

**Interoffice
MEMORANDUM**

To: Rodney A. Hathaway, County Administrator
 From: Mary F. Alternus, Financial Services Director
 Subject: FY17 SUPPLEMENTAL APPROPRIATIONS (January 2016 BOS Meeting) **MFA**
 Date: December 20, 2016

FY2016-2017

This memo is to request the following supplemental appropriations:

	<u>Revenue</u>	<u>Expenditure</u>
To Appropriate Program Income Received for FY17 from CDBG Plum Point Grant Participants		
REVENUE:		
3-1-19010-10		
CDBG Plum Pt. - Loan Re-pay Program Income	\$ (923.67)	
EXPENDITURE:		
4-1-81650-5899		
Program Income Expenditures		\$ 923.67
To Appropriate Donations for the Animal Shelter		
REVENUE:		
3-1-18990-8		
Donations - Animal Shelter	\$ (632.09)	
EXPENDITURE:		
4-1-35010-3190		
Veterinarian Services		\$ 632.09
To Appropriate Extension Program Sponsorship Revenue For - 2017 Ag Conference Sponsorship: Colonial Soil & Water Conservation District (\$100), Renwood Farms, Inc. (\$100), C&F Bank (\$100), Tidewater Seed LLC (\$100), Charles City - James City - New Kent Work Farm Bureau, Inc. (\$100), Colonial Farm Credit, ACA (\$100), Crabbe Aviation LLC (\$100), James River Seed Co, LLC (\$100), Old Dominion Grain (\$100), Winters Oliver Ins Agency Inc. (\$100) and Virginia Crop Improvement Association Inc. (\$100); Wreath Making Workshop (\$60) and Special Projects (\$587)		
REVENUE:		
3-1-19010-80		
Extension Program Sponsorship Revenue	\$ (1,747.00)	
EXPENDITURE:		
4-1-83050-3100		
Programs - Outside Sources		\$ 1,747.00
To Appropriate Gifts & Donations to:		
New Kent Fire & Rescue - TRUIST (\$42.50) & Nena Manoylovich (\$1,000)		
New Kent Sheriff's Office - R.S. & K.S. Rosemond (\$750)		
New Kent Parks and Rec - Clifton & Gail Shearin (\$20) and Grand Illumination (\$331)		
REVENUE:		
3-1-18990-3		
Gifts & Donations - Private Sources	\$ (2,143.50)	
EXPENDITURE:		
4-1-32100-5540-1		
Public Education Donations		\$ 1,042.50
4-1-21070-6015		
Honor Guard Supplies		\$ 750.00
4-1-71500-3100		
Programs		\$ 331.00
4-7-91000-4151		
Park Development - County Funds		\$ 20.00
To Appropriate Co-Sponsorship and Affiliate Agreement Funds:		
New Kent Juniors Volleyball (\$300)		
REVENUE:		
3-1-16130-5		
P&R Co-Sponsorship Revenue	\$ (300.00)	
EXPENDITURE:		
4-1-71500-6014		
Scholarship Facility Improvements		\$ 300.00

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	<u>Revenue</u>	<u>Expenditure</u>
To Appropriate Funds for Security Detail:		
Maurice Alfred Gauthier - Event Date 10/8/16 (\$330.39)		
REVENUE:		
3-1-19010-88		
Recovered Cost - Misc.	\$ (330.39)	
EXPENDITURE:		
4-1-21070-1304		
Salaries - Supplemental Activities		\$ 330.39
To Correct Funds Appropriated in FY17 That Were Already Appropriated		
in FY16: Security Detail at New Kent Winery 4/24/16 (\$771.98)		
REVENUE:		
3-1-19010-88		
Recovered Cost - Misc.		\$ 771.98
EXPENDITURE:		
4-1-21070-1304		
Salaries - Supplemental Activities	\$ (771.98)	
	\$ (6,848.63)	\$ 6,848.63
	\$6,848.63	
	(6,848.63)	
		Total
		Total In/Out - General Fund (1)

If you have any questions or if I can be of further assistance, please contact me.

- cc: The Honorable J. Joseph McLaughlin, Jr., Sheriff
 Lee Bailey, Chief Deputy - New Kent County Sheriff's Office
 Nancy Lindsey, Finance Manager
 Maria Davenport, Secretary to the Sheriff
 Richard Opett, Fire Chief
 Katherine L. Cranston, Administrative Assistant to Fire & Emergency Management
 John Allison, Virginia Cooperative Extension
 Marci A. Siebert, Virginia Cooperative Extension
 Kim Turner, Parks & Recreation Director