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Approved minutes will be posted after the next regular business meeting



NEW KENT COUNTY BOARD OF SUPERVISORS

July 14, 2014, 6:00 p.m.

Boardroom, County Administration Building
12007 Courthouse Circle, New Kent, VA 23124

ACTION **AGENDA**

CALL TO ORDER (at 6 p.m.)

INVOCATION and PLEDGE OF ALLEGIANCE (led by Mr. Burrell)

ROLL CALL (all present)

CONSENT AGENDA

Action: Mr. Tiller moved to approve the Consent Agenda and that it be made a part of the record. Vote was 5:0, motion carried.

RESIDENCY ADMINISTRATOR'S REPORT – Bruce McNabb, Residency Administrator,
Va. Dept. of Transportation

CITIZENS' COMMENT PERIOD (3 minutes/person)

ITEM 1 Consideration of request for approval of the minutes from the June 9, 2014 business meeting - County Administrator Rodney Hathaway

Action: Mr. Burrell moved to approve the minutes from the June 9, 2014 business meeting. Vote was 4:0:1 (with Mr. Evelyn abstaining), motion carried.

CLOSED SESSION:

Action: Mr. Tiller moved to go into Closed Session pursuant to Section 2.2-3711A.7 of the Code of Virginia for consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel involving procurement and the historic school, and pursuant to 2.2-3711A.6 of the Code of Virginia for discussion or consideration of the investment of public funds where competition or bargaining is involved, where if made public initially, the financial interest of the County would be adversely affected involving the historic school. Vote was 5:0, motion carried.

Action: Mr. Tiller moved to return to Open Session. Vote was 5:0, motion carried.

Action: Mr. Tiller made the certification of Closed Session. Vote was 5:0, motion carried.

ELECTED OFFICIALS' REPORTS

STAFF REPORTS

APPOINTMENTS

Action: Mr. Davis moved to appoint Larry Clark as the Board's representative to the Community Policy and Management Team to serve a one-year term ending June 30, 2015.

Vote was 5:0, motions carried.

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MEETING SCHEDULE: The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on Monday, August 11, 2014, and the next work session at 9:00 a.m. on July 30, 2014, both in the Boardroom of the County Admin Building.

ADJOURNMENT

Action: **Mr. Burrell moved to adjourn.** Vote was 5:0, motion carried.

Meeting was adjourned at 6:55 p.m.

CONSENT AGENDA

(Matters included hereunder may be the subject of one motion to approve provided no Board member requests an item to be separated.)

- 1. **Approval of Minutes**
 - a. May 28, 2014 work session

- 2. **Miscellaneous**
 - a. Master Agreement On Terms And Conditions Of Accepting Airport Improvement Grants
 - b. Capital Asset Policy
 - c. Abstract of Votes from the June 10, 2014 Republican Primary Election for recording in the Board of Supervisors Order Book
 - d. Engineering Contract extension with URS, Inc.
 - e. Engineering Contract extension with Arcadis, US Inc.
 - f. Engineering Contract extension with Draper Aden and Associates
 - g. Contract with S. W. Funk to construct the Parham Landing WWTP Effluent Pump Station Modifications
 - h. Contract with W. C. Via enterprises to construct the Route 249 Waterline Extension
 - i. Second Amendment to Contract with Radio Communications

- 3. **Refunds**
 - a. \$2,021.88 to Gordon Taylor for erroneous assessment

- 4. **Carry Forward Appropriations**
 - a. Sheriff's funds from auction of a Ford Excursion, \$13,700
 - b. PSAP Call Processing Equipment grant – Grant ID 50, \$227,531.00

\$ 241,231.00	Total	
	\$ (241,231.00)	Total

- 5. **FY14 Supplemental Appropriations**
 - a. Program income received for FY14 from CDBG Plum Point grant participants, \$713.00
 - b. Donations for the Animal Shelter – Vet line item, \$308.00
 - c. Gifts and donations from private sources to the Fire & Emergency Management Department – Private Donation (\$100), TRUIST (\$75), \$175.66
 - d. Gifts and donations from private sources to the Sheriff's Office to the Auxiliary Unit from the NK Women's Club, \$150.00

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- e. Insurance recovery funds for the Sheriff's Department, \$2,947.15
- f. DMV and Credit Card Fee charges/collections, Treasurer, \$2,839.00
- g. State Fire Programs funds, \$8,751.00
- h. VDEM-LEMPG Federal Grant funds, \$4,080.00
- i. Funds received from the Commonwealth of Virginia for prisoner extradition, \$4,274.11
- j. Funds received from the Supreme Court of Virginia to cover postage costs for the J&D Relations District Court of NKC, \$1,000.00
- k. Extension Program sponsorship revenue for Envirothon, \$57.00
- l. Recovered miscellaneous revenue – Sheriff's Department, reimbursement for traffic detail – MBI concrete spill on highway (\$192.23), Emmaus Baptist Church May 2014 event (\$82.67), Police traffic control – Color Vibe LLC (\$749.50), Relay for Live security (\$185.17), Saude Creek Vineyards LLC (\$438.12), Colonial Downs rodeo (\$744.38), Colonial Downs inv. #15-CD-2014 (\$2,927.78), NKHS Prom/After Prom (\$435.98), New Kent High School graduation (\$215.30), \$5,971.13

\$ 31,266.05	Total
\$ (31,266.05)	Total In/Out

6. FY15 Supplemental Appropriations

- a. Additional State funding for Social Services Independent Living Program, \$765.00

\$ 765.00	Total
\$ (765.00)	Total In/Out

7. Interdepartmental Budget Transfers

- a. *Social Services*: \$48.58 from Professional Services to ST/LT Disability
- b. *Sheriff's Office*: \$13,614 between salary and line items
- c. *Administration/Social Services*: \$1,800 from Reserved for Contingency to Professional Services
- d. *Administration/Parks & Recreation*: \$900 between departments for Printing & Binding

8. Treasurer's Report: Cash as of May, 2014: \$34,946,475.14

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