

A REGULAR WORK SESSION WAS HELD BY THE NEW KENT COUNTY BOARD OF SUPERVISORS ON THE 27TH DAY OF JULY IN THE YEAR TWO THOUSAND SIXTEEN IN THE BOARDROOM OF THE COUNTY ADMINISTRATION BUILDING, NEW KENT, VIRGINIA, AT 9:00 A.M.

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IN RE: CALL TO ORDER

Chairman Ron Stiers called the meeting to order.

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IN RE: ROLL CALL

Thomas W. Evelyn	Present
C. Thomas Tiller, Jr.	Present
Patricia A. Paige	Present
Ron Stiers	Present
W. R. Davis, Jr.	Present

All members were present.

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IN RE: NAMING OF ROUTE 155 BRIDGE CROSSING THE CHICKAHOMINY –  
F.W. "WAKIE" HOWARD, JR. BRIDGE – RESOLUTION R-39-16

Before the Board for consideration was Resolution R-39-16 to name the Route 155 (Courthouse Road) Bridge in New Kent County as the F.W. "Wakie" Howard, Jr. Bridge.

County Administrator Rodney Hathaway indicated Mr. Stiers and he had been working with the Virginia Department of Transportation to request that the bridge crossing the Chickahominy River on Route 155 be named the F.W. "Wakie" Howard, Jr. Bridge in honor of our recently retired Sherriff. He noted the process for naming a bridge was set out in section 33.2-213 of the Code of Virginia and the first step in the process was to have the local board adopt a resolution requesting the Commonwealth Transportation Board to give the bridge the requested name. Once adopted, the resolution would be forwarded to Ashland Resident Engineer Bruce McNabb who would then forward the request to the Commonwealth Transportation Board for consideration and possible action. Mr. Hathaway indicated he did not believe this board held monthly meetings but, if approved, staff would work to get this request on the next meeting agenda. Mr. Davis asked for clarification regarding the bridge's location. Mr. Hathaway indicated this bridge was located on Courthouse Road at the New Kent/Charles City Line.

Mr. Davis moved to adopt Resolution R-39-16 to request that the Commonwealth Transportation Board name the bridge on Route 155 as the F.W. "Wakie" Howard, Jr. Bridge. The members were polled:

Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
W. R. Davis, Jr.	Aye
Ron Stiers	Aye

The motion carried.

Former Sheriff Howard expressed his appreciation to the Board for this honor. Mr. Stiers noted the Board wished they had been able to keep these plans a secret but due to the

required process, that had not been possible. He indicated, that once everything was in place, there would be a ribbon cutting ceremony scheduled.

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IN RE: NEW KENT PARKS AND RECREATION (P&R) PRESENTATION

New Kent Parks and Recreation staff, including Director of Parks and Recreation Kim Turner and Park Operations Supervisor Jason Baldwin, presented information on the department as well as data received from the annual survey. Ms. Turner noted her department generally made a presentation to the Board in July in honor of National Parks and Recreation Month and this year was the seventeenth year of having a P&R program in the County. She reported programs were continuing to grow and as they grew, so did expectations and needs. She suggested these expectations and needs would result in future requests for additional capital improvement funds.

Ms. Turner distributed copies of her presentation which included a brief summary of the results of the 2016 Annual Survey. She noted only 75% of responders to previous years' surveys had indicated they had actually participated in recreation programs. She suggested this year's survey information was a more accurate reflection, with 97% indicating they had been participants. A pie chart in the presentation indicated the bulk of offerings were geared toward youth. Ms. Turner noted this was the age group where the most interest was generated and she suggested activities for some of the other age groups were more difficult to program. She reported 94% of responders had noted a good or very good satisfaction level with the overall P&R experience. Ms. Turner indicated more sliding scale discounts had been offered and scholarships given in the past year than in previous years. She suggested additional funding support may be needed in order to continue offering these discounts. Mr. Baldwin indicated youth sports continued to grow and the number of basketball and soccer teams had increased significantly. Overall satisfaction with the basketball program had been 94.25% and 95% with the soccer program.

Ms. Turner also reported on the Before and After School program and noted 98% of responders had given the programs good or very good ratings. When the program had been initiated there had been some concerns it would compete with local daycare facilities but that had not been the case. She indicated P&R was currently partnering with local daycare facilities and the Heritage Public Library in a number of programs. Drawbacks to the Before and After School program were that it was closed on holidays and could only be open when County schools were open. When schools were closed due to weather conditions, working parents were forced to make other arrangements.

