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*Approved minutes will be posted after the next regular business meeting*



## **NEW KENT COUNTY BOARD OF SUPERVISORS**

**June 8, 2015, 6:00 p.m.**

Boardroom, County Administration Building  
12007 Courthouse Circle, New Kent, VA 23124

### **ACTION** **AGENDA**

**CALL TO ORDER** (at 6 p.m.)

**INVOCATION and PLEDGE OF ALLEGIANCE** (led by Mr. Tiller)

**ROLL CALL** (All members were present.)

#### **CONSENT AGENDA**

**Action:** Mr. Burrell moved to approve the Consent Agenda as presented and that it be made a part of the record. Vote was 5:0, motion carried.

#### **SMALL BUSINESS CLOSE UP**

**RESIDENCY ADMINISTRATOR'S REPORT** – Chad Baker, Maintenance Superintendent, Virginia Department of Transportation

**CITIZENS' COMMENT PERIOD** (3 minutes/person)

**ITEM 1** **Virginia Law Enforcement Professional Standards Commission Presentation of Third Re-Accreditation Certificate to the New Kent Sheriff's Office** – New Kent Sheriff F.W. Howard, Jr. and Department of Criminal Justice Services Representative Derrick Mays

*Public Hearings to be held at 7:00 p.m. or as soon thereafter as possible. Speakers are limited to three minutes each, should come to the podium and state their name and address*

#### **CLOSED SESSION**

**Action:** Mr. Evelyn moved to go into Closed Session pursuant to Section 2.2-3711A.1 of the Code of Virginia for discussion concerning potential County employees involving the fire department and Section 2.2-3711A.3 of the Code of Virginia for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the County involving the lease of the Historic School. Vote was 5:0, motions carried.

**Action:** Mr. Evelyn moved to return to Open Session. Vote was 5:0, motion carried.

**Action:** Mr. Burrell made the certification of Closed Session. Vote was 5:0, motion carried.

**ITEM 2** **PUBLIC HEARING – Ordinance O-07-15- Bottoms Bridge Corridor Overlay** – Community Development Director Matthew J. Smolnik

**Action:** Mr. Davis moved to table any action on Ordinance O-07-15 until the Board's next meeting. Vote was 5:0, motion carried.

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**ELECTED OFFICIALS' REPORTS**

**STAFF REPORTS**

**OTHER BUSINESS**

**APPOINTMENTS DELEGATED BY DISTRICT**

**Action:** Mr. Davis moved to appoint Connie C. Nalls as District Five's representative to the Heritage Library Board of Trustees to serve a term ending beginning July 1, 2015 and ending June 30, 2019. Vote was 5:0, motion carried.

**MEETING SCHEDULE:** The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on Monday, July 6, 2015, and the next work session at 9:00 a.m. on Wednesday, June 24, 2015, both in the Boardroom of the County Administration Building.

**ADJOURNMENT**

**Action:** Mr. Burrell moved to adjourn the meeting. Vote was 5:0, motion carried.

Meeting was adjourned at 8:11 p.m.

**CONSENT AGENDA**

- 1. Approval of Minutes**
  - a. May 11, 2015 Business Meeting minutes
  - b. May 18, 2015 Joint Meeting with Planning Commission minutes
  - c. May 20, 2015 Work Session Meeting minutes
  
- 2. Miscellaneous**
  - a. Authorize Change Order for New Kent Public Utilities PO#32994 to Worldview Solutions, Inc. for GIS mapping of water and sewer lines, increased by \$18,039.50 for a total of \$32,903.50
  - b. Authorize Change Order for New Kent Social Services PO#33185 to Xerox Corp for print charges and lease for April – June, increased by \$603.18 for a total of \$1,205.48
  
