL

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NEW KENT COUNTY BOARD OF SUPERVISORS

August 12, 2013, 6:00 p.m.

Boardroom, County Administration Building
12007 Courthouse Circle, New Kent, VA 23124

A C T I O N
A G E N D A

CALL TO ORDER (at 6 p.m.)

INVOCATION and PLEDGE OF ALLEGIANCE (led by Mr. Tiller)

ROLL CALL (all present)

CONSENT AGENDA

Action: Mr. Tiller moved to approve the Consent Agenda, and that it be made a part of the record. Vote was 5:0, motion carried.

RESIDENCY ADMINISTRATOR'S REPORT - Mike Cade, Residency Administrator,
Va. Dept. of Transportation

CITIZENS' COMMENT PERIOD (3 minutes/person)

ADDED ITEM: OFFICE REORGANIZATION

Action: Mr. Stiers moved to approve the Lease with the School Board in substance as approved by the School Board on August 5, 2013, to include protecting the integrity of the Courtroom and cooperating with groups to use the Courtroom. Vote was 4:1 (Ayes: Tiller, Stiers, Evelyn & Davis; Nays: Burrell), motion carried.

Public Hearings to be held at 7:00 p.m. or as soon thereafter as possible. Speakers are limited to three minutes each, should come to the podium and state their name and address

ITEM 1 PUBLIC HEARING – consideration of Ordinance O-09-13 to amend Chapter 14, Businesses, by adding Article III, Pawnshops, Section 14-70 through 14-78 of the New Kent County Code, as authorized by State Code– *Chief Deputy J. Joseph McLaughlin, Jr.*

Action: Mr. Burrell moved to adopt Ordinance O-09-13, as presented. Vote was 5:0, motion carried.

ITEM 2 PUBLIC HEARING – consideration of Ordinance O-13-13 amending, restating, and readopting Section 26-73 of the New Kent County Code to establish the Central Absentee Voting District in the Health and Human Services Building at 7911 Courthouse Way and discontinue the Central Absentee Voting District previously established in the Old Courthouse at 12003 New Kent Highway, contemporaneously with the

*****Note:** Resolution R-01-13 provides that if a meeting cannot be held because of the closing of State and/or County offices, the meeting will be held on the next business day that the County offices are open.

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relocation of the Voter Registration Office to 7911 Courthouse Way, New Kent, Virginia - *County Attorney Michele Gowdy*

Action: **Mr. Tiller moved to adopt Ordinance O-13-13.** Vote was 5:0, motion carried.

ITEM 3 PUBLIC HEARING – consideration of Ordinance O-04-13 adopting Article II, Division 5 of Chapter 66, Taxation, of the New Kent County Code to add Agricultural and Forestal Districts in order to reflect the role of the Commissioner of the Revenue – *Commissioner of the Revenue Laura Ecimovic & County Attorney Michele Gowdy*

Action: **Mr. Burrell moved to defer this item for further discussion.** Vote was 5:0, motion carried.

ITEM 4 PUBLIC HEARING – consideration of Ordinance O-05-13 amending Chapter 2, Article III, Officers and Employees, Section 2-74, State Retirement System, of the New Kent County Code to reflect newly enacted State Code changes – *County Attorney Michele Gowdy*

Action: **Mr. Evelyn moved to adopt Ordinance O-05-13, as presented.** Vote was 5:0, motion carried.

ITEM 5 PUBLIC HEARING – consideration of Ordinance O-06-13 amending Chapter 14, Article II, Precious Metals and Gems, Division I, Section 14-34, Recordkeeping; Copy Furnished to Local Authorities, of the New Kent County Code to reflect newly enacted State requirements for recordkeeping in connection with the purchase of precious metals and gems – *County Attorney Michele Gowdy & Chief Deputy Joe McLaughlin, Jr.*

Action: **Mr. Burrell moved to adopt Ordinance O-06-13, an ordinance amending Chapter 14, Article II, Precious Metals and Gems, Division I, Section 14-34, Recordkeeping: copy furnished to local authorities, with changes that resulted from the 2013 General Assembly session.** Vote was 5:0, motion carried.

ITEM 6 PUBLIC HEARING – consideration of Ordinance O-08-13, amending, restating and readopting Chapter 10, Animals of the New Kent County Code to reflect amendments of State law, including those relating to dangerous and vicious dogs - – *County Attorney Michele Gowdy*

Action: **Mr. Burrell moved to adopt Ordinance O-08-13, an ordinance amending, restating and readopting Chapter 10, Animals.** Vote was 5:0, motion carried.

