

THE REGULAR MEETING OF THE NEW KENT COUNTY BOARD OF SUPERVISORS WAS HELD ON THE 11th DAY OF JANUARY IN THE YEAR TWO THOUSAND SIXTEEN IN THE BOARDROOM OF THE COUNTY ADMINISTRATION BUILDING IN NEW KENT, VIRGINIA, AT 6:00 P.M.

IN RE: CALL TO ORDER

2015 Chairman C. Thomas Tiller, Jr. called the meeting to order.

IN RE: INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Tiller gave the invocation and led the Pledge of Allegiance.

IN RE: ROLL CALL

Thomas W. Evelyn	Present
C. Thomas Tiller, Jr.	Present
Patricia A. Paige	Present
Ron Stiers	Present
W. R. Davis, Jr.	Present

All members were present.

IN RE: ANNUAL REORGANIZATION – ELECTION OF OFFICERS FOR 2016

The Board's first meeting of the year is designated as the annual reorganization meeting.

Nominations were opened for the office of 2016 Chairman.

Mr. Davis nominated Mr. Stiers for Chairman of the Board of Supervisors for a term of one year. There were no other nominations.

Mr. Tiller moved to close nominations for Chairman of the Board of Supervisors. There being no discussion, the members were polled:

Patricia A. Paige	Aye
Ron Stiers	Abstain
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

Mr. Davis moved to elect Mr. Stiers as Chairman of the Board of Supervisors for a term of one year. There was no discussion and the members were polled:

Ron Stiers	Abstain
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
Patricia A. Paige	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

Mr. Stiers assumed the chair position and presented Mr. Tiller with an appreciation plaque, thanking him for his service as the 2015 Chairman. Mr. Stiers also welcomed newly elected District Three Supervisor Patricia A. Paige.

Nominations were opened for the office of Vice Chairman.

Mr. Tiller nominated Mr. Davis for Vice Chairman of the Board of Supervisors for a term of one year. There were no other nominations.

Mr. Evelyn moved to close nominations for Vice Chairman of the Board of Supervisors. There was no discussion and the members were polled:

Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
W. R. Davis, Jr.	Abstain
Ron Stiers	Aye

The motion carried.

Mr. Tiller moved to elect Mr. Davis as Vice Chairman of the Board of Supervisors for a term of one year. There was no discussion and the members were polled:

C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
W. R. Davis, Jr.	Abstain
Thomas W. Evelyn	Aye
Ron Stiers	Aye

The motion carried.

IN RE: ANNUAL REORGANIZATION – APPOINTMENT OF CLERK AND DEPUTY CLERK FOR 2016

Mr. Evelyn moved to appoint Rodney A. Hathaway as Clerk and Wanda F. Watkins as Deputy Clerk for 2016. There was no discussion and the members were polled:

Patricia A. Paige	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Ron Stiers	Aye

The motion carried.

IN RE: ANNUAL REORGANIZATION – 2016 MEETING SCHEDULE

Before the Board for consideration was Resolution R-01-16 setting the Board's 2016 Meeting Schedule.

Ms. Paige indicated she had a conflict with the proposed September 12th business meeting date and asked the Board to consider moving the meeting. After some discussion, September 7th was chosen as an alternate date.

Mr. Davis moved to adopt Resolution R-01-16 setting the 2016 Meeting Schedule, as presented with one amendment; that being that the September 12th business meeting be moved to September 7th. The members were polled:

W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye

The motion carried.

IN RE: ANNUAL REORGANIZATION – BYLAWS

Before the Board for consideration were its Bylaws, with several proposed amendments.

- Article I – Officers and Their Selection – add “The Board shall also annually elect a Clerk of the Board and a Deputy Clerk.”
- Article III – Agenda Preparation Policy – add “Items for the agenda may be added within the twelve day period before the meeting with the approval of the Chairman.”
- Article VIII – Procedures for Financial Control - add “The Board shall approve all County contracts exceeding \$50,000.” Mr. Hathaway indicated this was current practice as noted in the County Procurement Manual and the County Attorney had recommended this also be included in the Bylaws.
- Article IX – Duties of the County Administrator - add “The County Administrator shall advise the Board prior to the hiring or dismissal of Department Directors.” Mr. Hathaway noted this had always been his practice and the addition of this language would bring the Bylaws in line with existing practice.
- All other proposed amendments were in regard to grammar and formatting.

