

2016 Board of Equalization
Meeting Minutes

The 2016 County of New Kent Board of Equalization met on Wednesday, February 24, 2016 in the Boardroom of the County Administration Building in New Kent, Virginia at 1:00 p.m. Members present at roll call included Mathew Starr, Amy Pearson and William Chandler. William Wallace joined the meeting at 1:30 p.m.

DEPARTMENT OF TAXATION TRAINING: Mandatory training was provided by David Seay, Senior Property Appraisal Consultant, with the Virginia Department of Taxation. Training was concluded at 3:37 p.m.

E. Baird Jones arrived for the organizational portion of the meeting.

County Administrator Rodney Hathaway welcomed Board of Equalization members and thanked them for their willingness to serve. He also introduced Wanda Watkins who would be providing clerical support for the Board. Mr. Hathaway announced that the New Kent County Board of Supervisors had approved a resolution setting the pay for Board of Equalization members at fifteen dollars per hour. Tax withholding documents, I-9s and conflict of interest forms were distributed to the members.

ORGANIZATION OF BOARD: The Board elected Mr. Starr as its Chairman and Mrs. Watkins as its Secretary for 2016.

APPLICATION DEADLINE and HEARING DATES: Following discussion, the Board agreed that the Board of Equalization Application deadline and hearing dates could not be set until there was a better understanding of the timeline needed for completion of Commissioner of Revenue Office appeals. Several members provided Mrs. Watkins with dates they would not be available and asked that she coordinate dates with members.

ADJOURNMENT: The meeting was adjourned at 3:55 p.m. Members who had not already done so assembled at the Circuit Court Clerk's Office at 4:00 p.m. to have their oaths and qualifications administered.



Chairman