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## **NEW KENT COUNTY BOARD OF SUPERVISORS**

**May 9, 2016, 6:00 p.m.**

Boardroom, County Administration Building  
12007 Courthouse Circle, New Kent, VA 23124

### **ACTION** **AGENDA**

**CALL TO ORDER** (at 6 p.m.)

**INVOCATION and PLEDGE OF ALLEGIANCE** (led by Ms. Paige)

**ROLL CALL** (All members were present.)

#### **CONSENT AGENDA**

**Action:** Mr. Evelyn moved to approve the Consent Agenda, as presented, and that it be made a part of the record. Vote was 5:0, motion carried.

#### **SMALL BUSINESS CLOSE UP**

**RESIDENCY ADMINISTRATOR'S REPORT** – David Christoph, Maintenance Operations Manager, Va. Dept. of Transportation

**CITIZENS' COMMENT PERIOD** (3 minutes/person)

**ITEM 1 Presentation of FY15 Popular Annual Financial Report (PAFR)** – Accountant Shannon Walton

**ITEM 2 Approval of Minutes from the April 27, 2016 Work Session** – County Administrator Rodney Hathaway

**Action:** Mr. Davis moved to approve the minutes of the April 27, 2016 Work Session, as presented. Vote was 4:0:1 with Mr. Stiers abstaining, motion carried.

*Public Hearings to be held at 7:00 p.m. or as soon thereafter as possible. Speakers are limited to three minutes each, should come to the podium and state their name and address*

**ITEM 3 PUBLIC HEARING – Ordinance O-04-16** – “No Wake” Area Ordinance Amendment – County Administrator Rodney Hathaway

**Action:** Ms. Paige moved to adopt Ordinance O-04-16 to amend Chapter 46 of the New Kent County Code to establish “no wake” areas in the County of New Kent, Virginia. Vote was 5:0, motion carried.

**ITEM 4 PUBLIC HEARING – Ordinance O-06-16** – Regulation of Golf Carts and Utility Vehicles on Public Streets and Highways – County Administrator Rodney Hathaway

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Action: Mr. Davis moved to table Ordinance O-06-16 to amend Chapter 70 of the New Kent County Code to permit golf carts and utility vehicles on designated public streets. Vote was 5:0, motion carried.

**ITEM 5 PUBLIC HEARING – Resolution R-09-16 - FY 2017-FY 2022 Secondary Six-Year Plan - County Administrator Rodney A. Hathaway**

Action: Mr. Davis moved to adopt Resolution R-09-16, approving the proposed secondary Six-Year Road Plan for FY 2017-FY 2022 and the FY 2017 Construction Priority List. Vote was 5:0, motion carried.

**ITEM 6 PUBLIC HEARING – Ordinance O-08-16 – Fiscal Year 2015-2016 Budget Amendment – County Administrator Rodney Hathaway**

Action: Mr. Davis moved to adopt Ordinance O-08-16 to amend the fiscal year 2016 budget by appropriating \$950,000 for the purchase of a building from Maidstone Group LLC to be used as a public library. Vote was 4:1 with Mr. Tiller voting "Nay", motion carried.

**ITEM 7 PUBLIC HEARING – New Kent County Budget - Proposed FY17 New Kent County Budget - County Administrator Rodney Hathaway**

**ITEM 8 PUBLIC HEARING – Public Utilities Budget – Proposed FY17 Public Utilities Budget - County Administrator Rodney Hathaway**

**ITEM 9 PUBLIC HEARING – Reduction in Sewer Connection Availability Fees and New Water Connection Availability Fees - County Administrator Rodney Hathaway**

**ELECTED OFFICIALS’ REPORTS**

**STAFF REPORTS**

**OTHER BUSINESS**

Action: Mr. Davis moved to approve amendments to both the Cooks Mill Communications Tower Space Lease and the Cooks Mill Communications Tower Ground Lease subject to the approval of the County Attorney. Vote was 5:0, motion carried.

**APPOINTMENTS**

**MEETING SCHEDULE:** The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on Monday, June 13, 2016, and the next work session at 9:00 a.m. on May 25, 2016, both in the Boardroom of the County Administration Building.

**ADJOURNMENT**

Action: Mr. Tiller moved to adjourn the meeting. Vote was 5:0, motion carried.

Meeting was adjourned at 8:29 p.m.

