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NEW KENT COUNTY BOARD OF SUPERVISORS

April 13, 2015, 6:00 p.m.

Boardroom, County Administration Building
12007 Courthouse Circle, New Kent, VA 23124

ACTION
AGENDA

CALL TO ORDER (at 6 p.m.)

INVOCATION and PLEDGE OF ALLEGIANCE (led by Mr. Tiller)

ROLL CALL (All members with the exception of Mr. Evelyn were present.)

CONSENT AGENDA

Action: Mr. Burrell moved to approve the Consent Agenda as presented and that it be made a part of the record. Vote was 4:0, motion carried.

SMALL BUSINESS CLOSE UP

SPECIAL RECOGNITIONS

- Reading of Resolution R-11-15 recognizing April 2015 as National County Government Month – Mr. Ron Stiers
- Reading of Proclamation recognizing April 19-25, 2015 as National Crime Victims' Rights Week – Mr. James H. Burrell and Victim Witness Director Karen Mortensen

RESIDENCY ADMINISTRATOR'S REPORT – Chad Baker, Maintenance Superintendent, Virginia Department of Transportation

INTRODUCTION OF NEW STAFF

- By ANR Extension Agent John Allison: 4-H Agent Carl Frick

CITIZENS' COMMENT PERIOD (3 minutes/person)

ITEM 1 Rappahannock Community College update – RCC President Dr. Elizabeth Crowther

Public Hearings to be held at 7:00 p.m. or as soon thereafter as possible. Speakers are limited to three minutes each, should come to the podium and state their name and address

ITEM 2 PUBLIC HEARING – Application OA-01-15 – Ordinance changes for Section 91-127 of the New Kent County Code – Special Provisions for Open Space or Cluster Subdivisions (Ordinance O-04-15) – Planner I Kyle Flanders

Action: Mr. Davis moved to adopt Ordinance O-04-15 in order to address, protect, and promote public convenience, necessity, general welfare and good zoning practices in the County and the health, safety, and general welfare of the citizens in the County. Vote was 2:2, (Ayes: Davis & Burrell; Nays: Stiers & Tiller), motion failed for lack of a majority vote.

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ITEM 3 PUBLIC HEARING – Application OA-02-15 – Ordinance changes for Article II, Chapter 62 of the New Kent County Code – Agricultural and Forestal Districts Program and Process (Ordinance O-05-15) -
Environmental Planning Manager Matt Venable

Action: Mr. Davis moved to adopt Ordinance O-05-15 in order to address, protect, and promote public convenience, necessity, general welfare and good zoning practices in the County and the health, safety, and general welfare of the citizens in the County. Vote was 4:0, motion carried.

ELECTED OFFICIALS' REPORTS

STAFF REPORTS

OTHER BUSINESS

APPOINTMENTS

MEETING SCHEDULE: The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on Monday, May 11, 2015, and the next work session at 9:00 a.m. on Wednesday, April 29, 2015, both in the Boardroom of the County Administration Building.

CLOSED SESSION

Action: Mr. Stiers moved to go into Closed Session pursuant to Section 2.2-3711A.1 of the Code of Virginia for discussion, appointment or resignation of specific public officers involving the County Attorney. Mr. Davis also moved to go into Closed Session pursuant to Section 2.2-3711A.3 of the Code of Virginia for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the County involving Rappahannock Community College. Vote was 4:0, motions carried.

Action: Mr. Davis moved to return to Open Session. Vote was 4:0, motion carried.

Action: Mr. Burrell made the certification of Closed Session. Vote was 4:0, motion carried.

Action: Mr. Stiers moved to accept the resignation of the County Attorney Michelle Gowdy effective April 30, 2015. Vote was 4:0, motion carried.

ADJOURNMENT

Action: Mr. Burrell moved to adjourn the meeting. Vote was 4:0, motion carried.

Meeting was adjourned at 8:04 p.m.

CONSENT AGENDA

- 1. Approval of Minutes**
 - a. March 9, 2015 Business Meeting minutes
 - b. March 12, 2015 Budget Retreat minutes
 - c. March 25, 2015 Work Session Meeting minutes

- 2. Miscellaneous**
 - a. Renewal of Lanexa Fire Station Lease
 - b. Change Order – Hopke & Associates, Inc., \$22,300.07
 - c. A Policy for the Naming of County Owned Properties, Facilities, Streets & Structures
 - d. ~~Approval of Federal Engineering proposal regarding the New Kent County Public Safety Radio System~~

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3. Refunds

- a. Crowder Construction Co., refund of mobile home installation permit fee and surcharge \$81.60
- b. Woodfin Heating Inc., canceled permit, BP# 19847-2015, \$58.13
- c. Ryan Homes, canceled permit, BP# 19440-2014, \$498.75

4. Supplemental Appropriations

- a. Program income received for FY15 from CDBG Plum Point Grant Participants (March 2015), \$597.00
- b. Donations for the Animal Shelter, \$418.00
- c. Funds to Sheriff's Office for Security Detail for Feb. 14, 2015 Chocolate 5/10K Run, New Kent Winery (\$430.09), Dec. 13, 2014 Security Detail at Richfield, Inc. (\$233.96), and the Feb. 2015 Wrestling & Basketball Games for NKHS (\$888.11), \$1,552.16
- d. Extension Program Sponsorship Revenue for Eastern Virginia Forage & Grazing Conference: First Bank & Trust Company (\$100), Poplar Springs Farm (\$16), Promise Land Pastures LLC (\$32), Cash (\$32), and Donation for 2015 Envirothon/Earth Day from CC-JC-NK-York Farm Bureau, Inc. (\$200), \$380.00
- e. Gifts & Donations to New Kent Fire Rescue, Samaria Baptist Church (\$300) and Annemarie Johnson (\$700), \$1,000
- f. Sponsorship Facility Improvement Funds to P&R from Bay Rivers Buccaneers (\$270), 20 various contributors to the Wind Banner Sponsorship/Scholarship Program (\$4,600)
- g. Funds from VML Insurance for Damage and Expenses related to Sheriff's Vehicle #27 (\$3,505.46) and Payment for additional expense for Compressor (\$625), \$4,130.46
- h. Funds to Sheriff's Office Honor Guard – New Kent Womens Club, \$150.00
- i. Carry Forward Funds from FY14 to FY15 for Insurance Claim #13-12138 when an ambulance backed into a compressor at Station 1, \$4,920.00
- j. Funds from Vending Machine Sales for employee functions for the County (\$296.94) and to the Sheriff's Office (\$71.09), \$368.03

\$18,385.65 Total
\$(13,465.65) Total In/Out – General Fund (1)
\$(4,920.00) From General Fund – Fund Balance

5. Interdepartmental Budget Transfers

- a. From Reserved for Contingency to Repairs & Maintenance, \$1,925.00
- b. From Reserved for Contingency to Repairs & Maintenance Supplies, \$236.55
- c. From Replacement Security Cameras to Security Doors, \$943.90
- d. From Administration Building Roof Replacement to County Facility Rehab Projects, \$6,700.00
- e. From Fire-Advanced Life Support Vehicle to Fire Trucks & Apparatus, \$11,000.00

6. Treasurer's Report: Cash as of February 2015, \$39,715,491.04

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