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NEW KENT COUNTY BOARD OF SUPERVISORS

June 13, 2016, 6:00 p.m.

Boardroom, County Administration Building
12007 Courthouse Circle, New Kent, VA 23124

ACTION **AGENDA**

CALL TO ORDER (at 6 p.m.)

INVOCATION and PLEDGE OF ALLEGIANCE (led by Mr. Tiller)

ROLL CALL (All members were present.)

CONSENT AGENDA

Action: Mr. Evelyn moved to approve the Consent Agenda, as presented, and that it be made a part of the record. Vote was 5:0, motion carried.

SMALL BUSINESS CLOSE UP

SPECIAL RECOGNITIONS

- Recognition of New Kent County Public Schools' Teachers of the Year –
New Kent Board of Supervisors

RESIDENCY ADMINISTRATOR'S REPORT – David Christoph, Maintenance Operations Manager, Va. Dept. of Transportation

CITIZENS' COMMENT PERIOD (3 minutes/person)

ITEM 1 Update on Route 106 Arterial Management Plan – Kimley-Horn Representatives Whitney Sokolowski and Carroll Collins

Public Hearings to be held at 7:00 p.m. or as soon thereafter as possible. Speakers are limited to three minutes each, should come to the podium and state their name and address

ITEM 2 PUBLIC HEARING – Ordinance O-10-16 – Chickahominy Riverfront Investments Rezoning of 15720 Pocahontas Trail in Lanexa (ZM-01-16) – Planning Manager Kelli LeDuc, Property Owners and Attorney John Jones

Action: Mr. Davis moved to approve Ordinance O-10-16 to rezone approximately one acre of land (Tax Parcel 45-77) from A-1 to Business. Vote was 5:0, motion carried.

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ITEM 3 PUBLIC HEARING – Resolution R-13-16 – Department of Public Utilities Communications Tower Conditional Use Permit (CUP-01-16) – Planner David "Koty" Gray and Public Utilities Assistant Director Mike Lang

Action: Mr. Davis moved to approve Resolution R-13-16 to approve Conditional Use Permit Application CUP-01-16, County of New Kent and Department of Public Utilities to authorize the construction of a wireless communications tower located on Tax Map 23-28C. Vote was 5:0, motion carried.

ITEM 4 PUBLIC HEARING – Resolution R-14-16 – Correctional Solar, LLC (Virginia Solar) Conditional Use Permit (CUP-02-16) - Planning Manager Kelli LeDuc and Correctional Solar Representatives

Action: Mr. Davis moved that in order to address, protect and promote public convenience, necessity, general welfare and good zoning practices in the County, that the Board of Supervisors approve Resolution R-14-16 to approve Application CUP-02-16, as it complies with the requirements of the Zoning Ordinance and is substantially in accord with the Comprehensive Plan. Vote was 5:0, motion carried.

ITEM 5 PUBLIC HEARING – Resolution R-15-16 – Surplus Property Sale of Former Well Lots – County Administrator Rodney Hathaway

Action: Mr. Tiller moved to approve Resolution R-15-16 as presented to dispose of surplus property formerly used as well lots in the Greenwood Estates, Kenwood Farms and Quinton Estates Subdivisions. Vote was 4:1, (Ayes – Tiller, Paige, Davis & Stiers; Nays – Evelyn) motion carried.

ELECTED OFFICIALS' REPORTS

STAFF REPORTS

OTHER BUSINESS

APPOINTMENTS

By District

Mr. Stiers moved to appoint James Wallace as a District Four representative to the Purchase of Development Rights Committee to serve a three-year term ending June 30, 2019.

Mr. Stiers moved to appoint Cecile Crane as a District Four representative to the Social Services Advisory Board to serve a four-year term ending June 30, 2020.

Vote was 5:0, motions carried.

Not By District

Mr. Evelyn moved to appoint Ellen Davis as New Kent's representative to the Arts Alive Board of Directors to serve a three-year term ending July 1, 2019.

Mr. Evelyn moved to appoint William Wallace, III as an at large representative to the Purchase of Development Rights Committee to serve a three-year term ending June 30, 2019.

Vote was 5:0, motions carried.

MEETING SCHEDULE: The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on Monday, July 11, 2016, and the next work

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session at 9:00 a.m. on June 29, 2016, both in the Boardroom of the County Administration Building.

ADJOURNMENT

Action: **Mr. Evelyn moved to adjourn the meeting.** Vote was 5:0, motion carried.

Meeting was adjourned at 8:42 p.m.

CONSENT AGENDA

- 1. Approval of Minutes**
 - a. May 9, 2016 Business Meeting minutes
 - b. May 25, 2016 Work Session minutes

- 2. Miscellaneous**
 - a. Approval of Sole Source Procurement – Deccan International, \$45,200.00.
 - b. Approval of First One-year Extension to the Davenport & Company LLC Financial Services Agreement dated June 11, 2013.
 - c. Approval of Cooperative Procurement Agreement with BMS Direct/M&W Printers for Printing of Public Utilities Forms.
 - d. Approval of Resolution R-16-16 Electing to Participate in the Virginia Retirement System Health Insurance Credit Program.
 - e. Approval of Two-year Extension to MAXIMUS Consulting Services, Inc. Contract dated May 15, 2012.

