

A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEW KENT WAS HELD ON THE TWENTY-THIRD DAY OF DECEMBER IN THE YEAR OF OUR LORD NINETEEN HUNDRED NINETY-ONE IN THE BOARD ROOM OF THE COUNTY OFFICE BUILDING. THE INVOCATION WAS GIVEN BY THE REVEREND JEFFERSON. ALL MEMBERS WERE PRESENT.

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IN RE: MINUTES

Mr. Ringley moved to approve minutes of the meeting held on December 9, 1991 as presented.

Paul C. Robinson	Aye
Richard S. Ellyson	Aye
E. David Ringley	Aye
Robert A. Boroughs	Aye

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IN RE: FINANCE REPORT

Following Mr. Hart's presentation of the report, Mr. Ellyson moved to approve the expenditures for the month of November totaling \$357,259.62 as presented.

Paul C. Robinson	Aye
Richard S. Ellyson	Aye
E. David Ringley	Aye
Robert A. Boroughs	Aye

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IN RE: TREASURER'S REPORT

Ms. Betty Burrell presented her reports for two months. She said that there is no shortfall of tax collections this year as she had previously reported, but rather an increase of \$127,891.57 in dollar amount collected. She also said that collection of delinquent taxes is down by approximately 13 percent. In a discussion between Mr. Ellyson and Mr. Hart, it was agreed that "Cash Balance" is better terminology than "Unallocated Funds." Mr. Robinson moved to approve the Treasurer's reports for the months of October and November and to authorize the Treasurer to continue to invest County funds in the highest yielding legal investment, subject to audit.

Paul C. Robinson	Aye
Richard S. Ellyson	Aye
E. David Ringley	Aye
Robert A. Boroughs	Aye

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IN RE: ELECTED OFFICIALS REPORTS

Mr. Robinson reported that he had attended a meeting of the Richmond Regional Planning District Commission and that they had received a copy of the Executive Summary of the Central Virginia Solid Waste Management Plan. As far as recycling in New Kent is concerned, it appears that the County is scheduled for some type of regional drop-off centers, possibly in 1993, costing a projected \$47,600.00.

Mr. Ringley reported on the James River Certified Development Authority, saying that they had closed three loans for small businesses.

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IN RE: INTERCOUNTY AGREEMENT

Mr. Morgan, County Attorney, explained that the Intercounty Agreement, which at this point is a draft agreement to cooperate on the Stonehouse Development Project, needs to be set for public hearing. The intent of the agreement is to allow New Kent and James City County staffs to work together in the event that the Stonehouse Project occurs in both counties, and to assure that proffers can be enforced. Mr. Ellyson made a motion to refer this matter to the Planning Commission for review and discussion.

Paul C. Robinson	Aye
Richard S. Ellyson	Aye
E. David Ringley	Aye
Robert A. Boroughs	Aye

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IN RE: SCHOOL BOARD AT-LARGE SEAT, RESOLUTION R-49-91

Mr. Morgan presented Resolution R-49-91 which, if adopted, would terminate the at-large seat on the School Board. Mrs. Oraphine Crump, who formerly held the at-large seat, has been appointed to represent the new district, District 3. Mr. Robinson moved to approve R-49-91 as presented.

Paul C. Robinson	Aye
Richard S. Ellyson	Aye
E. David Ringley	Aye
Robert A. Boroughs	Aye

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FOR RESOLUTION R-49-91 AS ADOPTED, SEE BOARD OF SUPERVISORS ORDER BOOK APPENDIX FIVE AT PAGE 45.

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IN RE: REFUNDS

A request was made by the Treasurer to refund an amount paid by a taxpayer on property owned by someone else. The owner's tax payment cannot be properly credited to him until the refund is made. Mr. Ringley moved to approve payment of a refund in the amount of \$32.12 to Mrs. Betty Cole for real estate taxes paid on Tax Map Parcel 28A3-62-1 owned by Mr. Richard Whitehead, Jr.

Paul C. Robinson	Aye
Richard S. Ellyson	Aye
E. David Ringley	Aye
Robert A. Boroughs	Aye

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IN RE: APPROPRIATION

The Board received a request from Sheriff Howard concerning appropriation of an amount received from the insurance carrier in payment of a claim for repairs to a vehicle damaged by a collision with a deer. Mr. Robinson moved to appropriate \$2,601.04 to Line Item 2107-5408, Vehicle Supplies, for the Sheriff's Department.

Paul C. Robinson	Aye
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Richard S. Ellyson     Aye  
E. David Ringley     Aye  
Robert A. Boroughs    Aye

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IN RE:            PRELIMINARY REPORT FROM THE AUDITOR

Mr. Randy Jones from Robinson, Farmer, Cox Associates was present to discuss the draft audit, a copy of which had been previously presented to each Board member.

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IN RE:            EXECUTIVE SESSION

Mr. Ringley moved to go into Executive Session to discuss a personnel matter pursuant to § 2.1-344(a)(1) of the Code of Virginia.

Paul C. Robinson     Aye  
Richard S. Ellyson    Aye  
E. David Ringley     Aye  
Robert A. Boroughs   Aye

Mr. Robinson made a motion to return to regular session.

Paul C. Robinson     Aye  
Richard S. Ellyson    Aye  
E. David Ringley     Aye  
Robert A. Boroughs   Aye

Mr. Ringley certified that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirement by Virginia law were discussed in executive meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board.

Paul C. Robinson     Aye  
Richard S. Ellyson    Aye  
E. David Ringley     Aye  
Robert A. Boroughs   Aye

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IN RE:            ADJOURNMENT

Mr. Robinson moved to adjourn the meeting.

Paul C. Robinson     Aye  
Richard S. Ellyson    Aye  
E. David Ringley     Aye  
Robert A. Boroughs   Aye

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H. Garrett Hart, III  
County Administrator

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Robert A. Boroughs  
Chairman