



NEW SERVICE LOCATION

Water & Sewer
Public Utilities

Web site: www.co.new-kent.va.us/publicutilities

Remit with your check to: New Kent County Utilities; 7051 Poindexter Road, New Kent, VA 23124 Phone: (804) 966-9676

Date of Application: _____ Date Service to Begin: _____

Please Allow 48 Business Hours For Completion

Request Type: New Service Location (Residential) New Service Location (Commercial) New Irrigation Service

DESCRIPTION OF PROPERTY

Subdivision: _____ Service Address: _____
 Lot/Block/Section: _____
 Building Permit #: _____

You Must Provide a Valid Building Permit Number for Verification of Address of New Service Location

APPLICANT

Name: _____ Federal ID# or SSN: _____
 Contact Name: _____ Phone Number: _____
 Billing Address: _____
 City: _____ State: _____ Zip: _____

Preference of receiving bill:

Email: _____ Email bill Mail printed bill

If you are having irrigation on the property, you must provide the following to have the domestic meter installed.

Companion meter fee is \$300 and if DPU has to install the service an additional \$700

Location of Rain Sensor: _____
 Location of Back Flow: _____
 Backflow Device Make/Model: _____

YES THERE IS IRRIGATION	NO THERE IS NOT IRRIGATION
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CONTRACT BETWEEN CUSTOMER AND COUNTY

THIS APPLICATION SHALL SERVE AS THE CONTRACT BETWEEN THE COUNTY OF NEW KENT AND THE UNDERSIGNED. THE UNDERSIGNED AGREES TO PAY FOR ALL WATER USED, CONSUMED OR WASTED AND SEWAGE DISCHARGE AT THE ABOVE DESCRIBED PREMISES AT THE RATE ESTABLISHED BY THE BOARD OF SUPERVISORS. THE UNDERSIGNED FURTHER AGREES TO OBSERVE, COMPLY WITH AND BE BOUND BY ALL LAWS, ORDINANCES, RULES, REGULATIONS, TERMS AND CONDITIONS PRESCRIBED FOR AND RELATING THE USE OF WATER WHILE RECEIVING SERVICE.

Signature: _____ Date: _____
 Printed Name: _____

FEES — PLEASE MAKE CHECK PAYABLE TO: NEW KENT COUNTY

FEES VARY DEPENDING ON SUBDIVISIONS. PLEASE INQUIRE WITH NEW KENT COUNTY UTILITIES AT (804) 966-9676.

Fees for New Service Location			*Deposit Schedule		
Meter Installation Fee:	\$ 35.00	POSMI	Water Connection Fee:	\$	POSCF
Deposit*:	\$	UT0000	Water Connection Avail. Fee	\$	POSWAF
Domestic Meter Installation:	\$	POSDM	Sewer Connection Fee:	\$	POSSF
Irrigation Fee:	\$	POSIM	Sewer Connection Avail. Fee	\$	POSSAF
			Total Due:	\$	

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Customer #: _____ Service Location #: _____ Book & Page #: _____

PAID BY: CASH CHECK# _____ Money Order _____

- IT IS THE RESPONSIBILITY OF THE IRRIGATION COMPANY/HOMEOWNER TO HAVE THE IRRIGATION SYSTEM CONNECTED TO THE COMPANION METER ONCE INSTALLED
- DPU WILL NOT ADJUST WATER/SEWER BILLS FOR IRRIGATION USE BECAUSE THE COMPANION METER WAS NOT INSTALLED OR NOT CONNECTED
- AN APPROVED BACKFLOW PREVENTION DEVICE MUST BE INSPECTED THROUGH THE NEW KENT COUNTY DEPARTMENT OF PUBLIC UTILITIES
- BACKFLOW AND RAIN SENSOR
 - BACKFLOW AND RAIN SENSOR ARE INSTALLED IN ACCORDANCE WITH MANUFACTURER'S SPECIFICATION
 - BACKFLOW DEVICE IS INSTALLED BY A QUALIFIED PERSON
 - IRRIGATION LINE ARE NOT INSTALLED WITHIN THE UTILITY EASEMENT OR RIGHT-OF-WAY
 - THE SYSTEM CONFORMS TO LOW-FLOW AND WATER CONSERVATION STANDARDS AND CAN REASONABLY OPERATE AT
 - 10 GPM PER ZONE
 - 150 GALLONS PER DAY
- IN CERTAIN AREAS, A COMPANION METER BOX MUST BE INSTALLED BY NEW KENT DPU OR BY A PRIVATE UTILITY CONSTRUCTOR (WORKING DIRECTLY FOR CUSTOMER) LICENSED & BONDED TO DO BUSINESS IN NEW KENT COUNTY. INSTALLATION MUST BE IN ACCORDANCE WITH COUNTY UTILITY STANDARDS AND INSPECTED BY DPU

EXCLUSIONS:

- CUSTOMER IS RESPONSIBLE FOR CONNECTION OF THE IRRIGATION SYSTEM TO THE COMPANION METER BOX
- ALL INSTALLATION & INSPECTION SHALL BE PERFORMED DURING NORMAL COUNTY BUSINESS HOURS
- UNDER CERTAIN CIRCUMSTANCES, INSTALLING THE COMPANION METER MAY BE BEYOND THE CAPABILITIES OF DPU (METER BOXES LOCATED IN DRIVEWAYS, ON STEEP SLOPES, EXTENSIVE LANDSCAPING, ETC.) IN THESE INSTANCES, DPU RESERVES THE RIGHT TO REFUND THE INSTALLATION FEE TO THE CUSTOMER.
- FOLLOWING INSTALLATION, DPU WILL MAKE REASONABLE EFFORTS TO RESTORE WORK SITES TO THE ORIGINAL CONDITION, HOWEVER, DPU WILL NOT BE RESPONSIBLE FOR LANDSCAPE DAMAGE & REPLACEMENT OF SOD, SHRUBBERY, SPRINKLER HEADS, ETC.
- COMPANION METER BOX INSTALLATIONS ARE PERFORMED BY DPU ON A FIRST-IN, FIRST-OUT BASIS, AS THE UTILITY MAINTENANCE SCHEDULE ALLOWS. THERE IS NO GUARANTEED TIME FRAME FOR COMPANION METER BOX INSTALLATION IF PERFORMED BY DPU.

BILLING CYCLES & CHARGES

BILLING PERIODS ARE BI-MONTHLY. MINIMUM CHARGES PER BILLING ARE **\$47.61** FOR WATER USE AND **\$66.15** FOR SEWAGE THROUGH A 5/8" & 3/4" METER. BILLING PERIODS ARE: JAN-FEB; MAR-APRIL; MAY-JUNE; JULY-AUG; SEPT-OCT; NOV-DEC.

SPECIAL NOTE:

IT IS YOUR RESPONSIBILITY TO NOTIFY THE COUNTY IN WRITING WHEN MOVING FROM A SERVICE LOCATION TO RELIEVE YOU OF ANY FURTHER LIABILITY AND TO RECEIVE YOUR DEPOSIT REFUND IF DUE. WE WILL NOT BACK DATE! SEND WRITTEN REQUEST TO JCronk@NewKent-Va.us OR DPUInfo@NewKent-Va.us.