



SITE PLAN APPLICATION
 County of New Kent, Virginia
 Planning Department
 Web site: www.co.new-kent.va.us/209/Planning

New Kent County ♦ Planning Department ♦ P O Box 150 ♦ New Kent, VA 23124 ♦ Phone 804-966-9690 ♦ Fax 804-966-8531
 Use P O Box for all mail. Street address: 12007 Courthouse Circle, New Kent, VA 23124 FOR DELIVERIES ONLY

DESCRIPTION OF PROPERTY

Tax Map Parcel Number(s): _____
 Property Street Address: _____
 Current Zoning: _____ Current Use: _____
 Proposed Used: _____
 Total Acreage: _____

OFFICE USE ONLY
DO NOT WRITE IN THIS BOX

Application No: _____ - _____
 AFD Status: _____
 Date Received: _____
 Fee Amount: \$ _____
 Staff Initials: _____

TYPE OF SITE PLAN APPLICATION

SCHEMATIC PRELIMINARY FINAL
 AMENDMENT OF APPROVED RE-EXAMINATION (2nd Submission) DEVELOPMENT PLAN

PROJECT NAME: _____

TYPE OF DEVELOPMENT

COMMERCIAL INDUSTRIAL MULTI-FAMILY PUBLIC/SEMI-PUBLIC
 OTHER: _____

PROPERTY OWNERS INFORMATION

Name: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Telephone: Work: _____ Home: _____
 Cellular/Pager: _____ Fax: _____
 E-mail Address: _____

APPLICANT'S/AGENT'S INFORMATION

Name: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Telephone: Work: _____ Home: _____
 Cellular/Pager: _____ Fax: _____
 E-mail Address: _____

WATER/SEWER SUPPLY

Public Water Public Sewer Well Septic
 Other: _____

STATISTICAL SUMMARY

_____ Number of rooms/dwellings	_____ Building Height
_____ Number of Floors	_____ Number of Buildings
_____ Total Building Square Footage	_____ Total Site Area
_____ Square Footage for Building Footprint	_____ Total Disturbed Area
_____ # Off-street Parking Spaces	_____ Total Impervious Area
_____ # Off-street Loading Spaces	_____ Total Open Space Area

NOTE: The applicant shall submit to the agent twelve (12) copies of the preliminary plan on twenty-four inch by thirty-six inch (24" x 36") blue-line or black-line prints at a scale of one hundred feet (100') to the inch, except in cases where the agent has approved an alternate scale to facilitate showing the entire development on a single sheet. Where more than one (1) sheet is used, an index shall be provided and sheets shall be numbered in sequences and match-lines shall be provided and labeled.

For those preliminary plans requiring review by the Planning Commission, the applicant shall, in addition to the plan sheets required above, submit an overall plan on one (1) or more eleven inch by seventeen inch (11" x 17") reproducible sheets or shall provide sufficient copies of larger plan sheets as required for the Planning Commission distribution list of twelve (12).

I/We as the property owner/applicant/agent give permission for County personnel to enter subject properties in relation to the administration of this application and to any applicable New Kent County, State of Virginia or U.S. Federal Government regulations. Additionally, if the County Planning Department deems it necessary for an outside agency or organization review any technical part of this application, I/we agree to reimburse the County for all costs associated with such outside reviews and consultation within 15 business days of being billed by the County.

Property Owner Signature: _____	Date: _____
Property Owner Signature: _____	Date: _____
Property Owner Signature: _____	Date: _____
Applicant/Agent Signature: _____	Date: _____
Contract Purchaser Signature: _____	Date: _____

FEES

The fees for this application consist of an application fee and a Map Maintenance fee (*see below for calculations*). Make checks payable to *Treasurer of New Kent County*. Fees must be submitted at time of application.

PRELIMINARY/FINAL

Fee:	\$ 700.00
+ \$25.00 disturbed per acre, Number of acres: _____ x \$25=	\$ _____
Map Maintenance Fee:	\$ 35.00
+ \$10.00 per disturbed acre, Number of acres: _____ x \$10=	\$ _____
Total Due:	\$ _____

RE-EXAMINATION (2ND SUBMISSION)

Fee:	\$ 325.00
+ \$25.00 per disturbed acre Number of acres: _____ x \$25=	\$ _____
Total Due:	\$ _____

AMENDMENT OF APPROVED

Fee:	\$ 700.00
+ \$25.00 disturbed per acre, Number of acres: _____ x \$25=	\$ _____
Map Maintenance Fee:	\$ 35.00
+ \$10.00 per disturbed acre, Number of acres: _____ x \$10=	\$ _____
Total Due:	\$ _____

SCHEMATIC

Fee:	\$ 0.00
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