

*UNOFFICIAL*  
*Approved minutes will be posted after the next regular business meeting*



**NEW KENT COUNTY BOARD OF SUPERVISORS**  
**Wednesday, November 13, 2013, 6:00 p.m.**  
Boardroom, County Administration Building  
12007 Courthouse Circle, New Kent, VA 23124

**A C T I O N**  
**A G E N D A**

**CALL TO ORDER**

**INVOCATION** (led by Rev. William Goodwin) and **PLEDGE OF ALLEGIANCE**

**ROLL CALL** (all present)

**CONSENT AGENDA**

Action: Mr. Burrell moved to approve the Consent Agenda, and that it be made a part of the record. Vote was 5:0, motion carried.

**NEW KENT UNIVERSITY GRADUATION**

**RECOGNITION PRESENTATION** to the Macon family – by Sheriff F. W. Howard, Jr., Fire Chief Richard Opett, members of the New Kent Sheriff's Office & New Kent Fire-Rescue and the New Kent County Board of Supervisors

**RESIDENCY ADMINISTRATOR'S REPORT** - Mike Cade, Residency Administrator, Va. Dept. of Transportation

**CITIZENS' COMMENT PERIOD** (3 minutes/person)

**ITEM 1** Historic School renovation project

*Public Hearings to be held at 7:00 p.m. or as soon thereafter as possible. Speakers are limited to three minutes each, should come to the podium and state their name and address*

**ITEM 2 PUBLIC HEARING** – Consideration of Resolution R-25-13 approving conditional use application CUP-03-13 filed by Jackass Flats LLC (Monte Brown) to develop a mini-storage facility on Tax Map Parcel 44-68 at the intersection of Route 60 and Rockahock Road – Planning Manager Kelli Le Duc

Action: Mr. Tiller moved to adopt Resolution R-25-13, as presented. Vote was 5:0, motion carried.

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**ITEM 3 PUBLIC HEARING** – Consideration of Ordinance O-12-13 amending, restating and readopting Stormwater Management to the New Kent County Code of Ordinances. – *Environmental Planning Manager Matt Venable and County Attorney Michelle Gowdy*

Action: Mr. Evelyn moved to send this matter back to the Planning Commission. Vote was 5:0, motion carried.

**ELECTED OFFICIALS' REPORTS**

**STAFF REPORTS**

**APPOINTMENTS**

**MEETING SCHEDULE:** The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on December 9, 2013, and the next work session will be held at 9:00 a.m. on November 20, 2013, both in the Boardroom of the County Admin.

**ADJOURNMENT**

Action: Mr. Burrell moved to adjourn the meeting. Vote was 5:0, motion carried.

The meeting was adjourned at 8:21 p.m.

**CONSENT AGENDA**

*(Matters included hereunder may be the subject of one motion to approve provided no Board member requests an item to be separated.)*

- 1. Approval of Minutes**
  - a. October 8, 2013 special joint meeting minutes
  - b. October 15, 2013 business meeting minutes
  
- 2. Miscellaneous**
  - a. Resolution R-23-13 requesting acceptance of streets in Patriots Landing – Parcel E, Section 2, into the state system for maintenance
  - b. Policy for the Use of Cameras and Recording Devices During Meetings
  - c. Resolution R-24-13 recognizing Norma Holmes on the occasion of her 40<sup>th</sup> service anniversary with the New Kent Treasurer's Office
  - d. Disability Program proposal offered by VACoRP with Standard Insurance Company
  - e. Road name addition: Baker Woods Place
  
- 3. Refunds**
  - a. \$70.13 to Simmons Electrical Service for canceled permit
  - b. \$61.88 to Simmons Electrical Service for canceled permit
  - c. \$5,429.43 to Betty Johnson & Lynne Fischer for erroneous assessment resulting from 2012 AFD correction
  - d. \$1,390.05 to Wang Vera Lucia De Lima for erroneous assessment
  
- 4. FY14 Carry Forward Appropriations**
  - a. Correcting the carry-forward amount for radio equipment in the Computer Replacement Fund for FY13 Open PO for Sheriff & Fire, \$6,934.36

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- b. FY13 end of fiscal year balance for the School Operating Fund (Fund #205), \$395,501.32
- c. 2008 SAFER Retention Grant funds, \$103,359.37

\$ 505,795.05	Total
\$(395,501.32)	From General Fund (1) fund balance
\$(103,359.37)	From Grant Fund (6) fund balance
\$ (6,934.36)	From Computer Fund (800) fund balance

**5. Supplemental Appropriations**

- a. Program income received for FY14 from CDBG Plum Point grant, \$587.08
- b. Public education donations (Fire-Rescue), \$115.00
- c. Miscellaneous recovered costs, \$4,326.28
- d. Donations for the animal shelter, \$979.50
- e. P&R sponsorship facility improvement funds, \$300.00
- f. Insurance recovery funds (Fire-Rescue), \$1,136.20
- g. Funds received from vending machine sales for employee holiday parties, \$562.84
- h. Funds received from Davenport & Company for New Kent University, \$1,400.00
- i. LEMPG grant funds (2013 EMPG – Emergency Management Performance Grant), \$27,932.00
- j. Grant funds for Selective Enforcement – Alcohol (Equipment), Grant 154AL-2014-54277-5525-20.607, \$29,700.00
- k. Grant funds for Selective Enforcement – Alcohol, Grant 154AL-2014-5496-5344-20.607, \$25,572.63
- l. Grant funds for Selective Enforcement – Speed Grant SC-2014-54093-5341-20.600, \$11,303.25
- m. Grant funds for Selective Enforcement – Occupant Protection Grant M2HVE-2014-54084-5332-20.616, \$5,651.63
- n. Virginia Fire Programs fund, \$46,597.00

\$ (156,163.41)	Total
\$ 156,163.41	Total In/Out

**6. Interdepartmental Budget Transfers**

- a. *Schools:* \$59,086.77 from NKES Mobile Classroom to NKMS Art Wing Renovation
- b. *Schools:* \$187.15 between Software and Materials/Supplies line items
- c. *Schools:* \$13,700 from Professional Services – Speech Services to Payment to Private Contractor Transportation
- d. *Schools:* \$2,450 from Middle School Renovation to Mobile Classroom NKES

**7. Treasurer’s Report:** Cash as of September, 2013: \$24,819,929.03

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