

A WORK SESSION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEW KENT WAS HELD ON THE TWENTY-SIXTH DAY OF SEPTEMBER IN THE YEAR OF OUR LORD NINETEEN HUNDRED NINETY-FOUR IN THE LOWER CONFERENCE ROOM OF THE COUNTY OFFICE BUILDING BEGINNING AT 6 P.M. WITH FOUR MEMBERS PRESENT, MR. BOROUGHS BEING ILL.

Mr. Burrell brought the meeting to order. Mr. Emerson addressed the Board saying there was one personnel matter he would like to go over in Executive Session and they may want Mr. Jacobs to attend since it will be an area he will be looking at in the Efficiency Study.

IN RE: MEETING WITH ROBINSON, FARMER, COX ASSOCIATES

Mr. Steven J. Jacobs was present from Robinson, Farmer, Cox Associates to review and answer any questions in reference to the Efficiency Study. The original proposal was presented in February. Mr. Spencer Elmore and Mr. Jacobs met with the Board on two different occasions to discuss contents and explanations of the proposal.

After a lengthy discussion between Board members and Mr. Jacobs, it was determined the Efficiency Study would include evaluating the organization, operation and costs of all departments, (i. e. Schools, Constitutional Officers, Social Services and all County Departments) an overview of maintenance contracts, salaries and overtime, travel expenses and the use of County vehicles. The Board also asked for help in writing policy guidelines.

In the area of telecommunications, Mr. Jacobs said they would have to hire someone to do the study because he didn't feel they were qualified to evaluate this area properly. After discussing this with Mr. Jacobs, it was determined the Board would invite experts in that field to do a review of what we have and advise the Board of their findings. Mr. Jacobs would delete this item from the Efficiency Study.

Mr. Jacobs said he would have a revised proposal to the Board by the end of the week.

IN RE: EXECUTIVE SESSION

Mr. Salmon moved to go into Executive Session to discuss a personnel matter pursuant to §2.1-344(a)(1) of the Code of Virginia.

Marvin D. Bradby	Aye
Robert A. Boroughs	Absent
Michael D. Salmon	Aye
E. David Ringley	Aye
James H. Burrell	Aye

Mr. Bradby moved to go back into open session.

Marvin D. Bradby	Aye
Robert A. Boroughs	Absent
Michael D. Salmon	Aye
E. David Ringley	Aye
James H. Burrell	Aye

Mr. Salmon certified that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Virginia law, and (ii) only such public business matters as were identified in the motion by which the executive meeting was convened were heard, discussed or considered in the executive meeting.

Marvin D. Bradby	Aye
Robert A. Boroughs	Absent
Michael D. Salmon	Aye
E. David Ringley	Aye
James H. Burrell	Aye

Mr. Burrell said they were reviewing a personnel matter but had not reached any decisions and therefore could not reveal the matter at this time.

IN RE: REGIONAL JAIL AMENDED CONTRACT AND LEASE

Mr. Jim Cornwell, Special Counsel, told the Board the lease and contract is now being revised by the Henrico County Attorney in pursuant to conversations with them. This will be available for the October 10th meeting and we will need another meeting after Henrico's IDA Board meets for approval of the bonds. The Board set the date for October 17, 1994 at 6:30 P.M. for this meeting.

IN RE: FIRE TRUCKS

Mr. Larry Gallaher, Director of Public Safety, asked that this item be moved to the November Agenda because of problems getting all the information from the vendors. The Board agreed to move this to the October 17th meeting.

IN RE: MEETING DATES

The scheduled date for the November Board of Supervisors Meeting is the 14th. Three members of the Board will be out of town. The Board agreed to move the meeting to November 7, 1994 at 7:00 P.M.

IN RE: ADJOURNMENT

Mr. Bradby moved to adjourn.

Marvin D. Bradby	Aye
Robert A. Boroughs	Absent
Michael D. Salmon	Aye
E. David Ringley	Aye
James H. Burrell	Aye

R. J. Emerson, Jr.
Acting County Administrator

James H. Burrell
Chairman