Mr. Hathaway noted that Article X regarding Bylaws amendments required that proposed changes be first presented for consideration and then a vote on adoption be taken at a future meeting that was no less than 30 days from the present date.

IN RE: CONSENT AGENDA

1. Approval of Minutes
 - a. December 14, 2015 Business Meeting minutes
 - b. December 17, 2015 Joint Meeting with the New Kent County Economic Development Authority minutes
2. Miscellaneous
 - a. Approval of contract with Atlantic Heating & Cooling Service, Inc. for sludge hauling from Parham Landing WWTP
 - b. Approval of renewal of SCADA services contract with EMERGE systems
3. Refunds
 - a. Refund due to E & J Electrical, Inc. – contractor will not be doing the work, \$66.37
4. Supplemental Appropriations
 - a. Program income received for FY16 from CDBG Plum Point Grant Participants (December 2015), \$631.67

- b. Donations for the Animal Shelter, \$1,685.57
- c. Extension Program Sponsorship Revenue for 2016 Ag Conference (\$1,000.00) and Wreath Making Workshop (\$35.00)
- d. Gifts and Donations to New Kent Fire-Rescue, \$7408.36
 - Nena Manoylovich (\$1,000.00)
 - Richard and Julie Dean, Jr. (\$500.00)
 - TRUIST (\$42.00)
 - Direct Wood Products, Inc. (\$4,841.36)
 - Susan and John Payne (\$1,000.00)
 - Julian and Deborah Ward (\$25.00)
- e. Gifts and Donations to New Kent Parks and Recreation, \$155.00
 - Tiana Bees LLC (\$25.00)
 - Mary Altemus (\$2.00)
 - Cash (\$128.00)
- f. Funds received from VML Insurance – Sheriff’s Vehicle #286 – 2012 Dodge Charger – Date of Loss 9/8/15, \$1,730.70
- g. Funds from Commonwealth of Virginia Supreme Court Reimbursement for Travel/Extradition, \$204.60
- h. Funds to Sheriff’s Office for Security, \$471.01
 - Brickshire Community Association, Inc. – Halloween (\$231.59)
 - Town of Urbanna – Urbanna Oyster Festival (\$239.42)
- i. Funds received by Parks and Recreation for the 2015 Jingle Bell Jog Registration and T-shirts, \$212.00
- j. State Funds for Postage for Juvenile and Domestic Relations Court, \$1,000.00

\$14,533.91 Total
\$(14,533.91) Total In/Out – General Fund (1)

5. Treasurer’s Report: Cash as of November 2015, \$37,675,465.26

Mr. Tiller moved to approve the Consent Agenda, as presented, and that it be made a part of the record. The members were polled:

Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
W. R. Davis, Jr.	Aye
Ron Stiers	Aye

The motion carried.

IN RE: VIRGINIA DEPARTMENT OF TRANSPORTATION – RESIDENCY
ADMINISTRATOR’S REPORT

Maintenance Operations Manager David Christoph pointed out Supervisors had been provided with a written report on maintenance items completed over the past thirty days as well as items scheduled for the next thirty days. He provided updates on the following concerns reported by Supervisors at previous meetings:

- Mr. Davis had reported concerns regarding an area on South Waterside Drive where a culvert pipe had washed out some time ago. Mr. Christoph indicated new asphalt had been laid in this area and plans were to eventually replace the pipe.

