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NEW KENT COUNTY BOARD OF SUPERVISORS

August 8, 2016, 6:00 p.m.

Boardroom, County Administration Building
12007 Courthouse Circle, New Kent, VA 23124

ACTION **AGENDA**

CALL TO ORDER (at 6 p.m.)

INVOCATION and PLEDGE OF ALLEGIANCE (led by Mr. Tiller)

ROLL CALL (All members were present.)

CONSENT AGENDA

Action: **Mr. Evelyn moved to approve the Consent Agenda as presented and that it be made a part of the record.** Vote was 5:0, motion carried.

SMALL BUSINESS CLOSE UP

RESIDENCY ADMINISTRATOR'S REPORT – Virginia Department of Transportation

CITIZENS' COMMENT PERIOD (3 minutes/person)

ITEM 1 **Exception Request** – Request submitted by Chester A. Alvis for an exception to Section 91-128(1) of the New Kent County Subdivision Ordinance (Resolution R-19-16) – *Community Development Director Matthew J. Smolnik*

Action: **Mr. Tiller moved to deny the exception request by Chester A. Alvis to Section 91-128(1) of the New Kent Subdivision Ordinance.** Vote was 4:1, (Ayes – Tiller, Paige, Davis and Evelyn – Nays – Stiers) motion carried.

ITEM 2 **Davenport & Company LLC Presentation on RFP Responses for Fire Station Funding** – *Davenport & Company Senior Vice President Ted Cole*

Public Hearings to be held at 7:00 p.m. or as soon thereafter as possible. Speakers are limited to three minutes each, should come to the podium and state their name and address

ITEM 3 **JOINT PUBLIC HEARING WITH PLANNING COMMISSION – Route 106 Arterial Management Plan** – Resolution R-40-16 – This plan provides a comprehensive understanding of the operational and capacity improvements necessary along Route 106 over the next twenty-plus years to accommodate existing

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and anticipated future growth and economic vitality within the study area. The plan also identifies an implementation or phasing plan for this realistically to occur within the financial confines of the current transportation funding climate. - Carroll Collins and Whitney Sokolowski with Kimley-Horn

Action: Mr. Evelyn moved to approve Resolution R-40-16 adopting the Route 106 Arterial Management Plan. Vote was 5:0, motion carried.

ELECTED OFFICIALS' REPORTS

STAFF REPORTS

OTHER BUSINESS

APPOINTMENTS

MEETING SCHEDULE: The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on Wednesday, September 7, 2016. Please note this date was approved and published by the Board on January 11, 2016 and is a departure from the usual second Monday of each month schedule. The next work session will be held at 9:00 a.m. on September 28, 2016. Both meetings will be held in the Boardroom of the County Administration Building.

CLOSED SESSION

Action: Mr. Davis moved to go into Closed Session pursuant to Section 2.2-3711A.3 of the Code of Virginia for discussion or consideration of the acquisition of real property for a public purpose where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the County involving the Heritage Public Library. Vote was 5:0, motion carried

Action: Mr. Tiller moved to return to Open Session. Vote was 5:0, motion carried.

Action: Mr. Davis made the certification of Closed Session. Vote was 5:0, motion carried.

ADJOURNMENT

Action: Mr. Davis moved to adjourn the meeting. Vote was 5:0, motion carried.

Meeting was adjourned at 8:54 p.m.

CONSENT AGENDA

1. **Approval of Minutes**
 - a. June 29, 2016 Work Session minutes
 - b. July 11, 2016 Business Meeting minutes

2. **Refunds**
 - a. Refund due to Revere Gas, Contractor Canceled Permit; BP# 20117-2015, \$49.88.
 - b. Refund due to Revere Gas, Contractor Canceled Permit; BP# 20723-2016, \$45.75.
 - c. Refund due to William M. & Tracy J. Boone, Erroneous Assessment, \$2,647.26.

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3. Miscellaneous

- a. Approval of Emergency Procurement – Servpro - \$4,310.37
- b. Adoption of Resolution R-42-16 declaring the County’s intention to reimburse itself from the proceeds of one or more tax-exempt financings for certain expenditures made and/or to be made in connection with Capital improvement projects for the County and School System.
- c. Approval of Renewal of Service Contracts for Water Meters & Generator Maintenance
 - 1. Equipment & Machinery Services
 - 2. HD Supply Waterworks

4. FY16 Carry Forward Appropriations

- a. To Carry Forward FY15 Animal Shelter Repair Funds, \$956.90.

