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NEW KENT COUNTY BOARD OF SUPERVISORS

October 13, 2015, 6:00 p.m.

Boardroom, County Administration Building
12007 Courthouse Circle, New Kent, VA 23124

ACTION **AGENDA**

CALL TO ORDER (at 6 p.m.)

INVOCATION and PLEDGE OF ALLEGIANCE (led by Mr. Davis)

ROLL CALL (All members were present.)

CONSENT AGENDA

County Administrator Rodney A. Hathaway recommended that Item 2.a. Resolution R-34-15 naming Rodney A. Hathaway as Legislative Liaison for the County for the 2016 Session of the Virginia General Assembly be revised to also include the names of William H. Hefty and Jeffrey S. Gore and that Item 2.b. Proxy Statement for the 2015 VACo conference be revised to include the name of C. Thomas Tiller, Jr. as an alternate.

Action: Mr. Burrell moved to approve the Consent Agenda including the recommended revisions and that it be made a part of the record. Vote was 5:0, motion carried.

SMALL BUSINESS CLOSE UP – DISTRICT 5

RESIDENCY ADMINISTRATOR'S REPORT – Chad Baker, Maintenance Superintendent, Virginia Department of Transportation

CITIZENS' COMMENT PERIOD (3 minutes/person)

Public Hearings to be held at 7:00 p.m. or as soon thereafter as possible. Speakers are limited to three minutes each, should come to the podium and state their name and address

ITEM 1 PUBLIC HEARING – Resolution R-33-15 (Application CUP-03-15) – Horsley Treolo Holdings/Dennis' Truck & Auto Repair – Planning Manager Kelli LeDuc and Dennis' Truck Owner Dennis Gentry

Action: Mr. Davis moved to adopt Resolution R-33-15 to approve Conditional Use Permit Application CUP-03-15, Horsley Treolo Holdings/Dennis' Truck and Auto Repair to allow for truck and trailer repair on Tax Map 31, Parcel 2B (GPIN #I12-0892-3687) and that R-33-15 be amended to expire on the 10th anniversary of its issuance and to include a height restriction of fifteen feet for stored vehicles. Vote was 5:0, motion carried.

ELECTED OFFICIALS' REPORTS

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STAFF REPORTS

OTHER BUSINESS

APPOINTMENTS

District Appointments:

Mr. Evelyn moved to appoint Marion Shackford as District One's representative to the Clean County Committee to complete a four-year term ending December 31, 2018.

Vote was 5:0, motion carried.

MEETING SCHEDULE: The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on Thursday, November 12, 2015, and the next work session will be at 9:00 a.m. on Wednesday, October 28, 2015, both in the Boardroom of the County Administration Building.

CLOSED SESSION

Action: **Mr. Evelyn moved to go into Closed Session pursuant to Section 2.2-3711A.3 of the Code of Virginia for discussion or consideration of the acquisition of real property for the public purpose of building a library in the County, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the County.** Vote was 5:0, motions carried.

Action: **Mr. Burrell moved to return to Open Session.** Vote was 5:0, motion carried.

Action: **Mr. Evelyn made the certification of Closed Session.** Vote was 5:0, motion carried.

ADJOURNMENT

Action: **Mr. Burrell moved to adjourn the meeting.** Vote was 5:0, motion carried.

Meeting was adjourned at 8:15 p.m.

CONSENT AGENDA

(Matters included hereunder may be the subject of one motion to approve provided no Board member requests an item to be separated.)

- 1. Approval of Minutes**
 - a. September 14, 2015 Business Meeting minutes
- 2. Miscellaneous**
 - a. Resolution R-34-15 appointing New Kent County's 2016 Legislative Liaison
 - b. Proxy Statement for the 2015 VACo conference annual business meeting
 - c. Change Order - WorldView Solutions, Inc. (GIS Services) - New Purchase Order total - \$54,568.00
- 3. Refunds**
 - a. Refund due to Patriots Landing Mgmt. Corp - erroneous assessment due to acreage incorrectly listed on plat, \$4,820.09
- 4. FY16 Carry Forward Appropriations**
 - a. Various Airport Funds (Fund 97):
 - Terminal Building Improvements, \$8,400.54,
 - Rehab. Of Taxiway/Design-Local, \$28,659.00,
 - Rehab. Of Taxiway/Design-State, \$119,685.00,
 - Rehab. Of Taxiway/Design-Federal, \$1,416,890.00,

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- Security Improvement-Local, \$633.33,
 - Security Improvement-State, \$1,635.88,
 - Replace Reils-Local, \$1,000.00,
 - Replace Reils-State 8%, \$9,000.00,
 - Build New Kent Airport Business Center, \$23,000.00,
 - Tractor Purchase-Local 50%, \$30,000.00,
 - Tractor Purchase-State 50%, \$30,000.00.
 - b. Various Utility Funds (Fund 98):
 - ADP Equipment, \$8,267.04,
 - Machinery & Equipment, \$10,377.00,
 - SCDA System Installation – Water, \$87,850.00,
 - SCDA System Installation – Sewer, \$11,200.00,
 - Interconnect Larger/Smaller Water Sys, \$88,663.56,
 - Ground Level Tank Maintenance, \$526,752.29,
 - Reclaimed Water Line Extension, \$20,000.00,
 - Water Supply Plan Feasibility Study, \$67,800.00,
 - SCADA Replace Current Servers, \$35,050.00,
 - Microwave Antenna-Admin, \$49,000.00,
 - Interconnect Water Systems Study, \$96,240.00,
 - GSI Util Mapping & Upgrades, \$14,745.39,
 - Ext Water up Rt 33 from Rt 30, \$151,626.68
- \$2,836,475.71 Total
\$(1,668,903.75) Total In/Out
\$(1,167,571.96) From Utility Fund (98) Fund Balance

5. FY16 Supplemental Appropriations

- a. Program Income Received for FY16 from CDBG Plum Point Grant Participants (September 2015), \$791.67
- b. Donations for the Animal Shelter, \$380.00
- c. Extension Program Sponsorship Revenue for Wreath Making Workshop, \$30.00
- d. Gifts & Donations to New Kent Fire Rescue, \$542.00:
(TRUIST, \$42.00, Arthur West, \$50.00, John Sutton, \$400.00, Veterans of Foreign Wars of the United States, \$50.00.)
- e. Co-Sponsorship Funds to Parks & Recreation – New Kent Blast Inc., \$300.00
- f. Virginia Dominion Power Grant Funds to Fire/Rescue Department, \$20,500.00
- g. Funds from VML Insurance Damages to Police Vehicle #286 – Deer Hit Vehicle, \$157.00

\$22,700.67 Total
\$(22,700.67) Total In/Out – General Fund (1)

6. FY16 Interdepartmental Budget Transfers

- a. Buildings and Grounds – from Reserved for Contingency to County Facility Rehab/Stabilization, \$15,350.00
- b. County Attorney – Salaries & Wages to Legal Professional Services, \$50,000.00 and Litigation Expenses to Legal Professional Services, \$48,000.00

7. Treasurer’s Report: Cash as of August 2015, \$27,938,712.07

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