- Mr. Davis had also reported concerns regarding the possible closure of the bridge over Mill Creek on Farmer's Drive (Route 273). Mr. Christoph noted a truck restriction had been placed on this road several years ago and there were no plans to reduce the bridge weight limit for other vehicles. He indicated it would be a year or more before the bridge repair work would begin and the project would take two to three weeks to complete.
- Mr. Tiller had reported concerns regarding the condition of several portions of Route 60. Mr. Christoph indicated he had been working with the VDOT paving office and that some sections of Route 60 were scheduled for repaving.
- Mr. Tiller had also requested consideration be given to striping the Bottoms Bridge Park and Ride. Mr. Christoph reported that VDOT was moving forward with this and that three contractors had submitted bids.
- In response to Mr. Stiers' request for an update on the Rockahock Road repaving project, Mr. Christoph reported VDOT would be bringing in equipment to open up cross pipes and would also do a thorough assessment of the condition of those pipes. Plans were to level the rough areas as much as possible until the repaving could be completed.
- In response to Mr. Evelyn's questions regarding the Route 249/Route 612 roundabout project, Mr. Christoph reported the message board had been removed and the speed limit would be set at 35 MPH during construction.
- Mr. Evelyn had also expressed ongoing concerns regarding water runoff on a portion of Old River Road. Mr. Christoph reported the ditch had been cleaned out and had refilled with silt in only a few days. He indicated VDOT would be working with the property owner and New Kent County to see what could be done. He also noted there had been concerns regarding black ice in this area and crews would continue cleaning out the ditch to keep as much water off the road as possible.
- Mr. Christoph noted VDOT had been working on patching potholes reported by Mr. Evelyn on Talleyville Road. He indicated loggers were currently working in the area and crews would get back to this project once the logging was finished.
- Mr. Christoph noted Mr. Burrell had reported a leaning tree in the median on westbound I-64 near Exit 220 and he indicated it was scheduled to be removed soon. He also reported crews were in the process of clearing dead trees along Route 249.

Board members provided the following comments and reported the following additional road concerns:

- Mr. Davis noted County staff had prepared maps of New Kent County roads to make it easier for Supervisors to report trouble spots. He suggested Supervisors mark areas of concern on the maps and give them to VDOT staff.
- Ms. Paige had no areas of concern to report.
- Mr. Evelyn noted signs were in place regarding the roundabout project at Route 249 and Route 612 and asked when work on this project would begin. Mr. Christoph indicated some work had been done on ditches the previous Friday and the contractor was already mobilized. The estimated completion date would be in May.
- Mr. Evelyn also noted he had asked Mr. Hathaway to send an email to Mr. Christoph regarding an issue with a mail box on Quaker Road. He asked if this concern had been addressed. Mr. Christoph indicated it had been addressed.
- Mr. Evelyn also indicated he would like to set up a meeting with Mr. Christoph and Mr. Hathaway for additional discussion on the Old River Road runoff issue. He indicated he had a number of citizens who had expressed concerns about this situation.
- Mr. Tiller indicated all of his road issues had been addressed.
- Mr. Stiers reported he had met with Mr. Jay Fread (VDOT Maintenance Superintendent for New Kent County) and had shown him some of the "hot spots" in

District Four. He also reported the New Kent Transportation Safety Commission Meeting would be at 1:00 p.m. on Wednesday, January 13th.

IN RE: PRESENTATION OF THE FY15 COMPREHENSIVE ANNUAL FINANCIAL REPORT
(CAFR)

Anne B. Wall, CPA/Member, Robinson Farmer Cox Associates, presented the Comprehensive Annual Financial Report (CAFR) resulting from the recent audit of Fiscal Year 2015. She noted New Kent's CAFR was a detailed report containing 190 pages and provided information on the annual audit New Kent was required to undergo each year. She suggested a team of CPAs was needed to compile this report and much of the work had been done by the New Kent Financial Services Department as well as Robinson Farmer Cox. New Kent's report reflected "unmodified" or clean opinions on all three opinions issued by the auditor. The first opinion was that New Kent's financial statements were materially correct and presented within generally accepted accounting standards; the second was compliance with internal controls; and the third was compliance with standards required in connection with federal program dollars received. Ms. Wall reviewed various portions of the report, which she confirmed had been submitted to the Auditor of Public Account, the Federal Audit Clearinghouse and the Government Finance Officers Association. The report had also been posted on the New Kent County website.

Ms. Wall spoke about new reporting standards now in place for pensions which resulted in pensions now appearing as a long-term liability on financial statements. She indicated the "Net Pension Liability" (NPL) was the figure being reported and explained this figure was the difference between the Pension Liability and the value of the assets set aside to pay the pension plan benefits to employees. She noted this was the first year NPL was reported. The schools' NPL was almost twenty-four million dollars, the County's portion was one million dollars and approximately \$136,000 was allocated to the Utility Fund.

