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Approved minutes will be posted after the next regular business meeting



NEW KENT COUNTY BOARD OF SUPERVISORS
Wednesday, November 12, 2014, 6:00 p.m.
Boardroom, County Administration Building
12007 Courthouse Circle, New Kent, VA 23124

A C T I O N
A G E N D A

CALL TO ORDER *(at 6:03 p.m.)*

INVOCATION *(given by Mr. Burrell)* and **PLEDGE OF ALLEGIANCE**

ROLL CALL *(all present)*

CONSENT AGENDA

Action: Mr. Burrell moved to approve the Consent Agenda and that it be made a part of the record. *Vote was 5:0, motion carried.*

NEW KENT UNIVERSITY 2014 GRADUATION

RESIDENCY ADMINISTRATOR'S REPORT – *Chad Baker, Maintenance Superintendent, Va. Dept. of Transportation*

CITIZENS' COMMENT PERIOD *(3 minutes/person)*

ITEM 1 New Kent County as a StormReady Community - *Fire Chief Rick Opett & Bill Sammler of the National Weather Service*

Action: Mr. Burrell moved to adopt Resolution R-42-14 as presented. *Vote was 5:0, motion carried.*

Public Hearings to be held at 7:00 p.m. or as soon thereafter as possible. Speakers are limited to three minutes each, should come to the podium and state their name and address

ITEM 2 PUBLIC HEARING – consideration of Ordinance O-13-14 amending portions of Chapter 66 of the New Kent County Code regarding business license application and payment dates

Action: Mr. Davis moved to adopt Ordinance O-13-14 as presented. *Vote was 5:0, motion carried.*

ELECTED OFFICIALS' REPORTS

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STAFF REPORTS

Action: Mr. Davis moved to authorize Rodney A. Hathaway as County Administrator to sign and submit the Virginia Resources Authority (VRA) work fee letter as presented. *Vote was 5:0, motion carried.*

APPOINTMENTS

Action: Mr. Davis moved to confirm the appointment of Wanda F. Watkins as Deputy Clerk of the Board. *Vote was 5:0, motion carried.*

MEETING SCHEDULE: The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on Monday, December 8, 2014, and the next work session at 9:00 a.m. on November 19, 2014, both in the Boardroom of the County Admin Building.

CLOSED SESSION:

Action: Mr. Tiller moved to go into Closed Session pursuant to Section 2.2-3711A.1 of the Code of Virginia for discussion and consideration of the performance of specific public officers involving the annual performance reviews of the County Administrator and the County Attorney and the assignment of employees in the New Kent Fire and Rescue Department and Section 2.2-3711(A.7) of the Code of Virginia for discussion with legal counsel where such discussion in open meeting would adversely affect the negotiating or litigating posture of the public body and consultation regarding specific legal matters requiring the provision of legal advice by such counsel involving the Airport and New Kent Fire and Rescue. *Vote was 5:0, motion carried.*

Action: Mr. Tiller moved to return to Open Session. *Vote was 5:0, motion carried.*

Action: Mr. Tiller made the certification of Closed Session. *Vote was 5:0, motion carried.*

ADJOURNMENT

Action: Mr. Burrell moved to adjourn the meeting. *Vote was 5:0, motion carried.*

Meeting was adjourned at 7:35 p.m.

CONSENT AGENDA

(Matters included hereunder may be the subject of one motion to approve provided no Board member requests an item to be separated.)

1. **Approval of Minutes**
 - a. October 3, 2014 special meeting minutes
 - b. October 14, 2014 regular meeting minutes
 - c. October 29, 2014 work session minutes

2. **Miscellaneous**
 - a. Change order of \$3,937.49 for the Treasurer’s contract with M & W Printers, Inc.
 - b. Sole source procurement for ESRI software three-year agreement/renewal
 - c. New road names (Diascund Creek Section 2)
 - i. Diascund Creek Way
 - ii. Diascund Creek Place
 - d. Resolution in Honor of the Honorable Thomas B. Hoover on his retirement

3. **Refunds**
 - a. \$1,440.82 to Edward and Brenda Christian for erroneous assessment

4. **FY15 Carry Forward Appropriations**
 - a. Additional FY14 School End-of-Year Balance, \$6,237.22

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\$ 6,237.22	Total
\$ (6,237.22)	From Co. Capital Fund (7) fund balance

5. FY 15 Supplemental Appropriations

- a. Program income received for FY15 from CDBG Plum Point grant participants (October 2014), \$469.00
- b. Donations for the Animal Shelter, \$20.00
- c. Recovered miscellaneous revenue – Sheriff’s Office reimbursement from New Kent Winery (\$1,322.80), Metropolitan Richmond Sports Backers for Tour of Richmond Bike Race (\$3,965.94), Colonial Downs LP – Harness Racing (\$1,609.03), New Kent High School Security (\$193.77) and Reimbursement from Clerk of the Circuit Court – restitution for extradition (\$39.83), \$7,212.37
- d. Gifts and donations for Fire-Rescue, \$37.83
- e. Sponsorship revenue to Parks & Recreation – ChemTreat, Inc., \$800.00
- f. Extension Program Sponsorship Revenue, \$260.00
- g. Litter Control Grant Funds, \$6,357.00
- h. Fire-Rescue Emergency Services Grant Funds, \$20,500.00

\$ 35,656.20	Total
\$ (35,656.20)	Total In/Out

6. Interdepartmental Budget Transfers

- a. *General Services:* \$500 from Animal Shelter Repairs to Boardroom Dais
- b. *Information Technology:* \$3,735.81 from Server Infrastructure Improvement and GIS Topography to MIS-IT Servers
- c. *Commonwealth’s Attorney:* \$500 from Part Time Salaries & Wages to Volunteer Stipend

7. Treasurer’s Report: Cash as of September 2014, \$24,756,473.48

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