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## **NEW KENT COUNTY BOARD OF SUPERVISORS**

**February 10, 2014, 6:00 p.m.**

Boardroom, County Administration Building  
12007 Courthouse Circle, New Kent, VA 23124

### **ACTION** **AGENDA**

**CALL TO ORDER** (at 6 p.m.)

**INVOCATION and PLEDGE OF ALLEGIANCE** (led by Mr. Tiller)

**ROLL CALL**

**CONSENT AGENDA**

**Action:** Mr. Tiller moved to approve the Consent Agenda, with the removal of Item 2a, and that it be made a part of the record. Vote was 5:0, motion carried.

**RESIDENCY ADMINISTRATOR'S REPORT** - Mike Cade, Residency Administrator,  
Va. Dept. of Transportation

**CITIZENS' COMMENT PERIOD** (3 minutes/person)

**ELECTED OFFICIALS' REPORTS**

**STAFF REPORTS**

**APPOINTMENTS**

**Action:** Mr. Stiers moved to appoint John Phelps as District 4's representative to the Airport Advisory Commission, to complete a term ending December 31, 2016. Vote was 5:0, motion carried.

**MEETING SCHEDULE:** The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on March 10, 2014, and the next work session at 9:00 a.m. on February 26, 2014, both in the Boardroom of the County Admin Building.

**CLOSED SESSION:**

**Action:** Mr. Davis moved to go into Closed Session pursuant to Section 2.2-3711A.1 of the Code of Virginia for discussion regarding the assignment, performance, discipline or resignation of County employees in various departments including but not limited to IT, DSS and New Kent Fire-Rescue, and pursuant to 2.2-3711A.7 of the Code of Virginia for consultation with legal counsel pertaining to actual or probable litigation where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body and consultation with legal counsel employed by the Board regarding specific legal matters requiring the

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**provision of legal advice by such counsel involving General Services, Patriot’s Landing and environmental issues.** Vote was 5:0, motion carried.

**Action:** Mr. Burrell moved to return to Open Session. Vote was 5:0, motion carried.

**Action:** Mr. Burrell made the certification of Closed Session. Vote was 5:0, motion carried.

**OTHER BUSINESS**

**Action:** Mr. Stiers moved to authorize the County Administrator to enter into a contract with Draper Aden for services outlined in their proposal dated February 7, 2014, in an amount not to exceed \$5,800.00. Vote was 5:0, motion carried.

**ADJOURNMENT**

**Action:** Mr. Burrell moved to adjourn the meeting. Vote was 5:0, motion carried.

Meeting was adjourned at 7:29 p.m.

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**CONSENT AGENDA**

*(Matters included hereunder may be the subject of one motion to approve provided no Board member requests an item to be separated.)*

- 1. Approval of Minutes**
  - a. January 13, 2014 business meeting
  - b. January 23, 2014 emergency meeting
  
- 2. Miscellaneous**
  - ~~a. Grounds maintenance contract renewal with Green’s Lawn Service, Inc.~~
  - b. Cooperative procurement Agreement for GIS Services with Worldview Solutions under a contract with the City of Charlottesville
  - c. Agreement with Colonial Group Home Commission for court-ordered residential services for juveniles
  
- 3. Refunds**
  - a. \$7,252.50 to Basic Construction Company, LLC for erroneous assessment
  
- 4. Supplemental Appropriations**
  - a. Program income received for FY14 from CDBG Plum Point grant participants, \$901.84
  - b. Public Education donations to Fire-Rescue, \$800.00
  - c. Donations for the Animal Shelter, \$1,007.63
  - d. Extension Program sponsorship revenue, \$585.00
  - e. Insurance recovery funds for the Sheriff’s Office, \$3,299.67
  - f. Recovered miscellaneous revenue – Sheriff, \$4,080.36
  - g. P&R sponsorship facility improvement revenue – New Kent Wrestling Club, \$300.00
  - h. Federal Asset Forfeiture Funds – Commonwealth Attorney, \$5,412.72
  - i. Insurance recovery funds for the Water/Sewer (Utilities) Department, \$1,899.08
  - j. School Textbook Fund balance, \$104,452.74

\$ 122,739.04	Total
\$ ( 18,286.30)	Total In/Out
\$ (104,452.74)	From Fund 206 fund balance

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- 5. Interdepartmental Budget Transfers**
  - a. *School Board Office:* \$57,367 from salary line items to Professional Services – Fiscal Services
  - b. *School Board Office:* \$111,000 from Part-time Bus Routes, Summer, to Bus Driver, Car Driver and Bus Aide Salaries
  - c. *Fire/EMS:* \$20,036 from Replace Engine 1 and Vehicle/Power Equipment, Repair/Maint to Vehicle Replacement
  - d. *School Board Office:* \$3,500 from Other Professional-Tech Instr Support to Misc Services-Improv of Inst Reg Ed
  - e. *School Board Office:* \$201,874 from Contingency to Health Ins line items, Repair Services, and Textbook Adoption NKMS
  
- 6. Treasurer's Report:** Cash as of December, 2013: \$43,586,093.62

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