BOARD OF SUPERVISORS
COUNTY OF NEW KENT
VIRGINIA

R-39-08

At the regular meeting of the Board of Supervisors of the County of New Kent in the Boardroom of the Administration Building in New Kent, Virginia, on the 21st day of October, 2008:

Present:	Vote:
D. M. Sparks	Aye
Stran L. Trout	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
James H. Burrell	Aye

Motion was made by Mr. Sparks, which carried 5:0, to adopt the following resolution:

A RESOLUTION CHARTERING THE ZONING ORDINANCE REWRITE COMMITTEE OF NEW KENT COUNTY, VIRGINIA

WHEREAS, the Board of Supervisors recognizes that New Kent County has a need to rewrite its zoning ordinance; and

WHEREAS, the Board of Supervisors wishes the citizens of New Kent County to be aware of the zoning ordinance rewrite; and

WHEREAS, the Board of Supervisors desires to incorporate the recommendations of New Kent citizens into the new Zoning Ordinance;

NOW THEREFORE, the Board of Supervisors charters the Zoning Ordinance Rewrite Committee.

CHARTER

The Committee shall be known as the "The New Kent County Zoning Ordinance Rewrite Committee" (ZORC).

Purpose. The ZORC's purpose is to review the comprehensive plan for villages and hamlets and prepare a draft zoning ordinance.

Public Body. The ZORC is a public body for the purposes of the Virginia Freedom of Information Act.

Duration. The ZORC shall exist until June 30, 2009.

Membership. Each District Supervisor and each Planning Commission member ("Sponsor") shall appoint one member to the ZORC for a total of fifteen (15) members. Each member shall serve for the duration of the ZORC.

Previously appointed members shall continue to serve at the pleasure of their Sponsor. In the event of a vacancy, the Sponsor who appointed the member creating the vacancy shall nominate a replacement for approval by the public body on which they serve. Members shall serve without compensation, but may be reimbursed for expenses necessarily incurred in the performance of ZORC business.

Staff Sponsorship and Liaison. The Planning Manager shall serve as the recording Secretary for the ZORC.

Duties of the Zoning Ordinance Rewrite Committee. The ZORC has the duty to review the comprehensive plan for villages and hamlets and those urban develelopment areas mandated by the law of Virginia; make recommendations based on that review; and draft a zoning ordinance implementing those recommendations for presentation to the Planning Commission by June 30, 2009.

Powers of the Zoning Ordinance Rewrite Committee. The ZORC has all powers reasonably necessary to accomplish the above-described duties.

Officers. The ZORC shall have three (3) officers: a Chairman, a Vice-Chairman, and a Secretary. The ZORC shall elect the Chairman and Vice-Chairman at the first meeting of each calendar year. The Secretary will be the Planning Manager. Each officer shall serve for the duration of the ZORC.

Duties and Powers of Officers. The Chairman shall preside at all meetings, make committee appointments, work closely with, or serve as a liaison to the Planning Commission. The Chairman shall also carry out other duties as may be assigned by the ZORC. The Vice Chairman shall perform any of these duties in the Chairman's absence or incapacitation. The Secretary shall keep the records of the ZORC.

Meetings. The initial meeting of the ZORC shall be held at 6:30 P.M in the New Kent Administration Building on November 13, 2008. The ZORC shall set its meeting schedule at its initial meeting and publish notice of the same. The Chairman shall have

the power to call a special meeting. The Chairman shall give three (3) days notice before calling a special meeting and such notice shall be made a part of the ZORC's record.

Quorum. A majority of the members of the ZORC shall constitute a quorum.

Voting. All decisions shall be made by a majority of members present and voting. All votes shall be made by voice vote with the Chairman casting the last vote.

Procedure. Except as otherwise specified, proceedings of the ZORC shall be governed by the most recent edition of Robert's Rules of Order. An appeal from a ruling of the chair may be taken by any member and shall be determined by a majority of those members present. The Chairman shall be permitted to make motions and vote on all questions. Meetings of the ZORC shall proceed in the following order: Call to order, Roll Call, Approval of Minutes, Unfinished Business, New Business, Adjournment.

Subcommittees and Working Groups. If subcommittees or working groups are required, the Chairman shall appoint a Chairman of each subcommittee or working group at the time the of that subcommittee or working group's creation.

Funding: The ZORC is authorized to use public funds.

Required Reports. The ZORC shall present a report of the Committee's activities, including a draft zoning ordinance to the Planning Commission not later than June 30, 2009.

Amendments. Any amendments to the Charter shall be submitted to the Board of Supervisors for approval.

Effective Date. This Charter of the Zoning Ordinance Rewrite Committee is effective upon passage.

John A. Budesky
County Administrator

James H. Burrell
Chairman