

AGENDA ITEM REQUEST

(TO BE SUBMITTED NO LATER THAN 12 DAYS PRIOR TO THE MEETING)

Meeting Date

Regular Agenda

Consent Agenda

MOTION: "Mr. Chairman, I
move to *(not required for
Consent Agenda items)*

SUBJECT

ISSUE

RECOMMENDATION

FISCAL
IMPLICATIONS

POLICY
IMPLICATIONS

LEGISLATIVE
HISTORY

DISCUSSION

Attachments

Time Needed

Person Appearing

Request prepared by:

Telephone:

Copy provided to:

For Clerk's Use:

Proper notice? _____

Disposition: _____

REVIEWS/APPROVALS

Admin 

Attorney 