- 3. Refunds**
 - a. Refund due to James & Pamela Hopkins, Land Disturbance Permit not necessary: ES Permit: SF097-16; BP Permit: 20243-2016, \$630.00.
 - b. Refund due to Ryan Homes, Contractor Canceled Permit; BP# 20343-2015, \$333.38.
 - c. Refund due to Revere Gas, Customer Canceled Permit with Contractor; BP# 20117-2015, \$49.88.

- 4. FY16 Carry Forward Appropriations**
 - a. To Carry Forward Parks & Recreation Sponsorship Facility Improvement Funds, \$2,823.81.

- 5. FY16 Supplemental Appropriations**
 - a. Program income received for FY16 from CDBG Plum Point Grant Participants, \$872.67.
 - b. Donations for the Animal Shelter, \$457.00.
 - c. VML Insurance – Sheriff’s Dept. (Veh #293) - Date of Loss 3/31/16, (\$383.60); General Services – Station 1 - Bay Door – Date of Loss

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- 3/16/16, (\$1,904.98) and General Services Station 1 – HVAC Water Damage – Date of Loss 4/27/16, (\$3,485.60), \$5,774.18.
- d. Gifts & Donations to New Kent Sheriff’s Dept. – Cumberland Hospital, \$1,800.00.
 - e. Gifts & Donations to New Kent Fire Rescue –TRUIST (\$42.50) and New Kent High School (\$1,637.76), \$1,680.26.
 - f. Gifts & Donations to Parks and Recreation – New Kent Development Corporation, \$25.00.
 - g. Security Detail: Palmetto Race Group, LLC – Colonial 200 Relay (\$99.25 and \$595.51), The Rotary Club of New Kent – Car Show (\$1,695.56), James and Barbara Gainer – HOA Meeting (\$99.25) and Patricia Grubbs – Security Detail (\$308.78) \$2,798.35.
 - h. VML Insurance Programs for the 2015-2016 Risk Management Grant Program Awarded to Parks and Recreation, \$3,263.00.
 - i. FY17 Grand Illumination – Gracefield Hall, LLC (\$100.00) and Francisco Robinson and Assoc. Inc. – Realtors (\$100.00), \$200.00.
 - j. Wind Banner Scholarship Program for Parks and Rec Youth Sports – Mann Page Lodge No. 157, \$200.00.
 - k. Funds from Franklin County for the Purchase of Surplus Property (Veh #26 – 2011 Harley Davidson) from New Kent Sheriff’s Department, \$12,000.00.
 - l. Additional Funds Received Plus Local Match Requirement for Airport Security Improvements, \$328.56.
 - m. Funds Awarded to the County from the Department of Criminal Justice Services for the Byrne Justice Assistance Grant in the Amount of \$1,256.00 Plus a Local Match of \$140.00, \$1,396.00.
 - n. To Correct August 2015 Appropriation of Gifts & Donations – Private Sources: The \$42 appropriated to FY16 was actually a FY15 Accrual, \$42.00.

\$30,753.02	Total
\$(29,070.46)	Total In/Out – General Fund (1)
\$(1,256.00)	Total In/Out – Grant Fund (6)
\$(468.56)	From Fund Balance – Gen Fund (1)

6. FY16 Interdepartmental Budget Transfers

- a. Administration – From Public Safety Radio System to Federal Engineering, \$60,000.00.
- b. Airport – From Replace REILS – Local, \$1,000.00 and Replace REILS – State, \$9,000 to Security Improvements – Local, \$626.44 and Security Improvements – State, \$9,373.56.
- c. E911 (Dispatch) – From Grant – New E-911 Center/CPE Grant I D50 to Uniforms & Wearing Apparel, \$2,000.00.
- d. Financial Services – From Contingency, \$100,000.00 to Textbooks-Software/On-line SEC, \$50,000.00 and to Textbooks-Software/On-line MS, \$50,000.00.
- e. Registrar – From Travel, Convention & Education to Office Supplies, \$550.16.
- f. Treasurer – From Salaries/Wages to Salaries/Wages-ST Disability, \$3,158.35; From Dues, \$415.00 and From Travel, \$39.72 to Overtime, \$454.72.

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- g. School Board – From Principals’ Office Travel/Conference to Reg. Ed. Materials & Supplies, \$375.00; From Software-Online Content – Tech – Ins to Misc Services – CTE – Sec, \$5,000; From Matls & Supp-Improv of Inst Reg Mid to Misc Services – CTE – Sec, \$950.00; From Matl & Supplies – Reg Ed Sec to Matl & Supplies – NKHS Guidance Sec, \$323.38; from Matl & Supplies – Reg Ed Sec to Matl & Supplies – NKHS Off of Prin Sec, \$169.44; From GWES Roof Repairs to NKES Roof, \$5,329.00 and From CIP Contingency/PY to Student Services Renovation, \$6,000.00.

- 7. **Treasurer’s Report:** Cash as of April 2016, \$37,882,911.28

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