Ms. Wall noted the Board was operating under a Fund Balance Policy adopted in 2011 which required that any general fund balance in excess of fifteen percent of budgeted revenues be transferred to the Capital Projects Fund. In accordance with this policy, 1.9 million dollars had been transferred to the Capital Project Fund at the close of the FY15 audit. She noted this transfer had been made possible by departmental savings and better than expected collections of certain taxes (meals tax, sales tax, business license revenue).

Mr. Stiers thanked Ms. Wall for her report and expressed appreciation to the Financial Services staff including but not limited to Financial Services Director Mary Altemus and Assistant Director Larry Clark.

IN RE: CITIZENS COMMENT PERIOD

Chairman Stiers opened the Citizens Comment Period.

Barbara Gilroy of 1915 Carter Road, Lanexa, Virginia, Deputy Director of the Lanexa Fire Station Auxiliary, addressed the Board regarding the need for 24/7 staffing at the Lanexa Fire Station. She first congratulated the Board for having won their recent elections and noted that on election night another house had been lost to fire in the Lanexa area. She indicated this fire had started soon after the Lanexa Fire Station had closed for the day. She suggested the current Board had four years to make a difference and urged them to consider the safety and security of the citizens and to provide sufficient personnel for 24/7 staffing at all New Kent Fire-Rescue stations.

Sharon E. Minor of 6101 New Kent Highway, Quinton, Virginia indicated she did not wish to address the Board and had signed the clipboard believing it was an attendance record.

Barbara Winters of 13707 Cypress Drive, Lanexa, Virginia, Director of Heritage Public Library, addressed the Board regarding a new location for the library. She introduced members of the Heritage Public Library Board and indicated they were all present to show their support and to express their appreciation to the Board for their efforts to find the library a permanent home. Library Board Members in attendance included Doris Holloman, Bill Leary, Connie Nalls, Yvonne Jones, Lisa Brown and Howard Ormond.

IN RE: ELECTED OFFICIALS' REPORTS

Mr. Davis noted the County had come through the Christmas Season with good weather and there had been no need to open shelters. He indicated there had also been a tremendous outpouring of food and services in the County and he was amazed by the way people had looked out for each other. He thanked all churches and organizations that had been a part of providing this support. He suggested the annual Thanksgiving Dinner, of which Mr. Stiers continued to be instrumental in organizing, had set the tone for what had happened in New Kent County during the holidays and those involved should be commended for taking care of their fellow citizens.

Ms. Paige had nothing to report at this time.

Mr. Evelyn noted that newly elected Sheriff, J. Joseph McLaughlin, Jr. had recently lost his daughter and he asked the citizens of New Kent County to keep Sheriff McLaughlin and his family in their prayers during their time of sadness and grief.

Mr. Tiller indicated he too had planned to mention Sheriff McLaughlin and his family.

Mr. Stiers indicated he wished to reiterate Mr. Evelyn's and Mr. Tiller's comments and noted there would be a memorial service for Ms. McLaughlin at 2:00 p.m. on Sunday, January 17th at New Kent Middle School. He also noted Kate West who owned the Stay and Play Day Care Center was offering free day care from 1:00 to 4:00 p.m. for those attending the service. He suggested this was very admirable of Ms. West and showed "New Kent County is strong."

IN RE: STAFF REPORTS

County Administrator Rodney Hathaway indicated he was coming to the Board with a request for a new position; Deputy Fire Chief of Operations. He distributed copies of the proposed position description and noted the Fire Department had grown over the past several years and continued to grow in regard to staffing. He further noted the County had not reached the staffing level where it needed to be but was headed in the right direction. He indicated the increases in staffing had resulted in a need for additional supervision and management and the proposed new position would assist with some of those responsibilities. Some responsibilities would include day to day staffing, personnel issues (evaluations and discipline) and fleet management. Mr. Hathaway reported he was hopeful this position could be filled from within and was asking for authorization to advertise internally. He noted if the position could not be filled from within, it would then be advertised to the public. Mr. Hathaway noted creation of a new position would require action by the Board and Fire Chief Rick Opett was present to answer any questions and provide details.

