



BOARD OF EQUALIZATION

2020

12007 Courthouse Circle
 P. O. Box 150
 New Kent, VA 23124
 Telephone: (804) 966-8754
 Fax: (804) 966-9370

FOR BOE USE ONLY
Case No. _____
Date & Time of Hearing: _____
Determination Completed: _____

Application for Equalization of Real Property Assessment

TYPE OR PRINT INFORMATION CLEARLY. SUBMIT ALL DOCUMENTS TO THE COUNTY ADMINISTRATION OFFICE.

APPLICATION DEADLINE DATE IS 4:00 PM, APRIL 30, 2020

INSTRUCTIONS

- Failure to complete all sections of this application and/or failure of the representative of an owner to include the owner's authorization or power of attorney may result in a denial of the application for hearing. **If the applicant is not the owner of record of the subject property, the applicant must include an original Letter of Authorization or Power of Attorney from the owner.** Such authorization must be signed by the owner prior to the date of application and **notarized**.
- When this appeal is filed, the assessment issue is reopened for examination and may be increased, decreased, or affirmed. A separate application must be made for each parcel.
- Any appraisal report or professionally prepared opinion of value submitted with this appeal form must be complete as originally prepared and effective as of January 1, 2020. Partial reports will not be considered as valid evidence of value.
- For income producing properties, a copy of the last two years' operating statements or income tax returns applicable to the property must be submitted. Such information will remain confidential and will NOT be made part of the permanent record available to the public.

OWNER:

 Name of the Owner(s) on January 1, 2020

MAILING

ADDRESS:

 Street City State Zip

PROPERTY

DESCRIPTION:

 Tax Map # PID #

 Street City State Zip

\$ _____ \$ _____ \$ _____
 2020 Land Value 2020 Improvement Value 2020 Total Value

BASIS FOR APPEAL (SELECT AT LEAST ONE):

- FAIR MARKET VALUE:** The property is assessed greater or less than its Fair Market Value
- LACK OF UNIFORMITY:** The property assessment is out of line with generally similar properties
- FACTUAL ERRORS:** Assessment is based upon inaccurate information concerning property

APPLICANT'S OPINION OF THE ASSESSED VALUE AS OF JANUARY 1, 2020:

\$ _____ \$ _____ \$ _____
 Land Value Improvement Value Total Value

- Check here if you have met with the Commissioner of Revenue to correct any factual errors.
- Check here if you have appealed your Assessment with the Commissioner of Revenue.

I hereby certify that the facts contained herein and attached hereto are true, accurate, and correct, to the best of my knowledge and belief.

 Applicant's Signature Date

 Applicant's Name (If Different than Owner)

(_____) (_____) _____
 Phone (Daytime) Alternate Phone E-mail

CHECK ONE: I AM THE OWNER OF RECORD I AM NOT THE OWNER OF RECORD

Relationship to property owner: (Family member, Attorney, Tax Rep., etc.): _____

Comparable Properties

Please provide at least three properties whose locations, characteristics, assessed values, or sales prices support your application for equalization. Online Real Estate records can be accessed at: <http://gis.vgsi.com/newkentcountyva/Default.aspx>

Comparable A

Tax ID Number	Owner's Name	
Property Address	Distance from your property	
Sale Date	Sale Price	Year Built
Assessed Value of Land	Assessed Value of Improvements	
How do you feel that this property supports your application?		
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Comparable B

Tax ID Number	Owner's Name	
Property Address	Distance from your property	
Sale Date	Sale Price	Year Built
Assessed Value of Land	Assessed Value of Improvements	
How do you feel that this property supports your application?		
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Comparable C

Tax ID Number	Owner's Name	
Property Address	Distance from your property	
Sale Date	Sale Price	Year Built
Assessed Value of Land	Assessed Value of Improvements	
How do you feel that this property supports your application?		
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