



**NEW KENT CLEAN COUNTY COMMITTEE**  
**JUNE 2, 2016, 6:00 PM**  
**COUNTY ADMINISTRATION BLDG. BOARD ROOM**  
**MINUTES**

**IN RE: CALL TO ORDER**

Mrs. Gilman called the meeting to order at 6:00 pm

**IN RE: ROLL CALL**

Attendance:

Mrs. Martha Eagle	Absent (arrived at 6:06 PM)
Mrs. Jeannie Gilman	Present
Mrs. Earlyne Leary	Present
Ms. Marion Shackford	Present
Mr. Brandon Bonner	Present
Ms. Sherese Bonner	Present
Ms. Lexie Reynolds	Absent (arrived at 6:20 PM)
Mr. J.B. Benson	Absent

Also present: Gail Carey, recording secretary  
Matt Smolnik – Community Development Director

It was determined that a quorum was present.

**IN RE: APPROVAL OF MINUTES**

A motion was made by Mrs. Eagle and seconded by Ms. Bonner to approve the minutes of the May 10, 2016 meeting as presented.

The members were polled:

Mrs. Martha Eagle	Aye
Mrs. Jeannie Gilman	Aye
Mrs. Earlyne Leary	Abstain
Ms. Marion Shackford	Aye
Mr. Brandon Bonner	Aye
Ms. Sherese Bonner	Aye

**IN RE: BUDGET REVIEW**

Mr. Smolnik confirmed to Mrs. Gilman that the tire recycling will be available at no charge to New Kent County citizens and the container will be housed at the main refuse station on Rt.

618 for a limited time. Mrs. Gilman stated that with this service being provided, it frees up money which the committee would have used to provide the service.

Mrs. Paige mentioned that she had recently spoken with another shredding company and was able to receive a quote which was less than a previous quote from another company. The new quote was received from Gone 4 Good Shredding and they committed to provide services, free of charge to the New Kent County citizens, from 10AM until 1PM on the Saturday of the 2016 New Kent County Fair at a cost of \$175.00 per hour, for a final cost of \$700.00. This vendor will provide their own people to assist the citizens with unloading items for shredding at the county fair.

Mrs. Paige also mentioned that she had spoken with E-Waste Tech Systems and they are able to provide electronic recycling services, free of charge to the New Kent County citizens, on the Saturday of the 2016 New Kent County Fair from 10AM until 2PM at a flat cost of \$500.00. This vendor will also provide their own people to assist the citizens with unloading items for recycling at the county fair.

Mrs. Paige mentioned that both vendors will be emailing the invoices/contracts which will be sent to Mrs. Carey.

Mrs. Leary made a motion, which was seconded by Mr. Bonner, to approve the use of the two vendors, Gone 4 Good Shredding and E-Waste Tech Systems, at the county fair. The Committee members were polled and the motion was passed.

Mrs. Gilman then discussed the advertising pertaining to the recycle services being provided by the Committee at the fair. Ms. Martha Martin mentioned to Mrs. Gilman that she would place a notice on the fair's website pertaining to the recycling services.

Mrs. Gilman then inquired with Mr. Smolnik regarding what was necessary for the tire recycling opportunity. Mr. Smolnik informed the Committee that recently, he was made aware of the Tire Recyclers company, from Charles City County, settlement from a lawsuit with the former owner. As a part of the settlement, DEQ required the company to pick up \$75,000.00 worth of tires from New Kent and Charles City county residents. The trailer, which will house the tires, will be parked at the main refuse site on Rt. 618 and an attendant will be on duty to provide assistance, if necessary.

Mrs. Paige suggested handing out the litter bags containing CVWMA flyers which already list the refuse sites at the county fair.

Mrs. Gilman mentioned it would be necessary to have a sign at the county fair directing citizens to the recycling location at New Kent Elementary School, since the county fair will actually be held at New Kent High School. The idea is for citizens to drop off their recycling and/or shredding items and then continue to the county fair. Mrs. Gilman also expressed the importance of advertising the services.

Mrs. Paige suggested placing a small announcement about the recycling services in the New Kent Charles City Chronicle and include the date, time and location.

