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*Approved minutes will be posted after the next regular business meeting.*



## **NEW KENT COUNTY BOARD OF SUPERVISORS**

**April 11, 2016, 6:00 p.m.**

Boardroom, County Administration Building  
12007 Courthouse Circle, New Kent, VA 23124

### **ACTION** **AGENDA**

**CALL TO ORDER** (at 6 p.m.)

**INVOCATION** (led by Mr. Tiller) and **PLEDGE OF ALLEGIANCE** (led by members of Boy Scout Troop 518 and Cub Scout Pack 562)

**ROLL CALL** (All members were present.)

#### **CONSENT AGENDA**

**Action:** Mr. Tiller moved to approve the Consent Agenda, as presented, and that it be made a part of the record. Vote was 5:0, motion carried.

#### **SMALL BUSINESS CLOSE UP**

#### **SPECIAL PRESENTATIONS**

**Recognition of Service to New Kent County** - *James H. Burrell*  
*retired District 3 Supervisor*

**Recognition of Students Representing New Kent County at  
4-H "Day at the Capitol"** - *Board Chairman Ron Stiers and*  
*4-H Extension Agent Carl Frick*

**Reading of Proclamation Recognizing April 10-16, 2016 as  
National Crime Victims' Rights Week** - *Ms. Patricia Paige and*  
*Victim Witness Director*  
*Karen Mortensen*

**RESIDENCY ADMINISTRATOR'S REPORT** - *David Christoph, Maintenance Operations*  
*Manager, Va. Dept. of Transportation*

**CITIZENS' COMMENT PERIOD** (3 minutes/person)

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**ITEM 1 Rappahannock Community College Update** – RCC President  
Dr. Elizabeth Crowther and RCC Vice President of Finance Mr. Bill Doyle

*Public Hearings to be held at 7:00 p.m. or as soon thereafter as possible. Speakers are limited to three minutes each, should come to the podium and state their name and address*

**ITEM 2 PUBLIC HEARING – Ordinance O-03-16** to impose tax levies on real and personal property for the 2016/2017 tax year in the County of New Kent – County Administrator Rodney Hathaway

**ELECTED OFFICIALS' REPORTS**

**STAFF REPORTS**

**Action:** Mr. Evelyn moved to authorize the County Administrator to sign the proposed lease amendment with Crown Castle for the placement of radio equipment on the Quinton Communications Tower located at 2540 New Kent Highway. Vote was 5:0, motion carried.

**OTHER BUSINESS**

**APPOINTMENTS**

Delegated by District

**Action:** Mr. Davis moved to accept the resignation of Stephanie Ripchick as an at-large representative to the Historic Commission and appoint her as District Five's alternate representative to the Historic Commission to complete a term ending December 31, 2018. Vote was 5:0, motion carried.

Not Delegated by District

**Action:** Ms. Paige moved to appoint Sarah Richardson as an alternate representative to the Wetlands Board/Chesapeake Bay Preservation Board/Dunes and Beaches Board to complete a five-year term ending December 31, 2019. Vote was 5:0, motion carried.

**Action:** Mr. Davis moved to appoint Donald Mollenhauer as an at-large representative to the Historic Commission to complete a term ending December 31, 2018. Vote was 5:0, motion carried.

**CLOSED SESSION**

**Action:** Mr. Davis moved to go into Closed Session pursuant to Section 2.2-3711A.3 of the Code of Virginia for discussion or consideration of the acquisition of real property for a public purpose specifically the Maidstone library and pursuant to Section 2.2-3711A.7 of the Code of Virginia for discussion with legal counsel pertaining to actual litigation, specifically County of New Kent v. Campbell and Paris and Sanders Construction, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. Vote was 5:0, motion carried.

**Action:** Mr. Davis moved to return to Open Session. Vote was 5:0, motion carried.

**Action:** Mr. Davis made the certification of Closed Session. Vote was 5:0, motion carried.

**MEETING SCHEDULE:** The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on Monday, May 9, 2016, and the next work session at 9:00 a.m. on April 27, 2016, both in the Boardroom of the County Administration Building. The Board will also hold a Budget Work Session on Wednesday, April 13, 2016 at 9:00 a.m. in the Boardroom of the County Administration Building.

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**ADJOURNMENT/CONTINUATION**

**Action:** Mr. Davis moved to continue the meeting until Wednesday, April 13, 2016 at 9:00 a.m. in the Boardroom of the New Kent County Administration Building. Vote was 5:0, motion carried.

Meeting was suspended at 8:34 p.m.

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**CONSENT AGENDA**

- 1. Approval of Minutes**
  - a. March 14, 2016 Business Meeting minutes
  - b. March 18, 2016 Budget Retreat/Joint Session minutes
- 2. Miscellaneous**
  - a. Approval of Abstracts of Votes from March 1, 2016 Presidential Primary Election
- 3. Refunds**
  - a. Refund due to C.C. Jenkins, Jr. – erroneous assessment due to overpayment, \$2,553.60.
  - b. Refund due to Russell F. and Patricia M. Jeffries – erroneous assessment due to overpayment, \$3,319.68.
- 4. FY16 Supplemental Appropriations**
  - a. Program income received for FY16 from CDBG Plum Point Grant Participants (March 2016 \$861.00) (Correction to December 2015/January 2016 -\$60.67) \$800.33.
  - b. Donations for the Animal Shelter, \$460.52.
  - c. Extension Program Sponsorship Revenue for Hypertufa Pot Making Workshop, \$200.00.
  - d. VML Insurance – Fire Engine 501 (Veh #919) Date of Loss 2/2/16, \$200.00.
  - e. Gifts & Donations to New Kent Fire Rescue – Richard and Cynthia Arnette (\$50.00) and Go Bucket List Travel (\$60.00) and Parks and Recreation – H.E. Fenner (\$100.00), \$210.00.
  - f. Security Detail: New Kent High School – Winter Sports Security (\$1,550.16) and Patricia B. Grubbs (\$115.79), \$1,665.95.
  - g. Additional State/Federal approved services to a current client (\$17,240.00) and to fund adoption assistance for an additional child this fiscal year – Additional State/Federal funding (\$12,116.00), \$29,356.00.
  - h. Reverse duplicate Carryforward of the FY15 Ending Balance of Extension Funds relative to classes and programs, \$11,312.29.
  - i. Correct November 2015 appropriation of Extension Funds Relative to classes and programs, \$165.00.

\$46,452.09	Total
\$(17,096.09)	Total In/Out – General Fund (1)

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\$(29,356.00) Total In/Out – Social Services (2)

- 5. FY16 Interdepartmental Budget Transfers**
  - a. Sheriff's Office – Selective Enforcement-Alcohol-Travel/Conv to Selective Enforcement-Alcohol-P/T Salary, \$165.00.
  - b. Finance – Other Insurance to Crime Insurance, 463.00.
- 6. Treasurer's Report:** Cash as of February 2016, \$44,045,045.59

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