

New Kent County Airport Advisory Commission 25 March, 2009

Minutes

The regular meeting of the New Kent Airport Advisory Commission was held on March 25, 2009 at the New Kent County Airport. Commission members present were:

Mr. Eugene Williams
Mr. Bill Jeffries
Mr. Bill Simpson

Mr. Bill Martin
Mr. Marty Sparks

Election of Officers

Mr. Williams made a Motion to elect Mr. Jeffries as Chair and Mr. Simpson as Vice Chair. Mr. Martin seconded the Motion. There was no discussion and the commission members voted unanimously in favor.

Citizen Comment

There were no citizen comments.

Staff Report

ALP/Obstruction Removal Project The scope of the ALP Update project has broadened to include a more extensive planning study and more extensive tree removal. The Committee Members reviewed an aerial survey identifying trees that need to be removed to meet either PART 77 or threshold siting criteria. Some trees off airport property do not fall within the boundaries of existing avigation easements.

Budget Cuts The Airport Manager was optimistic that the airport budget would not be cut any further before the BOS voted to approve the County Budget.

FBO Prospects Mr. Doug Cumins submitted a proposal for a flight school and maintenance shop. The Airport Manager is working with Mr. Cumins to negotiate a lease rate and make sure that his proposal meets that airport's Minimum Standards. Mr. Cumins would like to begin operations in early May.

FAA Stimulus Grants The FAA Stimulus Grant Funds are being distributed as if they were AIP funds. No airports in Virginia will receive funds for projects that are ranks lower than a taxiway rehabilitation project. The New Kent Airport does not have a taxiway rehabilitation project scheduled until FY2011 and therefore will not receive any stimulus funds.

Unfinished Business

FAA Funding Congress finally authorized the second half of the current fiscal years AIP program. Those funds will be carried over and applied to Phase II of the ALP/Obstruction removal project.

New Business

There was no New Business discussed

Adjournment

The next meeting was scheduled for May 20, 2009. The meeting was adjourned.

New Kent County Airport Advisory Commission 20 May, 2009

Minutes

The regular meeting of the New Kent Airport Advisory Commission was held on May 20, 2009 at the New Kent County Airport. Commission members present were:

Mr. Eugene Williams
Mr. Bill Jeffries
Mr. Bill Simpson

Mr. Pat Wilson
Mr. Marty Sparks

Citizen Comment

There were no citizen comments.

Staff Report

ALP/Obstruction Removal Project The Airport Manager traveled to the FAA office in Dulles to discuss the ALP Update and Obstruction Removal Project. The most significant result of the meeting was that the FAA agreed that the scope of the project needed to be broadened to include more forecasting and analysis of the potential uses and development of the airport. This was a critical concession considering the rapid growth of the county and the need for the airport to position itself to both take advantage of the growth and meet future needs of the business community.

New FBO Mr. Doug Cumins began operations at the New Kent Airport doing business as New Kent Aviation, LLC. He has established a pilot shop and has one Cessna 172 for rent and flight training. He still intends to open a maintenance shop but has had trouble finding an acceptable mechanic. NKA has recently done extensive direct mail marketing and placed new signage on Rt. 249 and Rt.60. NKA has also been able to acquire a flight simulator that will allow students to acquire 10 hours of IFR flight instruction at a greatly reduced rate compared with renting the aircraft. NKA will pay the county \$2000 in rent the first year, \$50 per month in tiedown fees, and cost plus 10% in fuel.

Unfinished Business

Bennett Litigation Work continues to try and reach an agreement with Dr. Bennett without going to court. Unfortunately little progress has been made in trying to reach a middle ground.

New Business

There was no New Business discussed

Adjournment

The next meeting was scheduled for July 15, 2009. The meeting was adjourned.

New Kent County Airport Advisory Commission September 16, 2009

Minutes

The regular meeting of the New Kent Airport Advisory Commission was held on September 16, 2009 at the New Kent County Airport. Commission members present were:

Mr. Bill Jeffries
Mr. Bill Simpson

Mr. Pat Wilson
Mr. Bill Martin

Citizen Comment

There were no citizen comments.

Staff Report

ALP/Obstruction Removal Project The Airport Manager explained that the FAA project to have the trees removed was progressing very slowly. In an effort to remove the trees faster, he has met with a logging consultant. Initially the intention was to sell the trees then use an FAA grant to clean up the site afterwards. Unfortunately, once the trees are gone, the FAA's position is that there is no more obstruction project, and therefore not eligible for a grant to clear and grub. The other option is to use the funds generated by selling the trees as a "bank", using those funds to allow the logging company to hire subcontractors to finish the work.

New Kent Aviation The new FBO is performing better than expected. Mr. Cumins has adopted a very effective marketing strategy. Flight hours are steadily increasing as he gains more primary students, and pilot shop sales are better than expected. His prices continue to be the best in the Richmond area and he is beginning to capture business from other airports.

Festival of Flight The Festival of Flight was held on September 5. There was a PT-19 and a T-6 giving rides for a fee, food concessions and a Young Eagles Rally. The EAA gave 60 children free airplane rides.

AWOS The DOAV is funding new AWOS systems at airports that have not had one installed. New Kent will be one of the first airports to receive one. Any future maintenance costs will be funded 80/20 state/federal.

VAOC President's Award At the Virginia Aviation Conference in August, the Airport Manager received the President's Award from the Virginia Airport Operators Council.

Unfinished Business

Bennett Litigation A hearing is set for September 22. To date, parties have not been able to reach any type of agreement.

New Business

There was no New Business discussed

Adjournment

The next meeting was scheduled for November 18, 2009. The meeting was adjourned.

New Kent County Airport Advisory Commission December 2, 2009

Minutes

The regular meeting of the New Kent Airport Advisory Commission was held on December 2, 2009 at the New Kent County Airport. Commission members present were:

Mr. Bill Jeffries
Mr. Eugene Williams

Mr. Marty Sparks
Mr. Bill Martin

Citizen Comment

There were no citizen comments.

Staff Report

ALP/Obstruction Removal Project The environmental portion of the obstruction project is complete and the engineers are in the process of answering comments submitted to DEQ.

Maintenance FBO Prospect New Kent Aviation is pleased with the way the flight school has been growing and has indicated that it is researching exactly what would be involved in moving forward toward opening a maintenance shop.

FAA CIP The next major project on the FAA Capital Improvement Plan for W96 is a taxiway rehabilitation project. The project would include upgrading the runway lighting and installing new taxiway lights. Since the hangar project used entitlement funds to purchase the building, the airport was not eligible to receive any FAA discretionary funding for three years. As the taxiway rehabilitation project will cost in excess of \$450,000, thereby requiring discretionary funds, that project will not begin until next year.

Christmas Open House The Christmas Open House was Scheduled for December 17, 2009 at 6:30pm

Unfinished Business

Bennett Litigation A trial Date of December 23, 2009 has been set for the Bennett Litigation. Opposing Council has yet to submit a witness list.

New Business

There was no New Business discussed

Adjournment

The next meeting was scheduled for January 20, 2010. The meeting was adjourned.