

New Kent County Airport Advisory Commission 17 January 2007

Minutes

The regular meeting of the New Kent Airport Advisory Commission was held on January 17, 2007 at the New Kent County Airport. Commission members present were:

Mr. Eugene Williams	Mr. Bill Martin
Mr. Bill Jeffries	Mr. Pat Wilson
Mr. Bill Simpson	
The Honorable Mr. Marty Sparks	

Election of Officers

Commission Members elected Mr. Bill Jeffries as chair and Mr. Pat Wilson as Vice-Chair by unanimous vote.

Citizen Comment

There were no citizen comments.

Staff Report

Hangar Project Update All of the contract documents have been reviewed and funding secured for the Hangar Project. The FAA has agreed to allow the airport to use another years worth of Entitlements to cover the increased cost of the project. The project will begin in early February.

Fence Replacement Project The airport has been approved for a grant to begin design work for the replacement of the 4 foot tall farm fence off the end of RW28 with an 8 foot tall security fence. This project will help considerably with the deer problem.

County CIP The Airport Capital Improvement Plan was submitted with minor revisions over what was previously forecast. All FAA funded projects were pushed back a year to allow the use of an additional year's Entitlements to be used for the Hangar Project. A roof replacement project was inserted for FY08 to address the terminal and maintenance hangar roof leaks.

Security Camera Project A 100% Virginia Department of Emergency Management for approximately \$12,000 will be used to install security cameras and purchase radio equipment for airport vehicles.

Unfinished Business

A proposal has been received from a start up FBO named New Kent Aviation, LLC. The proposal is being reviewed for qualifications and financial viability.

New Business

There was no New Business Discussed

Adjournment

The next meeting was scheduled for March 15, 2007. The meeting was adjourned.

New Kent County Airport Advisory Commission 21 March 2007

Minutes

The regular meeting of the New Kent Airport Advisory Commission was held on March 21, 2007 at the New Kent County Airport. Commission members present were:

Mr. Eugene Williams
Mr. Bill Jeffries
Mr. Bill Simpson
The Honorable Mr. Marty Sparks

Mr. Pat Wilson

Citizen Comment

There were no citizen comments.

Staff Report

Hangar Project Update Notice to Proceed was issued to begin the hangar construction on February 20, 2007. The contractor has begun clearing and will follow with grading operations. Wet soils in the clearing area have provided challenges in operating large heavy equipment. The contractor is contractually responsible for drying the site, so no initial cost over runs are expected due to the soils. A house that was destroyed and buried was discovered in the area that may require an over run in the line item for unsuitable materials.

Fence Replacement Project Design work has begun on the fence replacement project. The project will replace the 4' tall farm fence off the end of RW28 with an 8' tall fence consistent with the rest of the security fencing.

Security Camera Project A 100% Virginia Department of Emergency Management for approximately \$12,000 has been used to install security cameras and purchase radio equipment for airport vehicles. The cameras allow monitoring and recording of all public access points as well as the terminal lobby. The radios allow monitoring of aircraft traffic while out on the airfield.

CAP Building The CAP has been making great progress on the repairs of their building. The roof has been replaced and new windows and siding have been installed on the lower level. Recently they have acquired funds to install vinyl siding and replace some second floor windows.

New Proposal for AIP (Airport Improvement Program) The Presidents proposed budget includes reducing funding for airport capital improvements by \$875,000,000 and includes significant user fees for general aviation. The proposal also includes substantial increases in the tax on 100LL. The airport manager believes that these types of changes could be very detrimental to the well being of the New Kent Airport.

Unfinished Business

The proposal for FBO services by New Kent Aviation LLC was withdrawn after short negotiations. The Airport Manager met with the applicant and discussed lease terms that were deemed acceptable by the County Administrator. Those terms were \$200.00 per month rent for one office, joint use of the lobby area and training room, one tie down space for their flight training aircraft, and fuel at cost plus 10%. Any terms for a lease of the maintenance hangar would be broken out and addressed as part of a separate proposal as the applicant did not include any plan for maintenance as part of his proposal. Soon after that meeting the Airport Manager received a letter withdrawing the proposal.

New Business

There was no New Business Discussed

Adjournment

The next meeting was scheduled for May 16, 2007. The meeting was adjourned.

New Kent County Airport Advisory Commission 18 July 2007

Minutes

The regular meeting of the New Kent Airport Advisory Commission was held on July 18, 2007 at the New Kent County Airport. Commission members present were:

Mr. Eugene Williams	Mr. Bill Martin
Mr. Bill Jeffries	Mr. Pat Wilson
Mr. Bill Simpson	
The Honorable Mr. Marty Sparks	

Citizen Comment

There were no citizen comments.

Staff Report

Hangar Project Update The clearing and grading phase of the project is substantially complete despite some issues with a wet site. The next phase will be the footings and the pad. The building should be delivered end of September/beginning of October timeframe. Erection should take approximately 21 days followed by paving.

