



**NEW KENT CLEAN COUNTY COMMITTEE
NOVEMBER 10, 2015, 6:00 PM
COUNTY ADMINISTRATION BLDG. BOARD ROOM
MINUTES**

IN RE: CALL TO ORDER

Ms. Eagle called the meeting to order at 6:12 pm

IN RE: ROLL CALL

Attendance:

Ms. Martha Eagle	Present
Ms. Jeannie Gilman	Present
Ms. Earlyne Leary	Present
Ms. Patricia Paige	Present
Ms. Marion Shackford	Present

Also present: James Burrell, County Supervisor, District 3 and Sheri Wood, recording secretary.

It was determined that a quorum was present.

IN RE: APPROVAL OF MINUTES

A. October 6, 2015 – Regular Clean County Committee Meeting

Ms. Wood will present the October 6, 2015 draft minutes for approval at the next meeting.

IN RE: Old Business

A. Staff Changes

1. Ms. Wood informed the committee of recent staffing changes:
 - a. Matt Venable – no longer with New Kent County as of October 2015
 - b. Gail Carey – new Environmental Dept. Administrative Assistant
 - c. Steven Quesenberry – new Environmental Dept. Planner

B. 2016 Budget Summary

1. Ms. Wood mentioned the 2016 current budget balance is \$6,286.44. This balance includes the recent purchase of coloring books for the upcoming Envirothon. These will come out of the new 2016 Budget.

C. 2015 Providence Forge Christmas Parade

1. Will it be possible to use the same person who provided tractor in 2014 parade?
 - a. Stephanie Ripchick – Holly Fork Farm
 - i. This person is doing their own float this year.
2. Ms. Wood mentioned she would look up the contact phone number for Ray or Paul Davis.
 - a. Ms. Wood also mentioned she will look into the AFD farmers
3. Ms. Wood requested for each committee member to sign the parade waiver and she would deliver the signed waiver to the Providence Forge Hardware store and place the other waivers into the CCC file.
4. It was a unanimous decision for everyone to participate in the upcoming parade.
5. Banners and decorations would be placed on the trailer

D. Membership

1. Ms. Wood already submitted a renewal letter to the Board of Supervisors regarding the CCC charter which will expire on January 31, 2016, per charter.
2. Ms. Eagle mentioned she would like to serve again and requested renewal.
 - a. Ms. Wood noted this and would submit to Board of Supervisors
3. At this time, no one has been selected to fill in the empty seat on the committee
 - a. Ms. Wood requested for any At-Large or other suggestions be sent to her
4. Ms. Paige suggested it may be possible to locate a member from someone who attends a function such as the Envirothon

E. JCC Clean County Expo

1. A discussion was raised about the JCC Clean County Expo which was held in October 2015.
 - a. Feedback was very positive
 - i. A lot of booths, very informative and impressive
 - ii. Focus was on environment, recycling, litter
 - iii. VA Living Museum and VDOT both had presentations at Expo
2. A discussion was had regarding cigarette butts and littering to include how best to prevent the occurrence
 - a. One suggestion was to coordinate with building officials and provide portable ashtrays to new homeowners
3. A lot of information was learned from the JCC Clean County Expo
 - a. Invite a JCC CCC member to speak with NK CCC
4. Will need to contact Kim Turner at Parks and Recreation for a location to hold the Envirothon
5. Ms. Wood to contact the JCC committee and inquire if someone can present or speak to the NK CCC
 - a. Best days will be a Tuesday or Friday meeting
 - b. Committee is willing to drive to Williamsburg

IN RE: New Business

A. Envirothon

April 16, 2016

- 1.) The Central Virginia Waste Management Authority may attend.
- 2.) Shred-It may attend
 - a. This company recently contacted Sheri
 - b. Ms. Paige mentioned Iron Mountain was less expensive than Shred-It.
 - c. Mr. Venable suggested having a shredding event coincide with the New Kent County shredding since the county has documents which need to be destroyed.
 - d. Also, suggest to hold the shredding function a month prior to the envirothon.

B. 2016 Litter Expo

1. Will need to contact Kim Turner at Parks and Recreation for a location to hold the Litter Expo
 - a. Perhaps a good location is the Quinton Community Center for a CCC Litter Expo or Cumberland Community Center
2. Mr. Burrell suggested to hold the event at a date prior to beach weather so people will be able to attend
 - a. Perhaps the first weekend in May, not Mother's Day weekend
 - b. Need to consider the date of the Envirothon – April 16, 2016
3. Quinton is a more populated area and close to I-64
4. April 30, 2016 was the selected date for the CCC Litter Expo
5. Good idea to set up an outside tent, including inside exhibits to draw people in
6. Perhaps have children place recycle v/s trash items in containers as a game
7. Possible to have display boards, flyers for this event

C. Recycling

The topic was raised that there needs to be a resource center for recycling for the citizens to look at

- i.e. books perhaps placed at the Heritage Library
bookcase at the Environmental Counter re: landscaping ideas, etc.

Mr. Burrell raised the question of perhaps placing an advertisement on Facebook for Envirothon.

Ms. Paige mentioned that the county does in fact have a Facebook page, including a business Facebook page

Ms. Wood mentioned that she will speak with Krista regarding placement of the upcoming Envirothon on Facebook, to include sayings such as 'Pitch in for a clean county' or 'Plant new plants'

D. Tee Shirts / Badges for Committee Members

1. Betty Agee (works at Bon Secours) lives in Charles City and is able to provide embroidery services on tee shirts
2. Krista places tee shirt orders for the county and perhaps she might be able to provide a contact name

IN RE: NEXT MEETING

The next meeting is scheduled for January 12, 2016.

IN RE: ADJOURNMENT

A motion was made and agreed by all to adjourn the meeting.