5. FY16 Supplemental Appropriations

- a. Donations for the Animal Shelter, \$40.00.
- b. Gifts & Donations to New Kent Fire Rescue –TRUIST, \$42.50.
- c. Public Safety Radio System – 800 MHZ Bond Interest, \$27,318.33.
- d. Reclass Appropriated Funds for Hazardous Materials Emergency Preparation Grant, \$6,500.00.
- e. Additional Funds to the Registrar Due to Additional Costs Related to Redistricting and the March 1, Dual Presidential Primaries, \$22,603.18.
- f. Unemployment Compensation and Patient-Centered Outcomes Res Fee Not Included During the Budget Process, \$22,278.38.
- g. Home Maintenance for the CDBG – Plum Point Rehab Projects, \$8,390.33.
- h. Additional Funds to Treasurer’s Office Due to Charge Card Fees/Processing, \$7,285.01.

\$81,377.73	Total
\$(6,271.58)	Total In/Out – General Fund (1)
\$(27,318.33)	Total In/Out – Capital Improvement Fund (7)
\$(54,287.82)	From Fund Balance – Gen Fund (1)
\$6,500.00	From Fund Balance – Grant Fund (6)

6. FY17 Carry Forward Appropriations

- a. To Carry Forward FY16 Board of Supervisors Travel (Convention & Education), \$3,842.76.
- b. To Carry Forward FY16 Litter Grant Funds (Committed), \$1,200.00.
- c. To Carry Forward FY16 Litter Grant Funds (Uncommitted), \$183.64.
- d. To Carry Forward FY16 Parks and Recreation Funds, \$16,652.84.
- e. To Carry Forward FY16 Extension Program Sponsorship Revenue, \$11,943.99.

\$33,823.23	Total
\$(11,943.99)	Total In/Out – General Fund (1)
\$(16,652.84)	From Fund Balance – Gen Fund (1)
\$(3,842.76)	From Fund Balance – Gen Fund (7)
\$(1,383.64)	From Fund Balance – Gen Fund (15)

7. FY17 Supplemental Appropriations

- a. Program Income received for FY17 from CDBG Plum Point Grant Participants, \$524.67.
- b. Donations for the Animal Shelter, \$626.00.

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- c. Gifts & Donations to New Kent Fire Rescue – M/M Jefferson E. Davis, III, \$200.00.
- d. Byrne/JAG Grant Program: Increasing School Safety Funds. Grant #17-D2896AD13. SRO Grant Salary & Benefit Expenditures Were Approved in the FY17 Adopted Budget. \$37,389.00 Reflects the County’s Match to the Grant, \$49,852.00.
- e. Grant Funds Received for Stretchers/Cot Retention, \$31,083.12.
- f. VML Insurance – Refuse Collection Vehicle #510, \$700.20.

\$33,133.99 Total
\$(45,596.99) Total In/Out – General Fund (1)
\$12,463.00 From Fund Balance – Gen Fund (1)

8. FY16 Interdepartmental Budget Transfers

- a. Parks and Recreation – From Salaries and Wages to Overtime, (\$250.00); From PT Summer Camp Wages to PT Overtime Summer Camp, (\$325.00) and From FICA/MEDICARE to Hospitalization/Medical Insurance, (\$650.00), \$1,225.00.
- b. School Board – From GWES Roof Repairs to NKHS Roof Repairs, \$5,956.95.
- c. Social Services – From Rent/Lease Office Space to HAS Contribution-Emp., (\$4,000.00) and From Rent/Lease Office Space to ST/LT Disability, (\$254.35), \$4,254.35.

9. FY17 Interdepartmental Budget Transfers

- a. Board of Supervisors – From Reserved for Contingency to Professional Services, \$2,217.00 and From Reserved for Contingency to Street Signs – Repair and Replace, \$4,000.00
- b. School Board Office – Appropriation of Funds From Prior Years to Technology Renovation, (\$15,000.00); Appropriation of Funds From Prior Years to SBO Renovation, (\$15,000.00); Appropriation of Funds From Prior Years to School Buses, (\$37,080.00) and Appropriation of Funds From Prior Years to Field Goals, (\$5,000.00), \$72,080.00

10. Treasurer’s Report: Cash as of June 2016, \$35,604,249.47

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