- 3. Supplemental Appropriations**
  - a. Program income received for FY15 from CDBG Plum Point Grant Participants (May 2015), \$639.00
  - b. Extension Program Sponsorship Revenue for Carole's Garden (\$21) and Envirothon plant sale (\$28), \$49.00
  - c. Gifts & Donations to New Kent Fire Rescue, TRUIST, \$42.00
  - d. Gifts & Donations to Parks & Recreation CIP Funds from the NK Quilting Bee Raffle, \$139.00
  - e. Funds related to the Sheriff's Office Security Detail from Palmetto Race Group LLC for the Colonial Relay on 5/2/15, (\$595.51), from Color Vibe LLC for Color Vibe Richmond Traffic Control, (\$573.14) and from Prom Security, (\$435.98), \$1,604.63
  - f. Funds received by the Sheriff's Office from the Clerk of the Circuit Court for Restitution for Destroying County Property, \$21.37
  - g. Vending Machine Sales to Employee Functions, (\$264.59) and to Sheriff's Office, (\$73.22), \$337.81
  - h. Four For Life Funds for Fire-Rescue, \$20,701.20
  - i. Lease Purchase proceeds from the Public Radio System Construction Loan, \$5,650,000.00

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\$5,673,534.01	Total
\$(23,534.01)	Total In/Out – General Fund (1)
\$(4,850,000.00)	Total In/Out – Capital Fund (7)
\$(800,000.00)	From Capital Fund – Fund Bal (7)

**4. Interdepartmental Budget Transfers**

- a. Fire-Rescue: From Haz Material Response Equipment to Repairs & Maintenance, (\$200), From Telecommunications Equipment to Repairs & Maintenance, (\$500)
- b. Human Resources: From Travel (Convention & Education) to ST/LT Disability Premium, (\$600)
- c. County Sewer & Reclaim System (Public Utilities): From Maintenance Contract – SCADA to Overtime, (\$800), From Maintenance Contract – SCADA to On-Call Pay, (\$1,525)
- d. Recreation Programs (Parks & Recreation): From Part-Time Salaries & Wages to P/T Overtime – Summer Camp, (\$100)
- e. Clerk of Board: From Dues & Association Memberships to Overtime, (\$300)
- f. Economic Development: From Promotional Materials to Part-Time Salaries & Wages, (\$4,000)
- g. Community Development Administration: From Books & Subscriptions to ST/LT Disability Premium, (\$200)
- h. Environmental (Community Development): From Gasoline to ST/LT Disability Premium, (\$300)
- i. Board of Zoning Appeals (Community Development): From Dues & Association Memberships to Advertising, (\$100)
- j. Parham Landing Sewer (Public Utilities): From Janitorial Supplies to ST/LT Disability Premium, (\$200)
- k. Utility Fund (Public Utilities): From Machinery & Equipment to Overtime, (\$300)
- l. CSA Administration: From Postage to ST/LT Disability, (\$40)
- m. Social Services: From Professional Services to ST/LT Disability, (\$1,000)
- n. Refuse Collection (General Services): From Travel (Convention & Education) to Overtime, (\$1,000), From Fuel to Overtime, (\$1,000)
- o. E-911 System: From Maintenance Service Contracts to Overtime – Salaried, (\$8,000)
- p. Sheriff: From Gasoline to Salaries & Wages – Overtime, (\$2,600), From Gasoline to Salaries – Supplemental Activiti, (\$3,500), From Gasoline to Extra Security Detail – Schools, (\$3,200), From Gasoline to Medical Examinations, (\$100)
- q. Information Technology: From Travel (Convention & Education) to Overtime, (\$50)
- r. Contingency: From Contingency to Document Shredding Services, \$124.88
- s. School Board Office: From GWES Grounds and Playground Land to NKES Grounds and Playground Land, \$6,795.53
- t. School Board Office: From NKMS Lighting to Elementary School Improvements (Wireless), \$25,200.00
- u. School Board Office: From GWES Grounds and Playground Land FY14, (\$7,097.36), From Middle School Improvements, (\$30,150.02), From High School Improvements, (\$5,395.68), From Replacement of Security Cameras, (236.90) to NKES Renovations, \$42,879.96

**5. Treasurer’s Report:** Cash as of April 2015, \$35,306,177.11

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