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Approved minutes will be posted after the next regular business meeting.



NEW KENT COUNTY BOARD OF SUPERVISORS
Wednesday, September 28, 2016, at 9:00 a.m.
Boardroom, County Administration Building
12007 Courthouse Circle, New Kent, VA 23124

ACTION AGENDA
WORK SESSION AGENDA

ROLL CALL (**All were present.**)

- ITEM 1 Joint Meeting with New Kent School Board – Future Planning
- ITEM 2 ERP Software Replacement – *Chief Technology Director Jonathan Stanger*
- ITEM 3 Chesapeake Bay Preservation Act Audit by the Virginia Department of Environmental Quality – *Heather Mackey and Joan Salvati of DEQ*
- ITEM 4 Staff Report Regarding Proposals Received for Fire Station #5 – *Fire Chief Rick Opett*
CLOSED SESSION
Action: **Mr. Davis moved to go into Closed Session pursuant to Section 2.2-3711A.29 of the Code of Virginia for discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board involving a new Fire Station #5. Vote was 5:0, motion carried**
Action: **Mr. Davis moved to return to Open Session. Vote was 5:0, motion carried.**
Action: **Mr. Davis made the certification of Closed Session. Vote was 5:0, motion carried.**
- ITEM 5 New Kent County Emergency Operations Plan Update/Adoption (R-47-16) – *Fire Chief Rick Opett*
Action: **Mr. Evelyn moved to approve Resolution R-47-16 as stated within the June 2016 Record of Changes Document, to the New Kent County Emergency Operations Plan to serve as the updated plan for any emergencies that warrant activation of the plan pursuant to the Code of Virginia Section 44-146.19. Vote was 5:0, motion carried.**
- ITEM 6 Proposed Changes to Section 91-126 of New Kent County Code – *Community Development Director Matthew Smolnik*
Action: **Mr. Davis moved to send the proposed ordinance amendment to the Planning Commission for a public hearing. Vote was 5:0, motion carried.**
- ITEM 7 Proposed Changes to Section 91-127 of New Kent County Code – *Community Development Director Matthew Smolnik*
Action: **Deferred**
- ITEM 8 Approval of Sole Source Procurement – ID Networks - *County Administrator Rodney Hathaway*
Action: **Mr. Evelyn moved to approve the Sole Source Procurement of a replacement CAD/RMS System from ID Networks at a cost of \$237,000. Vote was 5:0, motion carried.**

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- ITEM 9 Update on Reclaimed Water Expansion and Surface Water Withdrawal Permit –
Utilities Director Larry Dame
Action: Mr. Evelyn moved to approve the request for engineering services to move forward on the necessary permitting and analysis for expansion of Reclaimed Water service, to authorize the appropriation of \$12,000 from the Utility Fund Balance towards these engineering services and to authorize the County Administrator to sign an agreement with WestRock for the purchase of reclaimed water. Vote was 5:0, motion carried.
- ITEM 10 Independent Policy Board for the Tri-River Alcohol Safety Action Program (ASAP)
(R-49-16) - *County Administrator Rodney Hathaway*
Action: Mr. Davis moved to adopt Resolution R-49-16 reaffirming New Kent County's endorsement of an independent policy board for the Tri-Rivers Alcohol Safety Action Program. Vote was 5:0, motion carried.
- ITEM 11 Final FY16 Supplemental Appropriations and Interdepartmental Budget Transfers –
Financial Services Director Mary Altemus
Action: Mr. Evelyn moved to approve the final FY16 Supplemental Appropriations and Interdepartmental Budget Transfers as presented. Vote was 5:0, motion carried.
- ITEM 12 Other Business
Action: Ms. Paige moved to authorize the County Administrator to execute the proposed Harris purchase agreement amendment in a form approved by the County Attorney. Vote was 5:0, motion carried.

Action: Ms. Davis moved to authorize the return of a \$2,500.00 deposit plus interest to Mr. Mark Daniels. Vote was 5:0, motion carried.

MEETING SCHEDULE: The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on Tuesday, October 11, 2016. Please note this date was approved and published by the Board on January 11, 2016 and is a departure from the usual second Monday of each month schedule. The next work session will be held at 9:00 a.m. on October 26, 2016. Both meetings will be held in the Boardroom of the County Administration Building.

ADJOURNMENT

Action: Mr. Tiller moved to adjourn the meeting. Vote was 5:0, motion carried.

Meeting was adjourned at 12:45 p.m.

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