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**CONSENT AGENDA**

- 1. Approval of Minutes**
  - a. March 30, 2016 Work Session minutes
  - b. April 11, 2016 Business Meeting minutes
  - c. April 13, 2016 Work Session minutes
  
- 2. Miscellaneous**
  - a. Approval of Emergency Procurement – Continental Carbon Group, \$3,200.00.
  - b. Acceptance of Patriots Landing, Phase III, Section 1 & 2; Parcel E, Sections 3 & 4 into the State System for Maintenance.
  
- 3. Refunds**
  - a. Refund due to K Hovnanian Homes, canceled building permit #19266-2014, \$513.18.
  - b. Refund due to K Hovnanian Homes, canceled building permit #19885-2015, \$597.19.
  - c. Refund due to Ryan Homes, canceled building permit #20385-2016, \$459.38.
  - d. Refund due to Ryan Homes, canceled building permit #20414-2016, \$502.69.
  - e. Refund due to Ryan Homes, canceled building permit #20411-2016, \$569.63.
  
- 4. FY16 Supplemental Appropriations**
  - a. Program income received for FY16 from CDBG Plum Point Grant Participants, \$752.67.
  - b. Donations for the Animal Shelter, \$445.00.
  - c. Extension Program Sponsorship Revenue for 4-H Golf Classic, \$490.00.
  - d. VML Insurance – Sheriff’s Dept. (Veh #293) - Date of Loss 3/31/16, (\$1,081.23); General Services – Station 1 Bay Door – Date of Loss 2/24/16, (\$4,756.75) and Fire/Rescue – (Veh #948) – Date of Loss 4/13/16, (\$325.35), \$6,163.33.
  - e. Gifts & Donations to New Kent Fire Rescue – Richland Farms Inc. (\$500.00) and TRUIST (\$127.82), \$627.82
  - f. Gifts & Donations to Parks and Recreation – Transfer of Quality Initiative Funds from Social Services to Parks and Recreation for various programs \$6,600.00.
  - g. Security Detail: New Kent High School – Marathon Dance (\$290.65) and New Kent Girls Softball League (\$99.25), \$389.90.
  - h. Ambulance Services: All American Muscle Car Show at the New Kent Winery – The Rotary Club of New Kent, \$475.00.
  - i. FY16 Concealed Weapons Permit Classes Conducted by the New Kent County Sheriff’s Department, \$3,275.33.
  - j. Wind Banner Scholarship Program for Parks and Rec Youth Sports – Rappahannock Concrete Corp. (\$200.00), Ortho Virginia (\$200.00), Sid’s Towing, Inc. (\$300.00), Antonio’s Pizza LLC (\$200.00), Light Source Electric, LLC (\$300.00), Woods Body Shop (\$200.00), Vicki Tibbs, DDS (\$200.00), St. Peter’s Church (\$200.00), Windmill Realtors (\$200.00), New Kent Christian Center (\$200.00), Becky Ringley State Farm (\$200.00), Brockwell’s Septic & Service Inc. (\$200.00), Simmons Electrical (\$200.00), Hopewell Baptist Church (\$200.00), Coastal Plains Environmental Group LLC (\$200.00), Lee Hy Paving (\$200.00), Safe and

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Sound LLC (\$300.00), Vincent Funeral Home (\$200.00), Maidstone Dental (\$200.00), Bottom of the Bridge LaSertoma (\$200.00), New Kent Junior Woman's Club (\$200.00), and Shore to Shore LaSertoma Club (\$300.00), \$4,800.00.

- k. Funds for the FY17 Grand Illumination – Saude Creek Vineyards, LLC, \$250.00
- l. Additional Funds Received Plus Local Match Requirement for Airport Rehab of Taxiway/Design Project, \$290,749.76.
- m. Additional State Funds for Victim Witness Program, \$3,254.81

\$318,273.62	Total
\$(27,523.86)	Total In/Out – General Fund (1)
\$(284,934.76)	Total In/Out – Airport Fund (97)
\$(5,815.00)	From Fund Balance – Gen Fund (1)

**5. FY16 Interdepartmental Budget Transfers**

- a. Community Development – Radio Tower to Advertising, \$1,600.00.
- b. Fire-Rescue – Insurance Damage Recoveries to Fire-EMS Vehicle Acquisition, \$25,925.00; Operation Supplies – Lights to Fire-EMS Vehicle Acquisition, \$2,000.00; Volunteer Insurance to Fire-EMS Vehicle Acquisition, \$12,587.00 and Vehicle & powered equip Fuel to Fire-EMS Vehicle Acquisition, \$19,000.00

**6. Treasurer's Report:** Cash as of March 2016, \$38,201,737.88

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