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ACTION **AGENDA**

CALL TO ORDER

INVOCATION and PLEDGE OF ALLEGIANCE (led by Mr. Burrell)

ROLL CALL (all present)

CONSENT AGENDA

Action: Mr. Burrell moved to approve the Consent Agenda, and that it be made a part of the record. Vote was 5:0, motion carried.

RESIDENCY ADMINISTRATOR'S REPORT - Mike Cade, Residency Administrator,
Va. Dept. of Transportation

CITIZENS' COMMENT PERIOD (3 minutes/person)

ITEM 1 Historic School project – County Administrator Rodney Hathaway & County Attorney Michelle Gowdy

Action: Mr. Evelyn moved to defer a decision regarding the unsolicited PPEA proposal received from Marengo Management on November 25, 2013, with additional information received on December 9, 2013, for the purpose of publication and conceptual phase consideration, until December 11, 2013, at 8:30 a.m. Vote was 5:0, motion carried.

ELECTED OFFICIALS' REPORTS

STAFF REPORTS

APPOINTMENTS

District Appointments

Mr. Tiller moved to appoint Claude Baldwin as District Two's representative to the Board of Road Viewers to serve a one-year term beginning January 1, 2014 and ending December 31, 2013.

Mr. Burrell moved to appoint Jean Street as District Three's representative to the Historic Commission to serve a four-year term beginning January 1, 2014 and ending December 31, 2017.

Mr. Burrell moved to appoint Lavonne Allen as District Three's alternate representative to the Historic Commission to serve a four-year term beginning January 1, 2014 and ending December 31, 2017.

Mr. Burrell moved to appoint James Moody, Sr. as District Three's representative to the Board of Road Viewers to serve a one-year term beginning January 1, 2014 and ending December 31, 2014.

Mr. Davis moved to appoint E. Wayne Davis as District Five's representative to the Agricultural and Forestal District Advisory Committee to serve a four-year term beginning January 1, 2014 and ending December 31, 2017.

Mr. Davis moved to appoint Ronald Lang as District Five's representative to the Board of Road Viewers to serve a one-year term beginning January 1, 2014 and ending December 31, 2014. Vote was 5:0, motions carried.

Non-District Appointments

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Mr. Davis moved to appoint James Talley as an at-large member of the Agricultural and Forestal District Advisory Committee to serve a four-year term beginning January 1, 2014 and ending December 31, 2017.

Mr. Evelyn moved to appoint L. Steve Miles as a member of the Farms of New Kent Community Development Authority Board to serve a four-year term beginning January 1, 2014 and ending December 31, 2017.

Mr. Tiller moved to appoint R. Ronald Jordan as a member of the Farms of New Kent Community Development Authority Board to serve a four-year term beginning January 1, 2014 and ending December 31, 2017.

Vote was 5:0, motions carried.

MEETING SCHEDULE: The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on January 13, 2014, in the Boardroom of the County Admin. There will be no December work session.

CLOSED SESSION pursuant to Section 2.2-3711A.1 of the Code of Virginia for discussion on the performance of a County employee involving an annual evaluation. Action: Mr. Tiller moved to go into Closed Session pursuant to Section 2.2-3711A.7 of the Code of Virginia for discussion of performance of a county employee involving an annual evaluation, and moved to go into Closed Session pursuant to 2.2-3711A.5 of the Code of Virginia for discussion concerning a prospective business or industry where no previous announcement has been made of their interest in locating involving incentives and/or opportunities to assist the business in its relocation. Vote was 5:0, motion carried.

Action: Mr. Stiers moved to come out of Closed Session. Vote was 5:0, motion carried.

Action: Mr. Tiller made the Certification of Closed Session. Vote was 5:0, motion carried.

ADJOURNMENT

Action: Mr. Evelyn moved to continue the meeting until December 11, 2013 at 8:30 a.m. Vote was 5:0, motion carried.

The meeting was suspended at 7:45 p.m.

CONSENT AGENDA

(Matters included hereunder may be the subject of one motion to approve provided no Board member requests an item to be separated.)

1. **Approval of Minutes**
 - a. October 30, 2013 Work Session minutes
 - b. November 13, 2013 Business Meeting minutes
 - c. November 20, 2013 Work Session minutes

2. **Miscellaneous**
 - a. Resolution R-27-13 setting the Board's January 2014 business meeting
 - b. Renewal of contract with Brockwell's Septic & Service for wastewater sludge pumping and hauling
 - c. Recording of the Abstracts of Votes from the November 8, 2013 General election in the Board of Supervisors minute book

3. **Refunds**
 - a. \$343.88 to Leland Holmes for canceled permit
 - b. \$41.25 to Rose Braxton Williams for canceled permit
 - c. \$1,614.04 to Raymond P., Jr. & Mary Lou Wassel for erroneous assessment due to factual errors on property record

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4. FY14 Carry Forward Appropriations

- a. P&R PO#32573 – Supply, deliver and install Bermuda sprigs, practice football field, \$3,650.00

\$ 3,650.00	Total
\$(3,650.00)	From General Fund (1) fund balance

5. Supplemental Appropriations

- a. Program income received for FY14 from CDBG Plum Point grant, \$2,131.23
- b. Private donations to P&R to benefit the New Kent Youth Soccer Program, \$860.00
- c. Funds donated to support P&R park development, \$86.00
- d. Miscellaneous recovered costs – Sheriff, \$7,795.73
- e. Donations for the Animal Shelter, \$288.00
- f. Extension program sponsorship revenue, \$3,550.00
- g. Insurance recovery funds for the Sheriff’s Office (\$3,040.45) and P&R (1,729.10) totaling \$4,769.55
- h. P&R sponsorship revenue, \$300.00

\$ (19,780.51)	Total
\$ 19,780.51	Total In/Out

6. Interdepartmental Budget Transfers

- a. *Schools:* \$25,000 from Appropriation of Funds from Prior Years to Schools Misc Improvements/Equip
- b. *Schools:* \$4,350 from Mobile Classroom GWES and Appropriation of Funds from Prior Years to Mobile Classroom NKES

7. Treasurer’s Report: Cash as of October, 2013: \$24,963,933.06

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