One hundred percent of Summer Camp participant responders had rated the program's location, cost, quality of staff, field trip offerings and swim offerings as good or very good. Ms. Turner reported participation levels were averaging 85 per day and the program was both economically and racially diverse.

Top areas of interest for Senior Adults (geared to those 55 and older) included day travel, recreational bingo, lunch bunch (lunch and learn), family events and social networking. Ms. Turner suggested participants were interested in traveling and socializing and were looking for a place to gather. She was hopeful the Senior Café (Friendship Café located at the New Generations Church) would be able to meet some of these needs. Ms. Paige indicated she had visited the Friendship Café on several occasions. She reported seeing the same group of people in attendance and noted concerns that the program was not diversified. She reported she had been working with Senior Connections regarding this. Ms. Turner indicated Family Services Specialist Nancy Goodman had also been working in support of this program. County Administrator Rodney Hathaway suggested Facebook could be used

as a means to spread the word. It was also suggested a brochure for distribution at the County Fair as well as working with the Heritage Library could be good opportunities to get the word out.

Ms. Turner and Mr. Baldwin provided an overview of survey responses regarding County parks and facilities. "Quality areas" as well as areas of concern or where the need for improvement had been indicated were shared for each facility.

- Quinton Park – Responders were pleased with the overall appearance and cleanliness, field conditions, safety, security and playground accessibility. Suggested improvements included updating bathrooms, improvements to the walking trail and paving the parking lot. Mr. Baldwin noted there had been problems with vandalism, tree roots were damaging the walking trail and parking lot maintenance continued to be an issue.
- Quinton Community Center – Responders were pleased with the overall appearance, the room/stage, bathrooms, safety, security and accessibility. Suggestions included improving the condition of the kitchen, the overall cleanliness and expanding available parking. Ms. Turner indicated the kitchen was in need of upgrades and there were only thirty-five available parking spaces. She suggested a future land purchase may be necessary to allow for parking expansion.
- Wahrani Nature Trail Park – Responders were pleased with the overall appearance, accessibility, parking, improved signage and maps. Improvement areas included overall safety and security, trail conditions, the pavilion and playground. Ms. Turner noted the Eastern Virginia Mountain Bike Association (EVMBA) frequently used this park and had taken on the responsibility for some of its maintenance. She indicated the EVMBA had been awarded grants and had saved the County thousands in maintenance costs. She also reported Fred Matthies was at the park several days a week and was available to provide guided hikes.
- Historic School Fields – Responders were pleased with the overall appearance, overall cleanliness, safety, security, overall playing conditions and lights. Improvement areas included accessibility, parking, gym lobby bathrooms, lights and bleachers. Ms. Turner noted facilities were not very accessible under ADA (Americans with Disabilities Act) requirements and parking issues remained a big concern. Frequent feedback suggested the lobby and restroom area in the gym were not clean and more exterior lighting was needed. The ongoing bleacher improvement plan would be completed in the next week.
- Historic School Gym – 98% of survey participants had indicated they were pleased with the overall appearance of the facility, safety, equipment and lighting. 31% had indicated the lobby bathrooms were poor. Ms. Turner reported the HVAC renovation had been completed in early spring and she thanked the Board for their support of this project. The addition of air conditioning would now allow the department to offer more programs and summer sports camps had been able to use the facility this summer.
- Pine Fork Park - Survey participants had been given the opportunity to provide input into the master plan for this new park facility. Items receiving the most frequent responses included picnic areas/pavilions, walking trails, playgrounds and a fenced pet area. Ms. Turner reported the Board had recently adopted a VDOT resolution in support of the park access road. The DCR (Department of Conservation and Recreation) was in support of the project and the "Future Home of Pine Fork Park" sign would be up soon. 79% of survey responders had indicated they would support a question on the ballot regarding additional funding for park development.

Ms. Turner noted 97.2% of responders had indicated customer service was either good or very good. This rating included seasonal, part time and full time staff. Ms. Turner pointed out several pages of the presentation included write-in comments from responders.