Chief Opett noted the position was being requested due to growth in the Fire-Rescue Department. He pointed out three of the County's four fire stations were staffed 24/7 and the fourth station was covered intermittently with eight-hour staffing on the busiest days. He suggested the new position would free him up to focus more on the administration of the Department as well as the day to day operation of Emergency Management and planning.

Mr. Evelyn noted that Battalion Chief Cricket Gerald, who had worked on a part-time basis, was no longer with the Department and there had also been other vacancies. He pointed out the Fire Chief was not requesting the Board fully fund the new position because some funds from these vacant positions could be used. Chief Opett indicated this was correct and pointed out Chief Gerald had retired in June 2015 and the new position would be a full-time position encompassing the Battalion Chief responsibilities. He suggested the majority of the funding for the new position was currently in the Fire-Rescue budget.

Mr. Stiers noted Chief Opett had said the majority of the funding was currently in the Fire-Rescue budget and asked what additional funding would be needed. Chief Opett noted that with benefits included, approximately \$37,000 in additional funding would be needed. Mr. Hathaway pointed out funding was available for the remainder of this year and the additional \$37,000 would be needed in next year's budget. Mr. Stiers asked Chief Opett if he would be addressing some of the staffing concerns mentioned earlier in his budget proposal for next year. Chief Opett indicated those concerns would be addressed.

Mr. Evelyn moved to give the Fire Chief the authority to establish the position of Deputy Fire Chief of Operations for New Kent County. The members were polled:

C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
Ron Stiers	Aye

IN RE: CLOSED SESSION

Mr. Tiller moved to go into Closed Session pursuant to Section 2.2-3711A.3 of the Code of Virginia for the discussion or consideration of the acquisition of real property for a public purpose where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the County involving the Heritage Public Library and involving a potential Fire and Rescue Station and related development in the Bottoms Bridge area of the County and Section 2.2-3711A.7 of the Code of Virginia for discussion with legal counsel regarding payment of expenses for Board appointees. The members were polled:

Patricia A. Paige	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Ron Stiers	Aye

The motion carried. The Board went into closed session.

Mr. Davis moved to return to open session. The members were polled:

W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye

C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye

The motion carried.

Mr. Davis moved that the Board certify by roll call vote that to the best of each member's knowledge only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act and identified in the motion to go into closed session were heard, discussed or considered in the closed session.

The Chairman inquired whether there was any member who believed that there was a departure from the motion. Hearing none, the members were polled on the certification:

Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
W. R. Davis, Jr.	Aye
Ron Stiers	Aye

The motion carried.

IN RE: MAIDSTONE GROUP, LLC LETTER OF INTENT

Mr. Evelyn reported the Board had discussed the Heritage Public Library and indicated he had questions he would like Heritage Public Library Director Barbara Winters to address. He indicated he had spoken with Library Foundation member Steve Miles and asked Ms. Winters about the level of support the Library Foundation would be able to provide if the Board of Supervisors was to approve funding to move the Library to the bank building at Maidstone. He also asked if the Foundation would be prepared to assist with the move and how she envisioned Library Foundation funds being used. Ms. Winters indicated the Library would need an estimated \$6,500 in funding for a new circulation desk and for the moving and installation of shelving. Mr. Evelyn noted he was concerned the Library may be expecting a significant financial commitment from the County in addition to the purchase price of the building. Ms. Winters assured him that was not the case. She also suggested it would be reasonable to expect the Foundation to be able to raise funds more easily if the Library had a permanent space. She indicated the Charles City portion of the Foundation had raised a significant amount and she believed New Kent would be able to do the same.

There being no other questions or discussion, Mr. Davis moved that the Board authorize the County Administrator to execute a non-binding Letter of Intent with Maidstone Group, LLC for the purchase of the old CVB bank building located at 7791 Invetta Lane, for \$950,000 for a public library subject to terms and conditions acceptable to the Board of Supervisors. The members were polled:

C. Thomas Tiller, Jr.	Nay
Patricia A. Paige	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
Ron Stiers	Aye

The motion carried.