Obstruction Issues A recent DOAV licensing inspection identified trees off the end of RW28 that were obstructions. The obstructions have been cleared but caused a delay in the final federal grant for the project. Mr. Williams asked about selling the trees or having other areas cleared by selling the timber. Mr. Kelly said that he would be happy to meet with someone to discuss selling the trees but that he was concerned about the condition that the land would be left in afterwards.

August Funding Request The Master Plan Update Project has been resubmitted to the VAB for funding at their August meeting. The project had been delayed because federal funds were used for the hangar project.

2007 Festival of Flight Mr. Wilson reported that this years Festival of Flight would include Young Eagles Flights, a band, and The Space Traveler Exhibit from SMVA. The New Kent Vineyards have agreed to be the primary sponsor.

Unfinished Business

New Proposal for AIP The House and Senate versions for AIP greatly increased funding levels over the President's proposal. Mr. Kelly explained that he his best guess would be that none of the new proposals would get sorted out by the time the budget needs to be approved and that the FAA would end up operating under an extension of the current authorization.

New Business

There was no New Business Discussed

Adjournment

The next meeting was scheduled for September 19, 2007. The meeting was adjourned.

New Kent County Airport Advisory Commission 19 September 2007

Minutes

The regular meeting of the New Kent Airport Advisory Commission was held on September 19, 2007 at the New Kent County Airport. Commission members present were:

Mr. Eugene Williams	Mr. Bill Martin
Mr. Bill Jeffries	Mr. Pat Wilson
Mr. Bill Simpson	
The Honorable Mr. Marty Sparks	

Citizen Comment

There were no citizen comments.

Staff Report

Hangar Project Update The concrete pad for the hangars is substantially complete. The building is due to arrive the first week in October and expected to take approximately 21 days to erect. Paving and electrical will follow. Dominion Power is the most challenging obstacle as they have been completely non-responsive to inquiries.

FBO Prospects Mr. Kelly met with two prospects from Northern Virginia during the "Festival of Flight". Additional meetings are planned to discuss their locating an FBO on the airfield. They are most interested in Light Sport sales, service, and training.

Festival of Flight Mr. Wilson reported that the Festival of Flight was well attended and went off without any problems. Some general discussion occurred concerning enhancements for next year including but not limited to flight demonstrations by professional RC aircraft operators. Everyone agreed that holding the Young Eagles flights during the fly-in was a good idea.

August VAB Meeting Funding was approved for the Master Plan Update at the state level but the FAA still does not have a reauthorization program in place. The project is funded 95% federal and 3% state.

Unfinished Business

New Proposal for AIP The FAA still has no Reauthorization Plan in place. The Presidents original proposal does not seem to have much support, but the House and Senate proposals are still undergoing modifications. It is unlikely that anything will get passed before the end of September and Congress will have to pass a continuing Resolution for the FAA to continue to operate.

New Business

There was no New Business Discussed

Adjournment

The next meeting was scheduled for November 21, 2007. The meeting was adjourned.

New Kent County Airport Advisory Commission 28 November 2007

Minutes

The regular meeting of the New Kent Airport Advisory Commission was held on November 28, 2007 at the New Kent County Airport. Commission members present were:

Mr. Eugene Williams
Mr. Bill Jeffries
Mr. Bill Simpson

Mr. Bill Martin
Mr. Pat Wilson

Citizen Comment

There were no citizen comments.

Staff Report

Hangar Project The hangar project is progressing at a steady pace. The building is going up without any significant problems. The contractor still contends that we owe him for additional earthwork, but the contract terms do not support his claims. Dominion Power's lack of urgency continues to be an issue.

FBO Prospects A meeting has been scheduled between the Commonwealth Sport Aviation representatives, the Director of Economic Development, Mark Kilduff, and the Airport Manager in Early December to review their business plan.

Bennett Property Issues Dr. Bennett has filed suit against New Kent County concerning his perceived access rights. The airport manager could not elaborate due to pending litigation.

Surplus Property from VANG There are several buildings and various pieces of equipment that the airport may be able to acquire due to the closing of the Air National Guard facility at RIC.

Land Lease Prospect An aerial application business has expressed interest in building a building to operate out of on the airfield. The airport manager is trying to coordinate a meeting to include the Director of Economic Development.

Christmas Open House
December 19, 2007.

The annual Christmas Open House is scheduled for

Car Show On Saturday, March 29 the Quinton Volunteer Fire Department will host a car show at the New Kent Airport. This is an annual fundraiser for them and they have progressively out grown all previous venues. Collector cars, vendors, and food. We may try and schedule a Young Eagles rally in conjunction. Rain date will be April 12.

Unfinished Business

New Proposal for AIP The FAA still has no reauthorization plan in place. The FAA is operating under a Continuing Resolution, but cannot issue any new grants. This will continue to delay the Master Plan Update.

New Business

There was no New Business discussed

Adjournment

The next meeting was scheduled for January 16, 2008. The meeting was adjourned.