Ms. Turner closed her presentation with a list of topics labeled "Upcoming Critical Conversations". She suggested the State did not consider P&R to be essential but noted she felt the programs were essential in a growing community such as New Kent. Enrollment in some programs had reached levels making it necessary to put program maximums and caps in place to address safety, security and space concerns. County facilities were shared by P&R and New Kent County Schools and Ms. Turner noted there had been some logistical issues. The Shared Use Agreement was currently under review and the School Board and Board of Supervisors would be meeting for further discussions on this topic. Co-sponsored, affiliate and travel groups were growing and a meeting would be scheduled for September with these groups. Supervisors would be invited to attend. Ms. Turner indicated the department was seeing an increase in participants with physical, emotional, behavioral and family support needs. She also indicated that as the programs grew it was becoming increasingly difficult to deliver the same personal attention to all participants. She welcomed the Board's feedback regarding expectations for the department.

Mr. Davis asked for the total number of participants in P&R programs. Ms. Turner indicated she did not have that number but suggested approximately 1,500 of the estimated 7,000 households in the County included individuals who had participated in Parks and Recreation programs. Some households included individuals who were participating in multiple activities and were coming back season after season. Mr. Davis suggested perhaps a YMCA would consider locating in the Historic School. Ms. Turner indicated that years ago she had been against the possibility of a YMCA in the County because she felt it would duplicate services. She did note there were programs the YMCA could offer that P&R could not but also noted there would be programs in direct competition with P&R offerings. She pointed out a YMCA in the County could possibly result in the addition of a pool.

Ms. Paige pointed out the Pine Fork Park information indicated there would be a building on the property and she asked if this building would be a community center. Ms. Turner indicated no specific designation had been given to the proposed building. She also noted consideration could be given to public/private partnerships for the development of this park. Ms. Paige noted an increase in discounts and scholarships had been reported earlier and suggested if families were having difficulty affording P&R programs, they would also find it difficult to afford a YMCA membership.

Mr. Stiers thanked Ms. Turner and Mr. Baldwin for their presentation and noted the department was doing a great job. Chairman Stiers called for a brief recess at 9:47 a.m. The Board reconvened at 10:00 a.m.

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IN RE:           CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY (CVWMA) AGREEMENT  
                  AMENDMENT

Before the Board for consideration was a First Amendment to the Collecting, Transporting, and Processing Used Electronic Equipment Special Project Agreement between CVWMA and Participating Local Jurisdictions.

County Administrator Rodney Hathaway indicated this agreement was for the collection of televisions and computer monitors. The amendment had become necessary when the previous vendor had gone out of business and CVWMA had secured a new vendor. Mr. Hathaway noted prices with the new vendor would be significantly higher; up from 34 cents a pound to 56 cents per pound. FY16 costs had been approximately \$33,000 and projected FY17 costs under this amendment would be approximately \$53,000. Mr. Hathaway noted staff had discussed ways to save in this area and had considered the possibility of not offering year-round collection services. He suggested that if the Board decided to

discontinue this service, Supervisors could expect to receive phone calls from citizens expressing concerns. He also pointed out there was currently no charge to dispose of electronic equipment and consideration had been given to possibly charging a minimum fee as was currently done for the disposal of appliances containing Freon. The fees for CVWMA to come to locality-sponsored recycling events had also increased; up from \$350 to \$700 and a fee of \$10 would be charged for televisions and monitors below 27 inches and \$20 for anything larger. Mr. Hathaway noted the Clean County Committee would be sponsoring a recycling event at the County Fair and had covered the cost of similar events in the past.

Ms. Paige noted the County was currently paying a number of fees to CVWMA and this increase would be on top of those fees. Mr. Hathaway indicated electronics recycling was an optional service. Mr. Davis asked if Goodwill was still conducting collection events. Mr. Hathaway indicated Goodwill had previously held events in New Kent and he believed they limited this to one event per year. Mr. Davis suggested Goodwill should be contacted to see if they would consider scheduling more than one event per year. Mr. Stiers noted if the County pursued scheduling events with Goodwill, there would still be calls from citizens with concerns regarding the lack of year-round services. Mr. Hathaway noted the terms of the agreement had been negotiated between CVWMA and the vendor and the prices for New Kent were the same as those charged to the other five local jurisdictions within the CVWMA.

County Attorney Bill Hefty pointed out that approving this amendment did not obligate the County to use the services. Other means for recycling electronic equipment could be considered. Ms. Paige pointed out if the County approved the amendment and didn't use it, they could consider scheduling quarterly recycling events. If this resulted in Supervisors receiving a large number of calls, the County could go back to offering year-round collection. Mr. Davis suggested Supervisors didn't have much of a choice in the matter. Mr. Stiers agreed and noted this was a service the County had agreed to provide.