IN RE: DISTRICT APPOINTMENTS

Mr. Evelyn moved to appoint George A. "Jack" Tate, Jr. as District One's representative to the Agricultural and Forestal District Advisory Committee to serve a four-year term ending December 31, 2019.

Mr. Evelyn moved to appoint George A. "Jack" Tate, Jr. as District One's representative to the Board of Road Viewers to serve a one-year term ending December 31, 2016.

Mr. Tiller moved to appoint Martha Eagle as District Two's representative to the Clean County Committee to serve a four-year term ending December 31, 2019.

Mr. Tiller moved to appoint Claude Baldwin as District Two's representative to the Board of Road Viewers to serve a one-year term ending December 31, 2016.

Mr. Tiller moved to appoint Mike Salmon as District Two's representative to the Board of Zoning Appeals to serve a five-year term ending December 31, 2020.

Ms. Paige moved to appoint Eugene R. Williams as District Three's representative to the Economic Development Authority to serve a four-year term ending December 31, 2019.

Mr. Stiers moved to appoint Heather Young as District Four's representative to the Parks and Recreation Advisory Commission to serve a three-year term ending December 31, 2018.

Mr. Stiers moved to appoint Bobby Weagley as District Four's representative to the Board of Road Viewers to serve a one-year term ending December 31, 2016.

Mr. Stiers moved to appoint Cécile Crane as District Four's representative to the Social Services Advisory Board to complete a term ending June 30, 2016.

Mr. Davis moved to appoint Bill Simpson as District Five's representative to the Airport Advisory Commission to serve a four-year term ending December 31, 2019.

Mr. Davis moved to appoint Ronald Lang as District Five's representative to the Board of Road Viewers to serve a one-year term ending December 31, 2016.

Patricia A. Paige	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Ron Stiers	Aye

The motions carried.

IN RE: NON-DISTRICT APPOINTMENTS

Mr. Davis moved to appoint Donald Seeterlin as a member of the Board of Building Code Appeals/Board of Fire Prevention Code Appeals to serve a four-year term beginning January 1, 2016 and ending December 31, 2019.

Mr. Evelyn moved to appoint W.R. Davis, Jr. as a member of the Farms of New Kent Community Development Authority Board to serve a four-year term ending December 31, 2019.

Mr. Evelyn moved to nominate Tony B. Wood for Circuit Court appointment as an alternate representative to the Board of Zoning Appeals to serve a five-year term ending December 31, 2020.

Mr. Stiers moved to appoint Barbara Winters as a representative to the New Kent County Broadband Advisory Committee to serve a term ending January 31, 2017.

Mr. Evelyn moved to appoint Scotty Hager to serve as one of three New Kent County business representatives to the New Kent County Broadband Advisory Committee to serve a term ending January 31, 2017.

Mr. Evelyn moved to appoint William "Bill" O'Keefe to serve as one of three New Kent County business representatives to the New Kent County Broadband Advisory Committee to serve a term ending January 31, 2017.

Mr. Evelyn moved to appoint Terrence Davis to serve as one of three New Kent County business representatives to the New Kent County Broadband Advisory Committee to serve a term ending January 31, 2017.

The members were polled:

W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye

The motions carried.

IN RE: BOARD MEMBER AND STAFF APPOINTMENTS

Mr. Evelyn moved to appoint W. R. Davis, Jr. as the Board representative to the Agricultural and Forestal District Advisory Committee to serve a one year term beginning January 1, 2016 and ending December 31, 2016.

Mr. Evelyn moved to appoint Ron Stiers as the Board representative to the Airport Advisory Commission to serve a one year term beginning January 1, 2016 and ending December 31, 2016.

Mr. Evelyn moved to appoint Patricia Paige as the Board representative to the Historic Commission to serve a one year term beginning January 1, 2016 and ending December 31, 2016.

Ms. Paige moved to appoint Thomas W. Evelyn as the Board representative to the Parks and Recreation Advisory Commission to serve a one year term beginning January 1, 2016 and ending December 31, 2016.