ITEM 7 PUBLIC HEARING – consideration of Ordinance O-10-13 amending Chapter 66, Taxation, Article I, In General, Section 66-4, Payment of Taxes, Fees, or Other Charges by Credit Card, Service Charge, of the New Kent County Code to reflect amendments of State law – *County Attorney Michele Gowdy*

Action: **Mr. Tiller moved to adopt Ordinance O-10-13, as presented.** Vote was 5:0, motion carried.

ELECTED OFFICIALS' REPORTS

STAFF REPORTS

APPOINTMENTS

MEETING SCHEDULE: The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on September 9, 2013 in the Boardroom of the County Admin. There will be no August work session.

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ADJOURNMENT

Action: Mr. Evelyn moved to continue the meeting to August 21, 2013 at 8:30 a.m. Vote was 5:0, motion carried.

The meeting was suspended at 8:15 p.m.

CONSENT AGENDA

(Matters included hereunder may be the subject of one motion to approve provided no Board member requests an item to be separated.)

1. Approval of Minutes
 - a. June 26, 2013 Work Session
 - b. July 8, 2013 Business Meeting

2. Miscellaneous
 - a. First Amendment Contract Agreement with Dean C. Williams, M.D., as Operational Medical Director
 - b. Contract renewal with Equipment & Machinery Services of Virginia for generator maintenance
 - c. Lease Renewal with Bay Aging, Inc.
 - d. Comprehensive Agreement Amendment for the PPEA Historic School project
 - e. One-year extension of the Radio Communications of Virginia, Inc. contract
 - f. Contract renewal – Logan Systems, Inc.

3. Refunds
 - a. \$645.75 to Main Street Homes for canceled permit

4. FY13 Carry Forward Appropriations
 - a. Reduce Estimated Fund Balance Used Due to Revenues Being Collected for FY12 Carry Forwards, \$448,540.44
 - b. Local funds for the Terminal Building Roof – Airport, \$758.00

Total	\$758.00
From Airport 96 Fund Balance	\$(758.00)

5. FY13 Supplemental Appropriations
 - a. Funds Received From Insurance Proceeds – Sheriff, \$380.00
 - b. Public Education Donations – Fire & Rescue Management, \$1,000.00
 - c. Miscellaneous Recovered Costs – Sheriff, \$11,388.46
 - d. Extension Program Sponsorship Revenue, \$79.00
 - e. Donations for the Animal Shelter, \$301.00
 - f. Local Emergency Management Performance Grant Funds – Fire. These Funds Were Not Spent or Encumbered by June 30th and Therefore Lapsed, \$1,322.00
 - g. State Fire Programs Funds – Fire & Emergency Management, \$8,223.00
 - h. Funds for the Bond Issuance Costs – Utilities, \$217,257.82

Total	\$237,307.28
Total In/Out	\$(20,049.46)
From Fund 198 Fund Balance	\$(217,257.82)

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- 6. FY 14 Supplemental Appropriations
 - a. Program Income Received for FY14 from CDBG Plum Point Grant Participants, \$926.01
 - b. Funds Received From Insurance Proceeds Loss on 7-22-13 Unit 280 – Sheriff, \$229.80
 - c. Funds Received for Records Preservation – Clerk of the Circuit Court, \$5,622.00
 - d. Virginia Wireless Grant Funds – Sheriff E-911 Grant Number 50 for Call Processing Equipment, \$150,000.00
 - e. Commonwealth Funds Received for Postage Costs for J&DRDC, \$1,000.00
 - f. Farm Land Rent – 8 Acres on Pine Fork Road, \$200.00

Total	\$157,977.81
Total In/Out	\$(157,977.81)

- 7. FY 14 Interdepartmental Budget Transfers
 - a. *Planning Commission*: \$14.00 from Reserved for Contingency to Richmond Regional Planning District Commission
 - b. *Financial Services*: \$1,791.21 from Salaries & Wages to Worker's Comp
 - c. *Schools*: \$12,918 from Summer School Salary line items to Purchased Instructional Services Summer School

- 8. Treasurer's Report: Cash as of June, 2013: \$34,866,173.51

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