Mr. Davis moved to approve the Central Virginia Waste Management Authority's first addendum to the collecting, transporting, and processing used electronic equipment special project agreement. The members were polled:

C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
Ron Stiers	Aye

The motion carried.

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IN RE: HERITAGE PUBLIC LIBRARY – REVIEW OF FINAL CONSTRUCTION PLANS

County Administrator Rodney Hathaway distributed copies of architect drawings for the renovation of the former bank building located in the Maidstone Shopping Center as well as information on a proposed alternative to a foldable wall in the second floor multipurpose room. It was noted members of the management team, including members of the Heritage Public Library Board, John Adamson (property owner), John Hopke (architect), Mr. Stiers and Mr. Hathaway, had given much time and thought to the layout of the library. Library members had requested a foldable wall in the multipurpose room so the room could be used for both small and large events. Mr. Hathaway reported the management team had come to an agreement on Monday that the sliding wall alternative would adequately meet the needs of the library. Mr. Hathaway noted this alternative had been suggested by the

contractor and would result in an opening sixteen feet in width between the two areas. The foldable wall option would have resulted in an opening twenty-four feet in width.

Mr. Evelyn noted the foldable wall option was a major expense. Mr. Stiers agreed and noted the estimated cost of this option was \$13,000. Mr. Hathaway noted most of this cost was associated with the weight of a foldable wall which required additional support in the ceiling. Library Director Barbara Winters indicated the Library Board was very happy with the proposed layout and the sliding wall option. Mr. Evelyn asked for the square footage of the second floor. Ms. Winters indicated she did not have that figure but noted the total building area would be 5,700 square feet. Ms. Paige asked if there would be an elevator. Mr. Hathaway indicated a lift rather than an elevator would be available.

Mr. Hathaway noted the next steps included final negotiations regarding declarations, finalization of a ten-year lease agreement with the library and review and possible approval of declarations at the August 8, 2016 Supervisors' meeting. If the Board approved the declarations on August 8<sup>th</sup>, Mr. Hathaway would issue a notice to proceed on August 9<sup>th</sup>.

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IN RE: OTHER BUSINESS

Mr. Tiller thanked the community for their support of New Kent's eight and under baseball team which had recently participated in a tournament in Tennessee. He noted team members and their families had stayed in dorms at the University of Tennessee and the cost had been \$500 per family. Twelve families were involved and approximately \$7,000 had been raised to defray travel expenses. Mr. Tiller indicated the business community had provided a tremendous amount of support.

Mr. Hathaway reported there were three new additions to the Fire-Rescue family. He noted three new ambulances had arrived on Tuesday and were in the parking lot. He encouraged Board members to stop by and take a look at the new equipment.

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IN RE: MEETING SCHEDULE

Chairman Stiers announced the next regularly scheduled meeting of the Board of Supervisors would be held at 6:00 p.m. on Monday, August 8, 2016 and the next work session would be held at 9:00 a.m. on Wednesday, September 28, 2016. Both meetings would be held in the Boardroom of the County Administration Building.

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IN RE: CLOSED SESSION

Mr. Evelyn moved to go into Closed Session pursuant to Section 2.2-3711A.3 of the Code of Virginia for discussion or consideration of the acquisition of real property for a public purpose where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the County involving Fire Station 4 and Heritage Public Library. The members were polled:

Patricia A. Paige	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Ron Stiers	Aye

The motion carried. The Board went into closed session. Mr. Davis left the closed session at 10:40 a.m.

Mr. Evelyn moved to return to Open Session. The members were polled:

W. R. Davis, Jr.	Absent
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye

The motion carried.

Mr. Evelyn moved that the Board certify by roll call vote that to the best of each member's knowledge only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act and identified in the motion to go into closed session were heard, discussed or considered in the closed session. The members were polled on the certification:

Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
W. R. Davis, Jr.	Absent
Ron Stiers	Aye

The motion carried.

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IN RE:           ADJOURNMENT

Mr. Tiller moved to adjourn the meeting. The members were polled:

C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
W. R. Davis, Jr.	Absent
Thomas W. Evelyn	Aye
Ron Stiers	Aye

The motion carried.

The meeting was adjourned at 11:09 a.m.