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Approved minutes will be posted after the next regular business meeting



NEW KENT COUNTY BOARD OF SUPERVISORS
March 10, 2014, 6:00 p.m.
Boardroom, County Administration Building
12007 Courthouse Circle, New Kent, VA 23124

A C T I O N
A G E N D A

CALL TO ORDER (at 6 p.m.)

INVOCATION and PLEDGE OF ALLEGIANCE (led by Mr. Burrell)

ROLL CALL

CONSENT AGENDA

Action: Mr. Burrell moved to approve the Consent Agenda, with the removal of item 2a, and that it be made a part of the record. Vote was 5:0, motion carried.

RESIDENCY ADMINISTRATOR'S REPORT - Mike Cade, Residency Administrator,
Va. Dept. of Transportation

INTRODUCTION OF NEW STAFF

- By Financial Services Director Mary Altemus: Accountant Shannon Walton

CITIZENS' COMMENT PERIOD (3 minutes/person)

ITEM 1 Arts Alive annual update – Tim Dice, Marketing Committee Co-Chair

ITEM 2 Approval of the minutes from the January 30, 2014 work session –
County Administrator Rodney Hathaway

Action: Mr. Davis moved to approve the minutes from the January 30, 2014 work session. Vote was 4:0:1 (with Mr. Evelyn's abstaining), motion carried.

ADDED ITEMS

Action: Mr. Burrell moved to adopt the Proclamation for Eagle Scout Christian Craig Babin, as presented. Vote was 5:0, motion carried.

Action: Mr. Davis moved to adopt Resolution R-11-14 opposing hunting on Sundays, as presented. Vote was 4:1 (Ayes: Davis, Tiller, Stiers & Evelyn; Nays: Burrell), motion carried.

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Action: Mr. Stiers moved to adopt Resolution R-10-14, option 2 ((urging the Governor & General Assembly to timely pass a clean budget). Vote was 4:1 (Ayes: Davis, Tiller, Stiers & Evelyn; Nays: Burrell), motion carried.

Public Hearings to be held at 7:00 p.m. or as soon thereafter as possible. Speakers are limited to three minutes each, should come to the podium and state their name and address

ITEM 3 PUBLIC HEARING – Consideration of Ordinance O-04-14 amending Chapter 66, Article II to update the section regarding the Board of Equalization - - County Attorney Michelle Gowdy

Action: Mr. Burrell moved to adopt Ordinance O-04-14, as presented. Vote was 5:0, motion carried.

ELECTED OFFICIALS’ REPORTS

STAFF REPORTS

APPOINTMENTS

District:

Mr. Stiers moved to nominate William Chandler for Circuit Court appointment as District Four’s representative to the Board of Zoning Appeals to serve a five-year term beginning January 1, 2014 and ending December 31, 2018. Vote was 5:0, motion carried.

Regional:

Mr. Burrell moved to appoint Edward Pollard as New Kent’s Planning Commission representative to the Richmond Regional Planning District Commission to serve a one-year term beginning January 1, 2014 and ending December 31, 2014. Vote was 5:0, motion carried.

MEETING SCHEDULE: The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on Thursday, April 10, 2014, and the next work session at 9:00 a.m. on March 26, 2014, both in the Boardroom of the County Admin Building.

ADJOURNMENT

Action: Mr. Tiller moved to adjourn the meeting. Vote was 5:0, motion carried.

Meeting was adjourned at 7:30 p.m.

CONSENT AGENDA

(Matters included hereunder may be the subject of one motion to approve provided no Board member requests an item to be separated.)

- 1. **Approval of Minutes**
 - a. February 10, 2014 business meeting
 - b. February 19, 2014 special meeting
- 2. **Miscellaneous**
 - a. ~~First Amendment to contract with Done Right Heating and AC~~
 - b. First Extension to Professional Audit Services Agreement

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- c. Resolution R-07-14 declaring the County's intention to reimburse itself from the process of any tax-exempt financings for certain CIP expenditures
- d. Resolution R-08-14 designating New Kent County as a hybrid entity for HIPAA regulations

3. Refunds

- a. \$401.63 to Ryan Homes Richmond East Division for canceled permit

4. Supplemental Appropriations

- a. Program income received for FY14 from CDBG Plum Point participants, \$868.23
- b. Public education donations to Fire-Rescue, \$265.00
- c. Donations for the Animal Shelter, \$75.00
- d. Insurance recovery funds for Fire & Emergency Management, \$327.25
- e. Recovered miscellaneous revenue – Sheriff, \$1,324.10
- f. Funds received from vending machine sales for employee holiday parties, \$391.27

\$ 3,250.85	Total
\$(3,250.85)	Total In/Out

5. Interdepartmental Budget Transfers

- a. *Cooperative Extension*: \$980 from PT Salaries & Wages and Office Supplies to Professional Services and Xerox
- b. *Circuit Court Clerk*: \$55.00 from Permanent Records to Overtime
- c. *Board of Supervisors*: \$65,000 from Reserved for Contingency to Property-Land Purchases
- d. *School Board Office*: \$1,074.57 from Appropriation of funds from prior years to Middle School Renovation

6. Treasurer's Report: Cash as of January, 2014: \$40,132,519.67

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