Mr. Evelyn moved to appoint C. Thomas Tiller, Jr. as the Board representative to the Planning Commission to serve a one year term beginning January 1, 2016 and ending December 31, 2016.

Mr. Tiller moved to appoint W. R. Davis, Jr. as the Board representative to the Social Services Advisory Board to serve a one year term beginning January 1, 2016 and ending December 31, 2016.

Mr. Tiller moved to appoint Ron Stiers as the Board representative to the Transportation Safety Commission to serve a one year term beginning January 1, 2016 and ending December 31, 2016.

Mr. Tiller moved to appoint Thomas W. Evelyn as New Kent's Board representative to the Capital Region Policy Board to serve a one-year term beginning January 1, 2016 and ending December 31, 2016.

Mr. Evelyn moved to appoint Rodney Hathaway as New Kent's Board alternate representative to the Capital Region Policy Board to serve a one-year term beginning January 1, 2016 and ending December 31, 2016.

Mr. Evelyn moved to appoint Patricia Paige as New Kent's Board representative to the Central Virginia Waste Management Authority Board to complete a four-year term ending December 31, 2018.

Ms. Paige moved to appoint James H. Burrell as a New Kent representative to the Colonial Community Criminal Justice Board to serve a four-year term beginning January 1, 2016 and ending December 31, 2019.

Mr. Evelyn moved to appoint Sheriff J. Joseph McLaughlin, Jr. as a New Kent representative to the Colonial Community Criminal Justice Board to serve a four-year term beginning January 1, 2016 and ending December 31, 2019.

Mr. Davis moved to appoint C. Thomas Tiller, Jr. as a New Kent representative to the Richmond Regional Transportation Planning Organization to serve a four-year term beginning January 1, 2016 and ending December 31, 2019.

Mr. Davis moved to appoint Patricia Paige as New Kent's Board representative to the Richmond Regional Transportation Planning Organization to complete a four-year term ending December 31, 2018.

Ms. Paige moved to reaffirm the appointment of James H. Burrell as a New Kent representative to the Richmond Region Tourism Board to complete a three-year term ending December 31, 2016.

Mr. Evelyn moved to appoint C. Thomas Tiller, Jr. as a New Kent representative to the Richmond Regional Planning District Commission to serve a four-year term beginning January 1, 2016 and ending December 31, 2019.

Mr. Evelyn moved to appoint Kelli Le Duc as a New Kent alternate representative to the Richmond Regional Planning District Commission to serve a four-year term beginning January 1, 2016 and ending December 31, 2019.

Mr. Evelyn moved to appoint C. Thomas Tiller, Jr. as New Kent's representative to the Smart Beginnings Leadership Council to serve a one year term beginning January 1, 2016 and ending December 31, 2016.

Mr. Evelyn moved to appoint Kelli Le Duc as New Kent's representative to the STIR (Sustainable Transportation Initiative of Richmond) Advisory Board to serve a one year term beginning January 1, 2016 and ending December 31, 2016.

The members were polled:

Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
W. R. Davis, Jr.	Aye
Ron Stiers	Aye

The motions carried.

IN RE: EMERGENCY MANAGEMENT APPOINTMENTS

Mr. Evelyn moved to appoint Ron Stiers as the Director of Emergency Management pursuant to Code of Virginia Section 44-146.19 and as Director of Emergency Services pursuant to County Code Chapter 30-161.

The members were polled:

C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
Ron Stiers	Abstain

The motions carried.

Chairman Stiers moved to appoint Fire Chief Rick Opett as the Coordinator of Emergency Management pursuant to Code of Virginia Section 44-146.19 and as Coordinator of Emergency Services pursuant to County Code Chapter 30-162.

The members were polled:

Patricia A. Paige	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Ron Stiers	Aye

The motion carried.

IN RE: ADJOURNMENT

Chairman Stiers announced that the next regularly scheduled meeting of the Board of Supervisors would be held at 6:00 p.m. on February 8, 2016, and the next work session

would be at 9:00 a.m. on January 27, 2016. Both meetings would be held in the Boardroom of the County Administration Building.

Mr. Evelyn moved to adjourn the meeting. The members were polled:

W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye

The motion carried. The meeting was adjourned at 8:12 p.m.