Mrs. Gilman suggested the advertising of the recycling services at the county fair would be handled by Mr. Benson and Ms. Reynolds.

Mrs. Gilman inquired if there was any more information pertaining to litter kits and supplies for the committee.

Mrs. Carey provided each member a copy of the items along with a total cost estimate of approximately \$500.00 for the following items: duffle bag, pop-up tent, portable table, first aid kit, latex free gloves and litter grabbers.

Mrs. Eagle mentioned that the committee was in agreement (based upon a previous meeting) that the litter kits were a good idea and then suggested for the committee to purchase two (2) kits. Each litter kit would outfit 10 people.

Mrs. Paige stated that if a community was participating in a clean-up, two (2) litter kits would be a very useful.

Mrs. Carey confirmed that each litter kit would contain the following items: trash bags, litter grabbers (one per person), disposable gloves, first aid kit, safety vests. The litter kits were a suggestion made by Ms. Christiana Tambone, an Environmental Planner, who had previously worked with the James River Association. Ms. Tambone had informed staff and members of previous success with this recommendation. Volunteers, including school groups can come to the Environmental Department and sign out a bag for the weekend, for a weekend clean-up, and return the bag(s) on Monday. Student volunteers are able to clean up areas, away from roadways, such as school fields. All volunteers would be able to receive volunteer hours and areas would be cleaned up – a 'win-win' situation.

A motion was made by Mrs. Eagle for the committee to proceed with the purchase of two (2) litter kits and necessary equipment, as well as the purchase of a tent and portable table for committee functions. This motion was seconded by Mrs. Leary. The committee members were polled and the motion was passed.

#### **IN RE: PROMOTIONAL SUPPLIES AND SUPPLY CLOSET**

Mrs. Gilman suggested to the committee members, at their convenience, to visit the supply closet and look at the various items that are available. Prior to visiting the supply room, Mrs. Gilman also recommended for the committee members to first contact Mrs. Carey since she would need to unlock the supply closet. By visiting the supply closet, the committee members would be aware of what items were available to bring to the events the committee attends.

#### **IN RE: SAFE NEW KENT DAY**

Mrs. Paige informed the committee that she would be in attendance at the Safe New Kent Day and would be agreeable with bringing supplies to and from the event. Mrs. Gilman mentioned that the committee would be providing recycling boxes through County Waste at this event. County Waste will be delivering the boxes to the 4-H extension office and that office will ensure that the boxes arrive at Quinton Park for the event.

#### **IN RE: NEW KENT COUNTY FAIR BOOTH OPPORTUNITY**

Mrs. Paige mentioned to the committee that she would be able to bring items for the committee to the county fair on Friday and set up the booth. Mrs. Gilman suggested to Mr. Bonner for a sign-up sheet to be distributed to the committee members so that everyone will have the opportunity to sign up for this event. The committee agreed that there would be a booth with Clean County items, to include informational hand-outs, during all three (3) days of the county fair and the recycling services would be available during Saturday only.

### **IN RE: NEW BUSINESS – UPCOMING EVENTS**

National Night Out, Jenna Bash and Farm Tour were several events which were discussed as possible booth opportunities for the committee. Mrs. Paige mentioned that she would be in attendance at the National Night Out and Safe New Kent, so she would make certain that the committee items would arrive at the booth.

### **IN RE: NEW BUSINESS – CVWMA**

Mrs. Paige also suggested for the committee to consider visiting a recycling facility, CVWMA, sometime during the fall season. Mrs. Paige also mentioned that there was a training program available and the CVWMA was eager to visit and present to the committee. The committee members would be able to receive necessary training from CVWMA to present recycling information within local schools. Mrs. Gilman suggested for this training opportunity to be discussed at the upcoming meeting in September 2016.

### **IN RE: NEXT MEETING**

The next meeting will be held on Tuesday, September 13, 2016 at 6PM.

### **IN RE: ADJOURNMENT**

A motion to adjourn the meeting was presented by Ms. Gilman at 7:12PM and all committee members agreed unanimously.